

Department of Tourism Region 1 Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1. Technical Assistance to Local Government Units - DOT-DPWH Convergence Program	All Units TDP	NP-SVP/ Shopping/PS NP-53.10 Lease of Real Property and Venue									coordination with the LGU's / Planning (travelling expenses, accommodation, meals and car hire /
	Accommodation on various LGU on different dates during inspection	TDP		N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		
	Travelling Expense during inspection	TDP		N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Venue for Meeting	TDP		N/A	N/A	N/A	N/A	GoP	48,000.00	48,000.00		
	Meals	TDP		N/A	N/A	N/A	N/A	GoP	42,000.00	42,000.00		
	Supplies & communication expense	TDP		N/A	N/A	N/A	N/A	GoP	80,000.00	80,000.00		
	- Assistance in review/validation/inspection/endorsement of FLAs, Land Uses, Plans, concept notes, strategies, policy frameworks and other tourism devt initiatives	TDP										Purchase of various office supplies)
	TEV	TDP		N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		
	Car hire	TDP		N/A	N/A	N/A	N/A	GoP	70,000.00	70,000.00		
	Supplies & communication expense	TDP		N/A	N/A	N/A	N/A	GoP	105,000.00	105,000.00		
	Meals and Venue	TDP		N/A	N/A	N/A	N/A	GoP	95,000.00	95,000.00		
	- Interagency convergence activities > Batteries of DOT Region 1 Drone and Hosting of Snacks and Meals for the 2nd TWG		NP-SVP/ Shopping/PS NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	48,256.00	48,256.00		Casing and Batteries of the DOT Region 1 Drone Hosted snacks and meals for the 2nd TWG Meeting, CY 2018 for the Ceremonial Turnover of Chairmanship and Meeting
	>(REC) Ceremonial Turnover of Chairmanship and Meeting (msv cash advance)		NP-SVP/ Shopping/PS NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	25,265.00	25,265.00		
	Provision of Technical Assistance in the formulation of provincial and local tourism development plans											
	Venue and Meals in 4 Province	TDP	NP-SVP	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Venue, meals and accommodation package for provincial tourism development planning committee, supplies and materials, car rental/driver for DOT facilitators
	Supplies and Materials	TDP	Shopping	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Car Rental	TDP	NP-SVP	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	Provincial Tourism Development Plan Formulation : Intervention Meeting		Tourism Development Planning									
	Venue and Meals in 4 Province	TDP	NP-SVP	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Venue, meals and accommodation package for provincial tourism development planning committee, supplies and materials
	Supplies and Materials	TDP	Shopping	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Car Rental	TDP	NP-SVP	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	Tourism Enterprise Business Forum and Accreditation Updates (April 11; Vigan City, Ilocos Sur)											Coordination to the LGU/Planinning(accomodation, Venue, meals, car hire, purchase of office supplies)
	- Seminar Package(with accommodation)	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	March	GoP	32,500.00	32,500.00		
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	March	GoP	690	690		
	- Car Hire	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	March	GoP	4,000.00	4,000.00		
	2.Tourism Enterprise Business Forum and Accreditation Updates (April 12; Laoag City, Ilocos Norte)											Coordination to the LGU/Planinning(accomodation, Venue, meals, car hire, purchase of office supplies)
	- Seminar Package(with accommodation)	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	March	GoP	35,000.00	35,000.00		
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	March	GoP	690	690		
	- Car Hire	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	March	GoP	9,894.65	9,894.65		

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				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	3. Orientation on Accommodation Establishment Visitor Survey and mobile accreditation (Vigan City, July)											Coordination to the LGU/Planinning(accomodation, meals, car hire, purchase of office supplies)
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	July	GoP	1,000.00	1,000.00		
	- Accommodation	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	July	GoP	4,074.00	4,074.00		
	- Catering Services	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	13,000.00	13,000.00		
	- Car Hire	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	July	GoP	9,000.00	9,000.00		
	4. Orientation on Accommodation Establishment Visitor Survey and mobile Accreditation(Pagudpud, August)											Coordination to the LGU/Planinning(accomodation, meals, purchase of office supplies)
	- Accommodation	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	August	GoP	2,814.00	2,814.00		
	- Catering Services	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	August	GoP	39,600.00	39,600.00		
	5. Basic Tourism Statistics Training for Tourism Related Establishment for the City of San Fernando(June 2018)											
	6. Tourism Enterprise Business Forum and Accreditation Updates (August 23; Bauang, La Union)											Coordination to the LGU/Planinning(meals, purchase of office supplies)
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	August	GoP	1,000.00	1,000.00		
	- Catering Services	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	August	GoP	9,900.00	9,900.00		
	B. Tourism Statistics											
	2018 Visitor Survey Implementaion- Planing Workshop (La Union, March)											Coordination to the LGU/Planinning(Venue, meals, purchase of office supplies)
	- Rent of Venue and Meals	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	March	GoP	17,500.00	17,500.00		
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	March	GoP	1,000.00	1,000.00		
	2017 Visitor Arrivals report and 1st quarter 2018 data collection and monitoring of LGUs (1st qtr)											Coordination to the LGU/Planinning(purchase of office supplies)
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping		N/A	N/A	N/A	GoP	1,000.00	1,000.00		
	Basic Tourism Statistics Training for Pangasinan and La Union LGUs (Mangaldan, Pangasinan February)											Coordination to the LGU/Planinning(accomodation, Venue, meals, purchase of office supplies and Token)
	- Seminar Package	TDP	NP-53.10 Lease of Real Property and Venue	January	N/A	Feb-18	Feb-18	GoP	228,010.00	228,010.00		
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	January	GoP	2,741.00	2,741.00		
	- Promotional Material	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	January	GoP	16,800.00	16,800.00		
	2018 R1 visitor surveys planning workshop- regionwide (La Union, April)											Coordination to the LGU/Planinning(Venue, meals, purchase of office supplies and Token)
	- Seminar Package	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	April	GoP	45,600.00	45,600.00		
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	April	GoP	5,000.00	5,000.00		
	- Promotional Material(to be use in the TAVS Survey)	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	April	GoP	48,000.00	48,000.00		

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	2018 Visitor Surver- 1st quarter survey(April)											Coordination to the LGU/Planinning(Salary of the Enumerator, Meals, Travelling expense, Supplies)
	- Representation Expense(Cast Advance)	TDP	NP-53.9 - Small Value Procurement / Direct Contracting	N/A	N/A	N/A	N/A	GoP	79,609.00	79,609.00		
	- Communication Expense	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	200.00	200.00		
	- Incidental Expense	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	N/A	GoP	859.00	859.00		
	- Travelling Expense	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	19,716.00	19,716.00		
	- Car Hire	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	April	GoP	26,600.00	26,600.00		
	- Promotional Material(to be use in the TAVS Survey)	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	April	GoP	18,500.00	18,500.00		
	Survey Evaluation and Debriefing - Post Survey Data Processing and Coaching Session (La Union, May)											Coordination to the LGU/Planinning(Salary of the Enumerator, Meals, Travelling expense, Supplies)
	- Seminar Package	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	May	GoP	36,746.30	36,746.30		
	- Supplies	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	N/A	GoP	500.00	500.00		
	- Car Hire	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	May	GoP	3,000.00	3,000.00		
	2018 Visitor Surver- 2nd quarter survey (Regionwide, June)											Coordination to the LGU/Planinning(Salary of the Enumerator, Meals, Travelling expense, Supplies)
	- Representation Expense(Cast Advance)	TDP	NP-53.9 - Small Value Procurement / Direct Contracting	N/A	N/A	N/A	N/A	GoP	79,262.40	79,262.40		
	- Communication Expense	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	N/A	GoP	196.00	196.00		
	- Travelling Expense	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,673.00	15,673.00		
	- Car Hire	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	3,500.00	3,500.00		
	- Promotional Material(to be use in the TAVS Survey)	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	April	GoP	18,500.00	18,500.00		
	2018 Visitor Surver- 3rd quarter survey (regionwide, August)											Coordination to the LGU/Planinning(Salary of the Enumerator, Meals, Travelling expense, Supplies)
	- Representation Expense(Cash Advance)	TDP	NP-53.9 - Small Value Procurement / Direct Contracting	N/A	N/A	N/A	N/A	GoP	42,268.00	42,268.00		
	- Communication Expense	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	N/A	GoP	300	300		
	- Travelling Expense	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,265.00	6,265.00		
	- Car Hire	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	24,200.00	24,200.00		
	2018 Visitor Surver- 4th quarter survey (regionwide, october)											Coordination to the LGU/Planinning(Salary of the Enumerator, Meals, Travelling expense, Supplies)
	- Representation Expense(Cash Advance)	TDP	NP-53.9 - Small Value Procurement / Direct Contracting	N/A	N/A	N/A	N/A	GoP	48,315.70	48,315.70		
	- Communication Expense	TDP	NP-53.9 - Small Value Procurement / Shopping	N/A	N/A	N/A	N/A	GoP	96	96		
	- Travelling Expense	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,309.00	2,309.00		
	- Car Hire	TDP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	3,500.00	3,500.00		

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				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	2018 National Statistics Month Celebration											
	Venue and Meals	TDP	NP-53.10 Lease of Real Property and Venue	September	September	September	October	GoP	84,600.00	84,600.00		Coordination to the LGU/Planinning(Venue, Meals, Promotional Materials)
	Promotional Materials	TDP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	34,500.00	34,500.00		
	MFO1. MARKET AND PRODUCT DEVELOPMENT PROGRAM											
	1. Products developed and product partners engaged											
	- Cruise Tourism Development and Promotion- Capacity Building for Cruise Tourism Stakeholders in Cabugao, Ilocos Sur (Cabugao, December)	MPD		N/A	N/A	N/A	N/A	GoP	22,400.00	22,400.00		Coordinations of the LGU's, Meetings and facilitation of the Trainings/Workshop (Accommodation, Meals, Travelling expense, tarpaulins, tokens and Various Office Supplies)
	- Honorarium	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,200.00	3,200.00		
	-Transportation	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-18	Nov-18	GoP	180,000.00	180,000.00		
	-Seminar Package	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,600.00	15,600.00		
	- supplies	MPD										
	- Farm Tourism - Organic Farm Tour Development (1st farm herbal & farm tourism summit, tayug march 8-9)											Coordinations of the LGU's, Meetings and facilitation of
	Accommodation and Seminar Venue(Different Date)	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		the Trainings/Workshop (Accommodation, Meals, Travelling expense, tarpaulins, tokens and Various Office Supplies)
	Meals	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		
	Travelling Expense	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	Tarpaulin	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,000.00	1,000.00		
	Promotional Materials	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00		
	Supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	- Faith Tourism - Assessment of UNESCO Heritage Churches in Region 1	MPD	Direct Contracting / SVP/ Shopping/PS					GoP	200,000.00	200,000.00		Coordinations of the LGU's, Meetings and facilitation of the Trainings/Workshop (Accommodation, Meals, Travelling expense, tarpaulins, tokens and Various Office Supplies)
	- Eco-tourism: Balingasay River Tourism Project (Conduct of Effective Customer Service Seminar for Service Providers)											accommodation and meals for participants, speakers and DOT R1 facilitators
	Accommodation	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	Apr-18	GoP	50,000.00	50,000.00		the Trainings/Workshop (Accommodation, Meals, Travelling expense, tarpaulins, tokens and Various Office Supplies)
	Seminar Package	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	Apr-18	GoP	80,000.00	80,000.00		
	Travelling Expense	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Apr-18	GoP	13,500.00	13,500.00		
	Promotional Materials	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Apr-18	GoP	22,500.00	22,500.00		
	- Conceptual/designing of tourism circuit / cluster tour packages with tour operators R1 TTA and members	MPD										Coordinations of the LGU's, Meetings and facilitation of the Trainings/Workshop (Accommodation, Meals, Travelling expense, tarpaulins, tokens and Various Office Supplies)
	Accommodation(Different Dates)	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	63,000.00	63,000.00		
	Meals	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	Travelling Expense	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00		
	Tarpaulin	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	7,500.00	7,500.00		
	Promotional Materials	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,500.00	12,500.00		
	Supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00		

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	2. Publicity, reception, hostings and other IEC activities (cruise ships/ flight reception, media coverage assistance, travel agents/ operators familiarization tours and Industry Immersion tours) - SSV, Windstar Cruises, MS Artania, L. Austral, Glory of the Sea, Star Legend,Seabourn Sojourn											Coordinations of the LGU's (Accommodation, Meals,
	-welcome leis	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
	-welcome tarpaulin	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	- plaque	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		
	- cultural performance(Different Dates for every Cruise Arrivals)	MPD		N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		
	-tokens/give-aways	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	-transportation	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	37,000.00	37,000.00		
	-communication	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00		
	-accommodation and meals	MPD	Lease of property and venue	N/A	N/A	N/A	N/A	GoP	39,000.00	39,000.00		
	- Media/Travel Agents/Tour Operators Fam Tour	MPD	SVP/ Shopping/PS Direct Contracting / SVP/ Shopping/PS	As needed	As scheduled	As scheduled	As scheduled	GoP	200,000.00	200,000.00		Travelling expense, tarpualins, tokens and Various Office Supplies)
	- Other Reception/hosting Activities:	MPD	Direct Contracting / SVP/ Shopping/PS									Coordinations of the LGU's (Accommodation, Meals,
	Accommodation			N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		Travelling expense, tarpualins, tokens and Various Office Supplies)
	Meals			N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		Coordinations of the LGU's (Accommodation, Meals,
	Travelling Expense			N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		Travelling expense, tarpualins, tokens and Various Office Supplies)
	Tarpaulins			N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		
	Promotional Materials			N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
	Supplies			N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		
	- R1 Tourism Convention: Tourism Industry Immersion Tour and CSR Activity											
	- Car Rental		SVP/ Shopping	N/A	N/A	N/A	September	GoP	30,000.00	30,000.00		car rental, meals and supplies for convention participants and Travel and
	- Supplies and Materials		SVP/ Shopping	N/A	N/A	N/A	September	GoP	20,000.00	20,000.00		Tour Agents during the immersion tour in Ilocos Sur New destinations.
	- Meals		SVP/ Shopping	N/A	N/A	N/A	September	GoP	20,000.00	20,000.00		
	3. Assistance to Local Festivals/ Events											Assitance to local festivals/events in region 1
	Pista'y Dayat(Province of Pangasinan)	MPD		N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		
	Binungey Festival(Anda, Pangasinan)	MPD		N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Hundred Islands Paraw Festival(Alaminos City, Pangasinan)	MPD		N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		
	Dagupan Bangus Festival(Dagupan City, Pangasinan)	MPD		N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
	Bayog Festival(Burgos, Pangasinan)	MPD		N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Sunflower Maze Grand Launch(Tayug, Pangasinan)	MPD		N/A	N/A	N/A	N/A	GoP	39,000.00	39,000.00		
	La Union Surfing Break(Province of La Union)	MPD		N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
	Bauang Oktoberfest(Bauang, La Union)	MPD		N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		
	Tinungbo Festival(Pugo, La Union)	MPD		N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Timpuyog Artes ti Ilocandia	MPD		N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	Eco Trail Adventure Race(Rotary Club of San Fernando/ LUHRA)	MPD		N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	SJRRHAS Summer Break (SJRRHAS)	MPD		N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Basi Festival(Naguilian)	MPD		N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Sanglad Festival(Holy Guardian Angels Parish)	MPD		N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
	Alan Na Hataya Day(Aringsay, La Union)	MPD		N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		
	ATIN Kararua Tour(ATIN LU)	MPD		N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	Sigaw ng Ilog(LUHRRA)	MPD		N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Coffee Festival(Sigay, Ilocos Sur)	MPD		N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Guling-Guling Festival(Paoay, Ilocos Norte)	MPD		N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		
	Intado Kaginginnubat Festival(Adams, Ilocos Norte)	MPD		N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		
	3. International Market Study, Sales Mission, Product Presentations, Benchmarking Activities	MPD	Direct Contracting / SVP/ Shopping/PS	as needed	as needed	as needed	as needed	GoP	283,000.00	283,000.00		
	5. Participation to Events,Travel Fairs and Exhibits											
	- Madrid Fusión Manila (Not implemented)	MPD						GoP	150,000.00	150,000.00		Promotion, Coordinationwith stakeholders and Marketing of Tourism

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				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	- Travel & Tour Expo											destination in Region I (Travelling Expense, Accommodation, Meals, Tokens and various office supplies)
	-accommodation	MPD	P-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	February	GoP	50,000.00	50,000.00		Promotion, Coordinationwith stakeholders and Marketing of Tourism
	- tokens	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	25,000.00	25,000.00		destination in Region I (Travelling Expense, Accommodation, Meals, Tokens and various office supplies)
	- transportation	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	15,000.00	15,000.00		destination in Region I (Travelling Expense, Accommodation, Meals, Tokens and various office supplies)
	- food tastings	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	10,000.00	10,000.00		
	- supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	February	GoP	10,000.00	10,000.00		
	-booth enhancement	MPD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	40,000.00	40,000.00		
	-Session Road in Bloom											Promotion, Coordinationwith stakeholders and Marketing of Tourism
	Booth Rental	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	February	February	GoP	155,000.00	155,000.00		destination in Region I (Travelling Expense, Accommodation, Meals, Tokens and various office supplies)
	Booth Enhancement	MPD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	95,000.00	95,000.00		Promotion, Coordinationwith stakeholders and Marketing of Tourism
	-Dinagyang Travel & Tour Expo											
	-airfare	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	January	GoP	40,000.00	40,000.00		
	-tokens	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	January	GoP	30,000.00	30,000.00		
	-supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	January	GoP	10,000.00	10,000.00		
	-food tastings	MPD	NP-53.9 - Small Value Procurement					GoP	10,000.00	10,000.00		
	-waybill of promo materials	MPD	NP-53.9 - Small Value Procurement					GoP	10,000.00	10,000.00		
	-Philippine Harvest											
	- supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	10,000.00	10,000.00		destination in Region I (Travelling Expense, Airfare, Accommodation, Meals, Tokens and various office supplies)
	-tokens/food tastings	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	9,000.00	9,000.00		
	- transportation/toll fees/parking fees	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	4,500.00	4,500.00		
	-communication	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	October	GoP	500.00	500.00		
	- International Travel Fair, Cebu 2018											Promotion, Coordinationwith stakeholders and Marketing of Tourism
	- airfare	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	16,500.00	16,500.00		destination in Region I (Travelling Expense, Airfare, Accommodation, Meals, Tokens and various office supplies)
	- booth space rental	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	July	GoP	66,080.00	66,080.00		
	- booth enhancement (tarp, sintra board, logoetc.)	MPD	NP-53.9 - Small Value Procurement	June	N/A	July	July	GoP	70,000.00	70,000.00		
	-supplies and materials & other incidental expenses	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	38,500.00	38,500.00		
	- TEVs	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	12,750.00	12,750.00		
	- Car hire	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	4,500.00	4,500.00		
	- accommodation	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July	GoP	28,500.00	28,500.00		
	- Philippine Travel Mart											Promotion, Coordinationwith stakeholders and Marketing of Tourism
	-booth space rental	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	August	GoP	295,000.00	295,000.00		destination in Region I (Travelling Expense, Accommodation, Meals, Tokens and various office supplies)
	-accommodation	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	August	GoP	20,000.00	20,000.00		
	-tokens/food tastings/give-aways	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	August	GoP	15,000.00	15,000.00		
	- transportation/toll fees/parking fees	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	August	GoP	20,000.00	20,000.00		
	- communication	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	August	GoP	1,000.00	1,000.00		
	-booth enhancement	MPD	NP-53.9 - Small Value Procurement	July	Aug	Aug	August	GoP	250,000.00	250,000.00		
	-pre event meetings and coordinations	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	July/August	GoP	5,000.00	5,000.00		Meals, Tokens and various office supplies)
	-supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	August	GoP	3,000.00	3,000.00		
	- Philippine Tourism Showroom (Not implemented)	MPD	Direct Contracting / SVP/ Shopping/PS	as needed	as needed	as needed	as needed	GoP	800,000.00	800,000.00		Promotion, Coordinationwith stakeholders and Marketing of Tourism
	- Intramuros Revival (not implemented)	MPD	Direct Contracting / SVP/ Shopping/PS	as needed	as needed	as needed	as needed	GoP	800,000.00	800,000.00		destination in Region I (Travelling Expense, Accommodation, Meals, Tokens and various office supplies)

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				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	- Dive Resort Travel Show											Meals, Tokens and various office supplies)
	Accommodation	MPD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	31,200.00	31,200.00		Promotion, Coordinationwith stakeholders and Marketing of dive destination in Region I (Travelling Expense, Airfare, Accommodation,
	Cash Advance	MPD		N/A	N/A	N/A	N/A	GoP	81,000.00	81,000.00		
	Fuel	MPD	Shopping	N/A	N/A	N/A	N/A	GoP	3,378.76	3,378.76		
	Promotional Materials	MPD	NP-53.9 - Small Value Procurement	August	August	August	August	GoP	94,500.00	94,500.00		
	- North Philippines Travel Expo 2018											Meals, Tokens and various office supplies)
			NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	150,000.00	150,000.00		Promotion, Coordinationwith stakeholders and Marketing of Tourism destination in Region I (Travelling Expense, Accommodation,
	-booth space rental	MPD	NP-53.9 - Small Value Procurement	October	November	November	November	GoP	200,000.00	200,000.00		
	-booth enhancement	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		
	-food tastings/tokens/give-aways/products displays	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	-transportation/toll fees/parking fees	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	-accommodation and meals	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500.00	500.00		
	- communication	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP				
	TPB Initiated 2nd and 3rd Regional Travel Fairs											
	-airfare	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Aug/Oct	GoP	20,000.00	20,000.00		Promotion, Coordinationwith stakeholders and Marketing of Tourism destination in Region I (Travelling Expense, Accommodation,
	-tokens/give-aways/food tastings	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Aug/Oct	GoP	10,000.00	10,000.00		Meals, Tokens and various office supplies)
	-supplies (freight charges of promo mats)	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Aug/Oct	GoP	15,000.00	15,000.00		
	-communication	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	Aug/Oct	GoP	1,000.00	1,000.00		
	Tara na sa Norte											Promotion, Coordinationwith stakeholders and Marketing of Tourism destination in Region I (Travelling Expense, Accommodation,
			NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	September	GoP	150,000.00	150,000.00		Meals, Tokens and various office supplies)
	-Booth space rental	MPD	NP-53.9 - Small Value Procurement	August	August	September	September	GoP	70,000.00	70,000.00		
	-Booth enhancement	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	14,000.00	14,000.00		
	-accommodation and meals	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	20,000.00	20,000.00		
	-transportation/toll fees/gasoline	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	5,000.00	5,000.00		
	- tokens/give-aways/food tastings	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	2,000.00	2,000.00		
	-supplies	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP	500.00	500.00		
	-communication	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	September	GoP				
	Bird Watching/ Raptor Watch in Ilocos Norte											
	- simulation and site inspection, feb 7-10(Cash Advance)	MPD		N/A	N/A	N/A	N/A	GoP	46,600.00	46,600.00		
	- benchmarking activity, malaysia march 9-12(Cash Advance)	MPD		N/A	N/A	N/A	N/A	GoP	45,014.40	45,014.40		
	- Meals in March, April			N/A	N/A	N/A	N/A	GoP	61,945.00	61,945.00		
	- Gasoline of DOT Vehicle		Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,302.11	3,302.11		
	- Car Hire		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	31,600.00	31,600.00		
	- Tokens	MPD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,750.00	3,750.00		
	MFO1. STANDARDS DEVELOPMENT AND ENFORCEMENT PROGRAM											
	1. Information Dissemination/ Advocacy Campaign on Tourism Standards and Updates											
	- Production of IEC Materials	Accre	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	960,000.00	960,000.00		Promotional Materials (Provinces Brochures)
	- Information Dissemination of Accreditation Standards & Updates(Tie-up with Statistics Training)	Accre	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		Progressive Accreditaion System (Accommodation, traveling expenses, meals and various office supplies)
	- Region 1 Tourism Convention : Tourism Stakeholders General Assembly											
	> Venue and Meals	Accre	Rent of Venue	September	September	September	September	GoP	120,000.00	120,000.00		Meals and Accommodation for General Assembly participants and Plenary S
	> Supplies	Accre	Shopping	N/A	N/A	N/A	September	GoP	30,000.00	30,000.00		including convention kit, room for speakers and other supplies
	> Convention Kit	Accre	NP-SVP	September	September	September	September	GoP	200,000.00	200,000.00		

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				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2. Accreditation of Tourism Facilities - Inspection of Tourism Facilities	Accommodation on various LGU for the whole year	Accre	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		Inspection of application of tourism related establishment in Region I for accreditation(Accommodation, traveling expenses, meals and various office supplies)
	Travelling Expense(for the Whole Year)	Accre	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	71,000.00	71,000.00		
	Meals	Accre	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
	Supplies	Accre	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
	- On-site mobile accreditation											Inspection of application of tourism related establishment
	Accommodation on various LGU for the whole year	Accre	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000		in Region I for accreditation(Accommodation, traveling expenses, meals and various office supplies)
	Venue and Meals	Accre	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000		
	Supplies	Accre	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000		
	Travelling Expense	Accre	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000		
	- Processing of Applications											Processing of application of tourism related establishment in Region I for accreditation(Accommodation, traveling expenses, meals and various office supplies)
	Internet Connection for the year 2018	Accre	Direct Contracting	N/A	N/A	N/A	N/A	GoP	72,000.00	72,000.00		
	Printing of Accreditation Certificates	Accre	Direct Contracting	N/A	N/A	July	July	GoP	120,000.00	120,000.00		
	Accreditation Sticker	Accre	Direct Contracting	N/A	N/A	December	December	GoP	84,970.60	84,970.60		
MFO 1. TOURISM INDUSTRY TRAINING PROGRAM 1. Regular Skills Training - Professional Tour Guiding Seminar	Tarpaulin	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	2,000.00	2,000.00		Training of various commuty tour guides in region I(Accommodation, Tarpaulins, Travelling Expense, Tokens, Hononaria, Meals and various office supplies)
	Honoraria	TITP	Direct Contracting	N/A	N/A	N/A	March	GoP	240,000.00	240,000.00		
	Tokens	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	45,000.00	45,000.00		
	Meals	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	50,000.00	50,000.00		
	Supplies	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	March	GoP	45,000.00	45,000.00		
	- Traditional Hilot Program											Training of various LGU people in region
	Accommodation	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	112,500.00	112,500.00		I(Accommodation, Tarpaulins, Travelling Expense, Tokens, Hononaria, Meals and various office supplies)
	Honoraria	TITP	Direct Contracting	N/A	N/A	April	April	GoP	65,000.00	65,000.00		
	- Digital Marketing Seminar(not Implemented)	TITP	NP-SVP					GoP	100,000.00	100,000.00		Training of various digital marketers in region I(Accommodation, Tarpaulins, Travelling Expense, Tokens, Hononaria, Meals and various office supplies)
	- Housekeeping Services Training for Accredited AEs(Not Implemented)	TITP	NP-SVP					GoP	100,000.00	100,000.00		Training of the hosusekeepers of region I(Accommodation, Tarpaulins, Travelling Expense, Tokens, Hononaria, Meals and various office supplies)
	Training on Museum Guiding and Functionality of Schools and Barangay Cultural Heritage Galleries (San Nicolas, Ilocos Norte September)											
	Honoraria	TITP	Direct Contracting	N/A	N/A	N/A	N/A	GoP	16,800.00	16,800.00		
	Seminar Package	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	61,200.00	61,200.00		
	Accommodation for the Speaker	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	4,500.00	4,500.00		
	Community Guiding La Union - Provincial Guides (Pugo, April)											
	Honoraria	TITP	Direct Contracting	N/A	N/A	N/A	April	GoP	40,000.00	40,000.00		
	Meals	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	April	GoP	8,400.00	8,400.00		
	Hosted Dinner	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	April	GoP	60,000.00	60,000.00		
	Promotional Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	April	GoP	16,500.00	16,500.00		
	Supplies	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A						

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				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Training for Manaoag Vendors as Tourism Frontliners (Manaoag, May)											
	Honoraria	TITP	Direct Contracting	N/A	N/A	N/A	N/A	GoP	35,000.00	35,000.00		
	Seminar Package	TITP	Venue	N/A	N/A	N/A	N/A	GoP	64,500.00	64,500.00		
	Promotional Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A					
	Supplies	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,076.50	1,076.50		
	- Fun Farms Seminar and Workshop - La Union											
	Honoraria	TITP	Direct Contracting	N/A	N/A	N/A		GoP	19,200.00	19,200.00		Training for the LGU's about Fun Farms management(Accommodation, Tarpaulins, Travelling, Expense, Tokens, Hononaria, Meals
	Venue and meals	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	Jul-18	GoP	50,000.00	50,000.00		
	Promotional Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A		GoP	10,000.00	10,000.00		
	Supplies	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A		GoP	5,800.00	5,800.00		
	- Fun Farms Seminar and Workshop - Vigan City											
	Honoraria	TITP		N/A	N/A	N/A		GoP	19,200.00	19,200.00		Training for the LGU's about Fun Farms management(Accommodation, Tarpaulins, Travelling, Expense, Tokens, Hononaria, Meals
	Venue and meals	TITP	SVP	N/A	N/A	N/A	Aug-18	GoP	50,000.00	50,000.00		
	Promotional Materials	TITP	SVP	N/A	N/A	N/A		GoP	10,000.00	10,000.00		
	Supplies	TITP	SVP/Shopping	N/A	N/A	N/A		GoP	5,800.00	5,800.00		
	- Fun Farms Seminar and Workshop - Laoag City											
	Honoraria	TITP	Direct Contracting	N/A	N/A	N/A		GoP	19,200.00	19,200.00		Training for the LGU's about Fun Farms management(Accommodation, Tarpaulins, Travelling, Expense, Tokens, Hononaria, Meals
	Meals and Venue	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	Jul-18	GoP	50,000.00	50,000.00		
	Promotional Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A		GoP	15,000.00	15,000.00		
	Supplies	TITP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A		GoP	5,800.00	5,800.00		
	2. Regular Front Liners Training											
	- Tour Operations Management Course											
	Honoraria	TITP	Direct Contracting	N/A	N/A	N/A	November	GoP	28,800.00	28,800.00		Training for the Private Tour operators about Tour Operation management(Accommodation, Tarpaulins, Travelling, Expense, Tokens, Hononaria, Meals and various office supplies)
	Seminar Package	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	November	GoP	121,200.00	121,200.00		
	- TOPCOP Seminar (Phase I) for Alaminos City											
	Honoraria	TITP	Direct Contracting	N/A	N/A			GoP	30,000.00	30,000.00		Training for the Police officer(Accommodation, Tarpaulins, Travelling, Expense, Tokens, Hononaria, Meals and various office supplies)
	Venue and meals	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-18	May-18	GoP	130,000.00	130,000.00		
	Supplies and Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	20,000.00	20,000.00		
	Promotional Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	15,000.00	15,000.00		
	- TOPCOP Seminar (Phase II) for La Union											
	Honoraria	TITP	Direct Contracting	N/A	N/A			GoP	28,800.00	28,800.00		Training for the Police officer(Accommodation, Tarpaulins, Travelling, Expense, Tokens, Hononaria, Meals and various office supplies)
	Venue and meals	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jun-18	Jun-18	GoP	50,000.00	50,000.00		
	Supplies and Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	11,000.00	11,000.00		
	Promotional Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	10,200.00	10,200.00		
	- Gabay Turista (Vigan City)											
	Honoraria	TITP	Direct Contracting	N/A	N/A			GoP	19,200.00	19,200.00		
	Seminar Package	TITP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-18	May-18	GoP	67,500.00	67,500.00		
	Promotional Materials	TITP	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	13,500.00	13,500.00		
	Supplies	TITP	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	10,800.00	10,800.00		
	Car Hire	TITP	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	13,500.00	13,500.00		

Department of Tourism Region 1 Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	3. GAD/ Senior Citizens/ PWD Advocacy Campaign - Orange Your Icon Advocacy Campaign Catering Services Supplies Car Rental - Advocacy Campaign for Senior Citizens and PWDs	TITP TITP TITP TITP	NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement NP-SVP	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	December N/A N/A	GoP GoP GoP GoP	100,000.00 45,000.00 10,000.00 100,000.00	100,000.00 45,000.00 10,000.00 100,000.00		Training for the LGU about GAD(Accommodation, Tarpaulins, Travelling, Expense, Tokens, Hononaria, Meals and various office supplies) Training for the LGU about Senior Citizens and PWD(Accommodation, Tarpaulins, Travelling, Expense, Tokens, Hononaria, Meals and various office supplies)
	4. Information Dissemination/ Advocacy Campaigns - Region 1 Tourism Convention (Convention Proper) Venue and meals Accommodation for guests and speakers - 9th National Tour Guides Convention Venue and meals	TITP TITP TITP TITP	NP-53.10 Lease of Real Property and Venue NP-53.10 Lease of Real Property and Venue NP-53.10 Lease of Real Property and Venue	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A	September September September	GoP GoP GoP	350,000.00 200,000.00 200,000.00	350,000.00 200,000.00 200,000.00		conduct of summit, coordination with LGU's and Stakeholders, Tours(Accommodation, Venue, Meals, Tokens, Hononaria and Various office supplies) Hosting of Gala Night for 250 accredited tour guides, accommodation and car rental for DOT Secretary and staff, and DOT R1 personnel
	Accommodation & meals Car Rental Regional Tourism Quiz Bee (La Union, September) Cash Advance Meals Seminar Package Promotional Materials	TITP TITP TITP TITP TITP TITP	NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement	N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A	September N/A N/A September September	GoP GoP GoP GoP GoP	50,000.00 25,000.00 80,900.00 6,069.00 25,000.00 15,000.00	50,000.00 25,000.00 80,900.00 6,069.00 25,000.00 15,000.00		
	GENERAL ADMINISTRATIVE SERVICES 1. Office of the Regional Director - extraordinary & miscellaneous expenses(Hosting, Meetings for Accommodation and Meals) - Transportation(Airfare, Bus Fare, Car Hire) - Office and other supplies for the Year - Promotional Materials - Mobile Plans 2. Human Resource Development - Attendance to Meetings, Seminars, Conferences, Official Fuctions, Team Building Activities Seminar Package(Venue, Accommodation, Meals) Supplies - Personnel Enhancement Program(Not Implemented) 3. SUPPORT TO OPERATIONS - Planning & Budget Unit (Office Supplies)	All Units All Units All Units All Units All Units All Units All Units All Units GASS	NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement Direct Contracting NP-53.10 Lease of Real Property and Venue NP-53.9 - Small Value Procurement Direct Contracting / GP / SHOPPING NP-53.9 - Small Value Procurement	N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A N/A N/A N/A N/A	N/A N/A N/A N/A N/A December December December December	GoP GoP GoP GoP GoP GoP GoP GoP GoP	130,000.00 51,000.00 55,000.00 35,000.00 60,000.00 94,000.00 6,000.00 300,000.00 120,000.00	130,000.00 51,000.00 55,000.00 35,000.00 60,000.00 94,000.00 6,000.00 300,000.00 120,000.00		Payment for airfare, extraordinary & miscellaneous expenses, supplies, token tokens/ give aways, representation, mobile plan,gasoline, car rentals telephone landline (888-2098) Payment for Meetings, Seminars, Conferences, Official Fuctions, Team Building Activities Training for the personnel enhancement of DOT (accommodation, TEV, Meals, Venue, representation, car rentals etc.) Office supplies

Department of Tourism Region 1 Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	- Accounting & Disbursement Unit											
	1. telephone landline (Thea)	GASS	Direct Contracting / GP / SHOPPING	N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00		Payment for Telephone of the Accounting unit
	2. telephone landline (COA)	GASS	Direct Contracting / GP / SHOPPING	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		Payment for Telephone of the COA
	3. Equipment Rental	GASS	Direct Contracting / GP / SHOPPING	N/A	N/A	N/A	N/A	GoP	80,000.00	80,000.00		Payment for rent to own equipment
	4. Accounting	GASS										
	- Supplies and Materials	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	55,000.00	55,000.00		Office Supplies
	- Training Fees	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	May/Oct.	GoP	35,000.00	35,000.00		Registration fees
	- Accommodation	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	May	GoP	15,000.00	15,000.00		
	- Airline ticket	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	May	GoP	15000.00	15000.00		
	5. COA											
	- Supplies and Materials	COA	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	96,000.00	96,000.00		Payment for operational expenses
	- Administrative Unit	All Unit										
	- Rent (Office Space)	All Units	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	981,120.00	981,120.00		Payment for Office Rent
	- Telephone Expenses (8882411)	All Units	Direct Contracting	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		Payment for Telephone of the office
	- Internet (DSL)	All Units	Direct Contracting	N/A	N/A	N/A	N/A	GoP	84,000.00	84,000.00		Payment for Internet connection
	- Cable Subscription	All Units	Direct Contracting	N/A	N/A	N/A	N/A	GoP	11,600.00	11,600.00		Payment for Cable connection
	- Electricity	All Units	Direct Contracting	N/A	N/A	N/A	N/A	GoP	300,000.00	300,000.00		Payment for the electricity bill
	- Postage & Courier	All Units	Direct Contracting	N/A	N/A	N/A	N/A	GoP	96,000.00	96,000.00		Payment for the Courier services
	- Office Supplies	All Units	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	180,000.00	180,000.00		procurement of office supplies
	- DOT Vehicles (Repairs & Maintenance, Insurance)		Direct Contracting / GP / SHOPPING	as needed	as needed	as needed	as needed	GoP	105,000.00	105,000.00		Maintenance of DOT Vehicle
	- Equipment Rentals		Direct Contracting / GP / SHOPPING	as needed	as needed	as needed	as needed	GoP	250,000.00	250,000.00		Procurement of Office Equipment
	- Contract Based Employees											
	> Executive Assistant (Divine Quedding)	All Unit	Direct Contracting /	N/A	N/A	N/A	N/A	GoP	210,000.00	210,000.00		Payment for professional service
	> Planning Assistant/ Statistics (Rochelle Saavedra)	All Unit	Direct Contracting /	N/A	N/A	N/A	N/A	GoP	144,000.00	144,000.00		Payment for professional service
	> Accounting Staff ()	All Unit	Direct Contracting /	N/A	N/A	N/A	N/A	GoP	145,200.00	145,200.00		Payment for professional service
	> Accounting Staff (Thea Casuga)	All Unit	Direct Contracting /	N/A	N/A	N/A	N/A	GoP	144,000.00	144,000.00		Payment for professional service
	> Driver (Jun Capistrano)	All Unit	Direct Contracting /	N/A	N/A	N/A	N/A	GoP	144,000.00	144,000.00		Payment for professional service
	> Driver (Pedro Orenia)	All Unit	Direct Contracting /	N/A	N/A	N/A	N/A	GoP	144,000.00	144,000.00		Payment for professional service
	- Laoag Sub-Office	LSO										
	- Office Clerk (John Gonzales)		Direct Contracting /	N/A	N/A	N/A	N/A	GoP	145,200.00	145,200.00		Payment for professional service
	- Office Rental		Direct Contracting /	N/A	N/A	N/A	N/A	GoP	216,000.00	216,000.00		Payment for Office Rent
	- Utilities (Electricity, Telephone, Internet, Postage)		Direct Contracting /	N/A	N/A	N/A	N/A	GoP	144,280.00	144,280.00		Payment ofr electricity, telephone, Internet and Postage
	- Office Supplies		Direct Contracting / GP / SHOPPING	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		procurement of office supplies
	- Maintenance of Tourism Information Desk at Laoag International Airport	LSO										
	> Airport Staff (Levy Sampayan)		Direct Contracting /	N/A	N/A	N/A	N/A	GoP	224,400.00	224,400.00		Payment for professional service
	> Telephone Plan-LIA- (077) 670-8462		Direct Contracting /	N/A	N/A	N/A	N/A	GoP	13,200.00	13,200.00		Payment for Telephone of the DOT Laoag Airport Telephone

DEFINITION

1. **PROGRAM (BESF)**— A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)**— Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs

Remarks


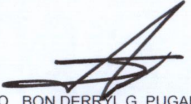
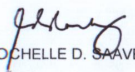
Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

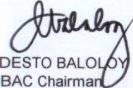
8. **Remarks** - brief description of program or project

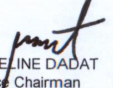
Breakdown into moee and co for tracking purposes; aligned with budget documents


Any remark that will help GPPB track programs and projects


Prepared by:


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MODESTO BALOLOY
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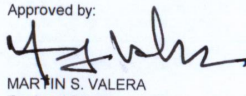

EVANGELINE DADAT
BAC Vice Chairman


LORYNA RONACIER
BAC Member


EDILBERTO LITTAUA Jr.
BAC Member


MICHAEL PUTULAN
BAC Member

Approved by:


MARTIN S. VALERA
Regional Director