

Used in this template are all the common titles and acronyms (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBA Circular No. 2013-10 dated November 6, 2013, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

- Download the template file [APR-CSE_2020](#) template at [www.ps-pinpoint.gov.au](#)
- Indicate the agency's monthly requirement per item in the **APP-CSE 2020** form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.

5. An APP-CSE is considered inactive or invalid if:
a. The APP-CSE is not submitted to the phillips.gov.ph and;
b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other source, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
a. Saved using this format: APP2020_ Name of Agency _Main or Regional Office_ APP2020 _DBM_Region IVA).
b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.

9. An agency may review its AP-CSE during the year if there will be changes in its requirements. However, it should submit an original AP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 within submitting the revised copy. All requirements in excess of the quantities indicated in the original AP-CSE will not be entered if not covered by a revised AP-CSE.

10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

Note: Consistent with Memorandum Circular No. 2019-1 dated 03 September 2019, issued by AO 25, the APO-CEE for FY 2020 must be submitted on or before

DEPARTMENT OF TOURISM		October 31, 2019
G/F CASIS COUNTRY RESORT HOTEL, SOTILLA, CITY OF SAN		
ERIBANDA, LA UNION		
Agency Account Code:		
Organisation Type:		
Contact Person:		MARTIN S. VALERA
Position:		REGIONAL DIRECTOR
E-mail:		665@apo.dwt.gov.ph
Telephone/Mobile No.:		072 888 2088

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price/Catalogue	Total Amount for the year					
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT	
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																						
Pesticides or Pest Repellents																						
Solvents	1	3039-506-38-A01	INSECTICIDE, aerosol type, net contents, 500ml (ml)	can		4		4	357.44	4			4	357.44	4		4	357.44	16.00	139.36	2,279.2	
2	1219-001-46-E01	ALCOHOL, ethyl 99%+ 70%, acetoid, 500ml (LBS)		bottle	8	8	6	22	963.38	8	8	6	22	963.38	8	8	6	22	963.38	88.00	43.79	3,883.5
Color Compounds and Dispersions																						
3	1217-701-51-F01	STAMP PAD, purple or violet		bottle		3		3	92.40				0	0.00		3	92.40		0	0.00	6.50	30.8
Films																						
4	1211-201-46-C01	ACETATE, thickness 0.075mm (mil) (Gauge #2)		roll		0		0	0.00				0	0.00			0	0.00		0.00	847.82	0.00
5	1211-201-CF-P01	CARBON FILM PE, black, size 216mm x 330mm		box		0		0	0.00				0	0.00			0	0.00		0.00	221	0.00
6	1211-201-CF-M02	CARBON FILM PE, black, size 216mm x 330mm		box		0		0	0.00				0	0.00			0	0.00		0.00	208.52	0.00
Paper Materials and Products																						
7	1411-532-C4-A01	CATALINA, assorted colors		pack	2		2	167.44	2			2	167.44	2			2	167.44		8.00	683.72	683.72
8	1411-536-CF-K11	CONTINUOUS PAPER, 1 RY, 280 x 324mm		box		0		0	0.00				0	0.00			0	0.00		0.00	662.24	0.00
9	1411-536-CF-L12	CONTINUOUS PAPER, 1 RY, 280 x 375mm		box		0		0	0.00				0	0.00			0	0.00		0.00	1029.6	0.00
10	1411-536-CF-L22	CONTINUOUS PAPER, 2 RY, 280mm x 324mm, carbonless		box		0		0	0.00				0	0.00			0	0.00		0.00	1528.8	0.00
11	1411-536-CF-L21	CONTINUOUS PAPER, 2 RY, 280mm x 324mm, carbonless		box		0		0	0.00				0	0.00			0	0.00		0.00	906.36	0.00

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1	25101702-VD101A	Partial Car (Stellen ar Hauptabteilung) Engine displacement not exceeding 1600 cc for gasoline For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
	25101702-VD101B	Partial Car (Stellen ar Hauptabteilung) Engine displacement not exceeding 1600 cc for diesel For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
	25101702-VD201A	Partial Vehicle Motor or City Engine displacement not exceeding 2000 cc for gasoline For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
	25101702-VD201B	Partial Vehicle Motor or City Engine displacement not exceeding 2000 cc for diesel For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
	25101702-VD301A	Partial Jeep Motor or City Engine displacement not exceeding 1800 cc for gasoline For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
2	25101702-VD301B	Partial Jeep Motor or City Engine displacement not exceeding 1800 cc for diesel For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
	25101702-VD401	Partial Car (Stellen ar Hauptabteilung) Engine displacement not exceeding 2000 cc for gasoline For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
	25101702-VE101A	Partial Car (Stellen ar Hauptabteilung) Engine displacement not exceeding 2000 cc for gasoline For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
	25101702-VE101B	Partial Car (Stellen ar Hauptabteilung) Engine displacement not exceeding 2000 cc for diesel For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00
	25101702-VE201	Partial Vehicle Motor or City Engine displacement not exceeding 2000 cc for gasoline For partial operations within a city or municipal project	unit				0	0.00							0	0.00				0	0.00	0.00

2	25101705-WH2-01	Original fire truck equipped according to the intended use. Specifications may vary according to the manufacturer, model, standard unit, etc. The proposed fire truck must be supplied by the requesting agency. To provide basic fire-fighting protection, and other general purpose fire-fighting equipment open-flow machine the construction of a fire-fighting unit.	unit	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0	0.00
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PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Electrical Supplies														
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
7				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
8				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
9				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
10				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
11				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
14				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
Common Office Equipment														
1	44111905-WB-W01	White Board		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
2	44111911-WB-D01	White Board, Digital		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
3				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
4				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
5				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
6				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
7				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
8				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
9				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
10				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
11				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
12				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
13				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
14				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00
15				0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00

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Paper Materials and Products																
1					0	0.00			0	0.00				0	0.00	0.00
2					0	0.00			0	0.00				0	0.00	0.00
3					0	0.00			0	0.00				0	0.00	0.00
4					0	0.00			0	0.00				0	0.00	0.00
5					0	0.00			0	0.00				0	0.00	0.00
6					0	0.00			0	0.00				0	0.00	0.00
7					0	0.00			0	0.00				0	0.00	0.00
8					0	0.00			0	0.00				0	0.00	0.00
9					0	0.00			0	0.00				0	0.00	0.00
10					0	0.00			0	0.00				0	0.00	0.00
11					0	0.00			0	0.00				0	0.00	0.00
12					0	0.00			0	0.00				0	0.00	0.00
13					0	0.00			0	0.00				0	0.00	0.00
14					0	0.00			0	0.00				0	0.00	0.00
15					0	0.00			0	0.00				0	0.00	0.00
Lighting and fixtures and accessories																
1	39112102-LB-R01	LED bulb			0	0.00			0	0.00				0	0.00	0.00
2					0	0.00			0	0.00				0	0.00	0.00
3					0	0.00			0	0.00				0	0.00	0.00
4					0	0.00			0	0.00				0	0.00	0.00
5					0	0.00			0	0.00				0	0.00	0.00
6					0	0.00			0	0.00				0	0.00	0.00
7					0	0.00			0	0.00				0	0.00	0.00
8					0	0.00			0	0.00				0	0.00	0.00
9					0	0.00			0	0.00				0	0.00	0.00
10					0	0.00			0	0.00				0	0.00	0.00
11					0	0.00			0	0.00				0	0.00	0.00
12					0	0.00			0	0.00				0	0.00	0.00
13					0	0.00			0	0.00				0	0.00	0.00
14					0	0.00			0	0.00				0	0.00	0.00
15					0	0.00			0	0.00				0	0.00	0.00
Electrical equipment and components and supplies																
1					0	0.00			0	0.00				0	0.00	0.00
2					0	0.00			0	0.00				0	0.00	0.00
3					0	0.00			0	0.00				0	0.00	0.00
4					0	0.00			0	0.00				0	0.00	0.00
5					0	0.00			0	0.00				0	0.00	0.00
6					0	0.00			0	0.00				0	0.00	0.00
7					0	0.00			0	0.00				0	0.00	0.00
8					0	0.00			0	0.00				0	0.00	0.00
9					0	0.00			0	0.00				0	0.00	0.00
10					0	0.00			0	0.00				0	0.00	0.00
11					0	0.00			0	0.00				0	0.00	0.00
12					0	0.00			0	0.00				0	0.00	0.00
13					0	0.00			0	0.00				0	0.00	0.00

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46					0	0.00				0	0.00			0	0.00			0	0.00	0.00
47					0	0.00				0	0.00			0	0.00			0	0.00	0.00
48					0	0.00				0	0.00			0	0.00			0	0.00	0.00
49					0	0.00				0	0.00			0	0.00			0	0.00	0.00
50					0	0.00				0	0.00			0	0.00			0	0.00	0.00
51					0	0.00				0	0.00			0	0.00			0	0.00	0.00
52					0	0.00				0	0.00			0	0.00			0	0.00	0.00
53					0	0.00				0	0.00			0	0.00			0	0.00	0.00
54					0	0.00				0	0.00			0	0.00			0	0.00	0.00
55					0	0.00				0	0.00			0	0.00			0	0.00	0.00
56					0	0.00				0	0.00			0	0.00			0	0.00	0.00
57					0	0.00				0	0.00			0	0.00			0	0.00	0.00
58					0	0.00				0	0.00			0	0.00			0	0.00	0.00
59					0	0.00				0	0.00			0	0.00			0	0.00	0.00
60					0	0.00				0	0.00			0	0.00			0	0.00	0.00
61					0	0.00				0	0.00			0	0.00			0	0.00	0.00
62					0	0.00				0	0.00			0	0.00			0	0.00	0.00
63					0	0.00				0	0.00			0	0.00			0	0.00	0.00
64					0	0.00				0	0.00			0	0.00			0	0.00	0.00
65					0	0.00				0	0.00			0	0.00			0	0.00	0.00
66					0	0.00				0	0.00			0	0.00			0	0.00	0.00
67					0	0.00				0	0.00			0	0.00			0	0.00	0.00
68					0	0.00				0	0.00			0	0.00			0	0.00	0.00
69					0	0.00				0	0.00			0	0.00			0	0.00	0.00
70					0	0.00				0	0.00			0	0.00			0	0.00	0.00
71					0	0.00				0	0.00			0	0.00			0	0.00	0.00
72					0	0.00				0	0.00			0	0.00			0	0.00	0.00
73					0	0.00				0	0.00			0	0.00			0	0.00	0.00
74					0	0.00				0	0.00			0	0.00			0	0.00	0.00

