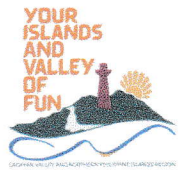


IT'S MORE FUN IN THE
PHILIPPINES



MEMORANDUM NO 2019 033 VMM

FOR : ATTY. REYNALDO L. CHING
OIC-UNDERSECRETARY
Administration and Finance

FROM : THE OFFICER IN- CHARGE/ CHIEF TOURISM OPERATIONS OFFICER
Department of Tourism, Region 02


SUBJECT : SUBMISSION OF 2020 ANNUAL PROCUREMENT PLAN
(APP)

DATE : 10 January 2020

This has reference to the memorandum received by this office dated 06 January 2020 on the above mentioned subject.

In this connection, we are submitting the Annual Procurement Plan for FY 2020 for your information and reference.

Thank you.


FANIBETH T. DOMINGO, EnP



#2 Dalan Na Pav-vurulun, Regional Government Center, Tuguegarao City, Cagayan 3500
Tel/Fax (078) 304-1503; 304-1499; Tel. No. (078)373-9563; 373-0785
Email Address: dot2@tourism.gov.ph; dotr2@yahoo.com; cvtourism2@gmail.com
Web Address: www.region2fun.ph; Facebook: Dot Cagayan Valley Region

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50201010 00	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities	Accreditation	NP-53.9 - Small Value Procurement	various dates		GoP	20,000.00	20,000.00		
OFFICE SUPPLIES										
50203010 00	Consultation and Review of Local Tourism Development Plan for the 5 Provinces	Tourism Policy Formulation and Development Plan	NP-53.5 Agency-to-Agency	various dates			24,822.55	24,822.55		
50203010 00	Statistical Report Generation	Tourism Policy Formulation and Development Plan	NP-53.5 Agency-to-Agency	various dates			772.00	772.00		
50203010 00	Regular Trainings	Training	NP-53.5 Agency-to-Agency	various dates			46,668.35	46,668.35		
50203010 00	Attendance to National Events and Exhibits/Local Festivals		NP-53.5 Agency-to-Agency	various dates			21,400.00	21,400.00		
50203010 00	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data	Accreditation	NP-53.5 Agency-to-Agency	various dates			9,245.92	9,245.92		
50203010 00	PAS Orientation and Accreditation Updates	Accreditation	NP-53.5 Agency-to-Agency	various dates			5,172.03	5,172.03		
50203010 00	Mobile & Regular Accreditation: Orientation re PAS, new MOCs, new revised standards of TTAs and Tour Guides	Accreditation	NP-53.5 Agency-to-Agency	various dates			28,697.49	28,697.49		
50203010 00	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities	Accreditation	NP-53.5 Agency-to-Agency	various dates			5,000.34	5,000.34		
50203010 00	Mobile & Regular Accreditation: Secondary Tourism Enterprise	Accreditation	NP-53.5 Agency-to-Agency	various dates			2,498.00	2,498.00		
50203010 00	From PS	GASS	NP-53.5 Agency-to-Agency	N/A	N/A	monthly	96,924.39	96,924.39		Common-use of office supplies available at the Procurement Service
50203010 00	Outside PS	GASS	NP-53.9 - Small Value Procurement	Indicate Date	N/A	monthly	83,545.00	83,545.00		Common-use of office supplies NOT available at the Procurement Service
OTHER OFFICE SUPPLIES										
50203990 00	Launching & Validation of Tourism Circuits	Tourism Policy Formulation and Development	NP-53.9 - Small Value Procurement	various dates		GoP	40,000.00	40,000.00		
50203990 00	Attendance to National Events and Exhibits/Local Festivals	Market Development	NP-53.9 - Small Value Procurement	various dates			649,500.00	649,500.00		
50203990 00	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data	Accreditation	NP-53.9 - Small Value Procurement	various dates			2,500.00	2,500.00		
50203990 00	Mobile & Regular Accreditation: Orientation re PAS, new MOCs, new revised standards of TTAs and Tour Guides	Accreditation	NP-53.9 - Small Value Procurement	various dates			2,360.00	2,360.00		
50203990 00	Tablet/galaxy	Accreditation	NP-53.9 - Small Value Procurement	various dates			14,990.00	14,990.00		
50203990 00	Production of various IECs	Accreditation	NP-53.9 - Small Value Procurement	various dates		GoP	70,000.00	70,000.00		
50203090 00	FUEL, OIL, & LUBRICANTS									
50203090 00	Attendance to National Events and Exhibits/Local Festivals	Market Development	Direct Contracting	various dates			35,100.00	35,100.00		
50203090 00	PAS Orientation and Accreditation Updates	Accreditation	Direct Contracting	various dates			5,000.00	5,000.00		

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50203090 00	Mobile & Regular Accreditation: Orientation re PAS, new MCs, new revised standards of TTAs and Tour Guides	Accreditation	Direct Contracting	various dates				9,000.00	9,000.00		
50203090 00	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities	Accreditation	Direct Contracting	various dates				3,000.00	3,000.00		
50203090 00	Fuel, oil & lubricants (service vehicle)	GASS	Direct Contracting	as needed				35,000.00	35,000.00		change oil, other lubricants for the DOT Region 2 service vehicle
50203090 00	Fuel, oil & lubricants (generator)	GASS	Direct Contracting	as needed				32,000.00	32,000.00		
	CELL CARDS							-			
50205020 01	Tour Packaging Development Seminar Workshop - Isabela - Districts 4-6		NP-53.9 - Small Value Procurement	N/A	N/A	February	February	2,000.00	2,000.00		
50205020 01	Inventory & Accreditation Campaign: Survey & mapping for the accreditation universe data		NP-53.9 - Small Value Procurement	Indicate Date	N/A	various dates	various dates	1,000.00	1,000.00		
50205020 01	PAS Orientation and Accreditation Updates		NP-53.9 - Small Value Procurement	Indicate Date	N/A	various dates	various dates	2,000.00	2,000.00		
50205020 01	Mobile & Regular Accreditation: Orientation re PAS, new MCs, new revised standards of TTAs and Tour Guides		NP-53.9 - Small Value Procurement	Indicate Date	N/A	various dates	various dates	3,000.00	3,000.00		
50205020 01	Mobile & Regular Accreditation: Validation, inspection and monitoring of Accommodation Facilities		NP-53.9 - Small Value Procurement	Indicate Date	N/A	various dates	various dates	3,500.00	3,500.00		
	COMMUNICATION							-			
50205020 02	Telephone-Landline	GASS	Direct Contracting			monthly		25,240.00	25,240.00		
50205020 01	Telephone-Mobile	GASS	Direct Contracting			monthly		48,000.00	48,000.00		Landlines and cellular phone lines for DOT office and officials
50205030 00	Internet	GASS	Direct Contracting			monthly		53,760.00	53,760.00		
50205010 00	postage & courier	GASS	NP-53.9 - Small Value Procurement			as needed		15,000.00	15,000.00		
	REPAIRS & MAINTENANCE							-			
50213050 02	Office Equipment	GASS	NP-53.9 - Small Value Procurement			as needed		50,000.00	50,000.00		
50213040 00	Building	GASS	NP-53.9 - Small Value Procurement			as needed		100,000.00	100,000.00		
50213060 01	Motor Vehicle	GASS	NP-53.9 - Small Value Procurement			as needed		100,000.00	100,000.00		Provision for the repair and maintenance of official motor vehicle
50212030 00	SECURITY SERVICES	GASS	NP-53.9 - Small Value Procurement	Dec-19			Dec-19	500,000.00	500,000.00		Provision of two (2) security personnel per approved technical specifications
50212000 00	GENERAL SERVICES	GASS	NP-53.9 - Small Value Procurement			as needed		40,000.00	40,000.00		
50204020 00	ELECTRICITY	GASS	Direct Contracting			monthly		430,000.00	430,000.00		
50204010 00	WATER	GASS	Direct Contracting			monthly		20,000.00	20,000.00		
50215030 00	INSURANCE	GASS	NP-53.5 Agency-to-Agency			annually		45,000.00	45,000.00		
	PROFESSIONAL SERVICES							-			
50211990 00	Job-Order	Tourism Policy Formulation and Development Plan	Competitive Bidding			semestral		136,000.00	136,000.00		Job Orders subject to the renewal of the contract based on the performance evaluation
50211990 00	Job-Order	Training	Competitive Bidding			semestral		120,000.00	120,000.00		
50211990 00	Job-Order	Market Development	Competitive Bidding			semestral		240,000.00	240,000.00		
50211990 00	Job-Order	Accreditation	Competitive Bidding			various dates		334,460.00	334,460.00		
50211990 00	Cultural Performers	Product Development	Direct Contracting			various dates		60,000.00	60,000.00		
50211990 00	Cultural Performers	Market Development	Direct Contracting			various dates		60,000.00	60,000.00		

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50202010 00	Training Resource Speakers	Training	Direct Contracting						
50202010 00	Training Resource Speakers	Market Development	Direct Contracting	various dates			105,600.00	105,600.00	
				various dates			67,200.00	67,200.00	
50211990 00	Booth Contractors	Market Development	NP-53.9 - Small Value Procurement	various dates			420,000.00	420,000.00	booth desing and maintenance to various National Tourism Events/Exhibits
50299050 01	VENUE RENTAL	Market Development	NP-53.9 - Small Value Procurement	various dates	GoP		5,000.00	5,000.00	
50299050 04	LED RENTAL	Market Development	NP-53.9 - Small Value Procurement	various dates	GoP		1,650.00	1,650.00	
50211010 00	LEGAL SERVICES	GASS	Direct Contracting	as needed	GoP		10,000.00	10,000.00	

Prepared by:

[Signature]
ROMEO G. SABANGUIAN, JR.
Head, BAC Secretariat

Recommending Approval:

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IMELDA A. GABPUQUE
BAC Chairperson

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LELIA E. BLANCAFLOR
Member

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THOMAS G. SANTOS
Member

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CHAROT. CAISE
Member

JOYLYN P. CAULAN
Member

(☒) Approved
() Disapproved

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FANIBETH T. DOMINGO, EnP
Officer-In-Charge/ Chief Tourism Operations Officer