



**BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB)
and Recommending Award for the Procurement of
Memorabilia for PRAISE Awards
(DOT-BAC IB No. 2020-009 2nd Posting)**

Resolution No. 2020 - 224

WHEREAS, the Department of Tourism (DOT), through the Bids and Awards Committee (BAC), posted the Invitation to Bid (IB) for the **Procurement of Memorabilia for PRAISE Awards** in the DOT website, the PhilGEPS website and in a conspicuous place at the premises of the DOT continuously for at least seven (7) calendar days, starting on 03 December 2020. The total Approved Budget for the Contract (ABC) is **Seven Million Seventy Thousand Philippine Pesos (PhP7,070,000.00)** inclusive of applicable taxes. A copy of the PhilGEPS posting is hereto attached, marked as **Annex "A"**, and made an integral part hereof;

WHEREAS, a Pre-Bid Conference was held on 10 December 2020 and was attended by a lone bidder, **Sodexo Benefits and Rewards Services Philippines, Inc.**;

WHEREAS, pursuant to the said Pre-Bid Conference, the BAC issued Supplemental/Bid Bulletin No. 1 announcing clarifications and amendments to the Bidding Documents. A copy of Supplemental/Bid Bulletin No. 1 is hereto attached, marked as **"Annex B"**, and made an integral part hereof;

WHEREAS, in response to said posting, only one (1) prospective bidder, **Sodexo Benefits and Rewards Services Philippines, Inc.**, purchased the bidding documents and submitted its bid proposal within the deadline set on 22 December 2020;

WHEREAS, during the opening of bids held on 22 December 2020, the lone prospective bidder was declared "passed" during the preliminary examination of bids. A copy of the Abstract of Bids "as Read" is hereto attached, marked as **Annex "C"**, and made an integral part hereof;

WHEREAS, upon detailed evaluation of the bids, below are the findings:

Name of Bidder	Bid Amount (As Calculated)	Rank
Sodexo Benefits and Rewards Services Philippines, Inc.	PhP7,070,000.00 (Non-VAT)	Single Calculated Bid (SCB)

A copy of the Abstract of Bids as Calculated is hereto attached, marked **Annex "D"**, and made an integral part hereof;

WHEREAS, upon careful examination, validation and verification of the eligibility, technical and financial requirements submitted by **Sodexo Benefits and Rewards Services Philippines, Inc.**, being the bidder with the Single Calculated Bid (SCB), it has been found to be responsive and complying with the eligibility, technical, and financial requirements under the Bidding Documents, and considered Post-Qualified. A copy of the Post-Qualification Reports is hereto attached, marked as **Annex "E"** and made integral parts hereof.

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To declare **Sodexo Benefits and Rewards Services Philippines, Inc.** as the **Single Calculated and Responsive Bid (SCRB)** and award the contract for the **Procurement of Memorabilia for PRAISE Awards** with a total contract price of **Seven Million Seventy Thousand Philippine Pesos (PhP7,070,000.00)** and delivery period of **10 calendar days upon receipt of the Notice to Proceed**;

b) To recommend for approval of the Secretary of Tourism the foregoing findings.

Resolved at the City of Makati this 23th day of December 2020.

Recommending Approval:


OIC-USEC. ROBERTO P. ALABADO III
BAC Chairperson


DIR. MILAGROS Y. SAY
BAC Vice Chairperson


MS. SUSAN S. NAGTALON
BAC Member


ATTY. JENNIFER A. OLBA
BAC Member


MR. RAYMUND GLEN A. AGUSTIN
BAC Member

By Authority of the Secretary
(per Department Order No. 2020-022)

Approved **Disapproved**


ATTY. REYNALDO L. CHING
*Officer-in-Charge, Office of the Undersecretary
for Administration and Finance*

Bid Notice Abstract

Detail Tracking Report

Invitation to Bid (ITB)

Reference Number 7313230
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Memorabilia for PRAISE Awards

Area of Delivery

 [Printable Version](#)

Solicitation Number: DOT- BAC IB No. 2020-009 (2nd Posting) Trade Agreement: Implementing Rules and Regulations Procurement Mode: Public Bidding Classification: Goods Category: Tokens and Awards Approved Budget for the Contract: PHP 7,070,000.00 Delivery Period: 10 Day/s Client Agency:	Status	Active
	Associated Components	<u>2</u>
	Bid Supplements	<u>0</u>
	Document Request List	<u>0</u>
	Date Published	03/12/2020
	Last Updated / Time	03/12/2020 12:00 AM
	Closing Date / Time	22/12/2020 9:00 AM
	Contact Person: Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 dot.bac@tourism.gov.ph	

Description

INVITATION TO BID FOR THE Procurement of Memorabilia for PRAISE Awards

1. The Department of Tourism (DOT), through the General Appropriation Act 2020 intends to apply the sum of Seven Million Seventy Thousand Philippine Pesos (PhP7,070,000.00) being the ABC to payments under the contract for "Procurement of Memorabilia for PRAISE Awards" (Project Identification No. DOT-BAC IB 2020-009 2nd Posting). Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DOT now invites bids for the above Procurement Project. Delivery of the Goods is required by 10 calendar days upon receipt of the Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

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Maria Alma O. Almazan

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from DOT-BAC Secretariat through the contact details given below during 8:00 a.m. to 5:00 p.m. Monday to Friday Excluding holidays and inspect the Bidding Documents as posted on the websites of the DOT and the Philippine Government Electronic Procurement System (PhilGEPS).

5. A complete set of Bidding Documents may be acquired by interested Bidders from December 03 to 21, 2020 (8:00 a.m to 5:00 p.m.) and December 22, 2020 (until 9:00 a.m.) from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Philippine Pesos (PHP10,000.00) OR deposited to:

Account Name Department of Tourism-Regular Trust
Account Number 00-0-05002-407-4
Beneficiary's Bank Development Bank of the Philippines (DBP)
Bank Branch F. Zobel Branch
Address 809 J.P Rizal corner F. Zobel St., Makati City, Philippines

(Note: Pls. send copy of the Transaction report or any proof of payment at the email address moalmazan@tourism.gov.ph)

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of DOT, provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The DOT will hold a virtual Pre-Bid Conference on December 10, 2020 at 11:00 a.m. using the MS Teams platform. The prospective bidders are advised to send their email address to the DOT-BAC Secretariat official email at dot.bac@tourism.gov.ph/ jpvillamin@tourism.gov.ph not later than 5:00 p.m on December 09, 2020.

7. Bids must be duly received by the BAC Secretariat through manual submission on or before December 22, 2020 at 9:00 a.m. only at the office address indicated below. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on December 22, 2020 at 10:00 a.m at the given address below

The Opening of Bids will be conducted through video conference using the MS Teams platform on December 22, 2020 at 10:00 a.m.

Prospective bidders who are interested in joining the opening of bids must send the following details to the BAC Secretariat via e-mail at dot.bac@tourism.gov.ph not later than 5:00 p.m. of December 21, 2020.

- Name of Representative(s) - Maximum of two (2)
- Company Name:
- Email Address:
- Contact No.

10. All documents shall be current and updated and any missing document in the checklist is a ground for outright rejection of the bid. Bidder shall submit one (1) original and five (5) photocopies of the first and second components of its bid in sealed envelope.

To facilitate the evaluation of the bids, bidders are advised to follow the arrangement in the checklist when placed in an Envelope, with documents bounded, tabbed and labeled accordingly.

11. The DOT reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Mr. GODOFREDO R. MALDONADO, JR.

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Maria Alma O. Almazan

Head, DOT-BAC Secretariat
 Procurement Management Division
 4th Floor, DOT Bldg.
 351 Sen. Gil Puyat Ave., Makati City
 Telephone Nos. 8459-5200 to 30 Loc. 425
 Email Address: grmaldonado@tourism.gov.ph
 Facsimile No.: 8459-5200 to 30 Loc. 425
 Website Address: www.tourism.gov.ph
 12. You may visit the following websites:

For downloading of Bidding Documents: www.tourism.gov.ph / www.philgeps.gov.ph

(SGD)OIC-Usec. ROBERTO P. ALABADO III
 DOT-BAC Chairperson

Pre-bid Conference

Date	Time	Venue
10/12/2020	11:00 AM	Virtual using MS Teams Platform. Send email address at dot.bac@tourism.gov.ph / jpwillamin@tourism.gov.ph not later than 5:00 p.m. on December 9, 2020

Created by Maria Alma O Almazan
Date Created 02/12/2020

Postpone Bid Cancel Bid Back

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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SUPPLEMENTAL/BID BULLETIN NO. 1

Procurement of Memorabilia for PRAISE Awards (DOT-BAC-IB 2020-009 - 2nd Bidding)

This Supplemental/Bid Bulletin No. 1 is issued to all prospective bidders to clarify, modify, and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 10 December 2020 for the above-mentioned project.

I. On the Net Financial Contracting Capacity (NFCC) –

- a. Pursuant to Section 23.1 (a)(viii) of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184) and the Bidding Documents, Section VIII. Checklist of Technical and Financial Documents, prospective bidders may submit a computation of the Net Financial Contracting Capacity (NFCC) or a committed Line of Credit from a Universal or Commercial Bank.

Should the bidder opt to submit a **NFCC**, the computation of which must be **equal to the approved budget for the contract (ABC)**. On the other hand, if the prospective bidder opts to submit a **committed Line of Credit** from a Universal or Commercial Bank, in lieu of the NFCC, the same must be **at least equal to ten percent (10%) of the ABC**.

- b. The Committed Line of Credit from a Universal or Commercial Bank must be issued specifically for the project.

II. On the Bidding Documents Fee –

A prospective bidder who has previously purchased the bidding documents during the first bidding will no longer be required to pay for the bidding document for purposes of participating in this second bidding.

III. On the Deduction of Applicable Taxes –

In case the prospective bidder is exempted from paying VAT or other applicable taxes on the goods delivered, the bidder should submit a Tax Exemption Certificate or an equivalent document issued by the Bureau of Internal Revenue (BIR) to show that tax is not applicable.

This Supplemental/Bid Bulletin No.1 shall form part of the Bidding Documents.

For the guidance and information of all concerned.


ROBERTO P. ALABADO III
OIC-Undersecretary and
DOT-BAC Chairperson

15 December 2020

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**Procurement of Memorabilia for PRAISE Awards
DOT-BAC-IB 2020-009 2nd Posting**

Project Name: Procurement of Memorabilia for PRAISE Awards

Project Location: DOT, Makati City

Implementing Office: HRD

Approved Budget for the Contract: PhP7,070,000.00

Time and Place of Bid Opening: 22 December 2020, 10:00 a.m., 2nd Floor, Training Room., 351 Sen. Gil Puyat Avenue, Makati City

ABSTRACT OF BIDS (As Read)

ELIGIBILITY REQUIREMENTS		Sodexo Benefits and Rewards Services Philippines, Inc.
Class "A" Documents		
1	PhilGEPS Certificate of Registration and Membership (Platinum)	Comply (valid until June 17, 2021)
2	Statement of the prospective bidder of all its ongoing government and private contracts (Annex A), including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years	Comply
3	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid (Annex B) within the last five (5) years	Comply
4	The Prospective Bidder's computation for its Net Financial Contracting Capacity (NFCC) (Annex C) or Committed Line of Credit from a Universal or Commercial Bank which must be at least equal to ten percent (10%) of the ABC: PhP707,000.00	Certification for the Committed Line of Credit PhP15.0 Million
Class "B" Documents:		
5	Valid Joint Venture Agreement (JVA), in case the joint venture is already in existence.	Not applicable
Technical Documents:		
6	Bid Security in the form of cash or cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit, surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission OR Duly Notarized Bid-Securing Declaration	Notarized Bid-Securing Declaration
7	Schedule of Requirements (Annex E)	Comply
8	Conformity with the Technical Specifications (Annex F)	Comply
9	Duly Notarized Sworn Statement (Annex G)	Comply
FINANCIAL DOCUMENT:		
Total Amount of Bid		PhP7,070,000.00
Remarks		PASSED



DIR. MILAGROS Y. SAY
BAC Vice-Chairperson


OIC-USEC. ROBERTO P. ALABADO III
BAC Chairperson


MS. SUSAN S. NAGTALON
BAC Member


MR. RAYMUND GLEN A. AGUSTIN
BAC Member


ATTY. JENNIFER A. OLBA
BAC Member

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DEPARTMENT OF TOURISM

DOT-BAC-IB 2020-009 2nd Posting
 Sheet: 1
 Date: December 22, 2020
 Time: 10:00 a.m

Project Name: Procurement of Memorabilia for PRAISE Awards

Project Location: DOT, Makati City

Implementing Office: HRD

Approved Budget for the Contract: PhP7,070,000.00

Time and Place of Bid Opening: 22 December, 2020, 10:00 a.m., 2nd Floor, Training Room, DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City

ABSTRACT OF BIDS (As Calculated)

NAME OF BIDDERS		Sodexo Benefits and Rewards Services Philippines, Inc.
Total Amount of Bid	P	PhP7,070,000.00
Form of Bid Security		Notarized Bid-Securing Declaration
Bank/Company		
Number		
Validity Period		
Bid Security Amount	P	
Required Bid Security	P	Cash or Cashier's Manager's Check (PhP141,400.00); Bank Draft/Guarantee (PhP141,400.00) Surety Bond (PhP353,500.00) or Duly Notarized Bid Securing Declaration
Sufficient/Insufficient		Sufficient
Ranking		Single Calculated Bid


OIC-USEC. ROBERTO P. ALABADO III
 BAG Chairperson


DIR. MILAGROS Y. SAY
 BAC Vice-Chairperson


MS. SUSAN S. NAGTALON
 BAC Member


MR. RAYMUND GLEN A. AGUSTIN
 BAC Member


ATTY. JENNIFER A. OLBA
 BAC Member

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Procurement of Memorabilia for PRAISE Awards

POST-QUALIFICATION EVALUATION REPORT

1. **Name of Bidder:** Sodexo Benefits and Rewards Services Philippines, Inc.
 2. **Rank in the List of Bids:** Single Calculated and Responsive Bid (LCRB)
 3. **Bid Price:** PhP7,070,000.00
 4. **Period of Post Qualification:** December 23, 2020
 5. **Results of Post-Qualification:** Responsive

	Requirements	Parties Consulted	Findings
Class "A" Documents			
1	PhilGEPS Certificate of Registration and Membership (Platinum)	Joan Bobier Account Manager	Responsive: Valid until June 17, 2021 Note: Submitted as part of Post-Qualification documents
2	Statement of the prospective bidder of all its ongoing government and private contracts (Annex A), including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years		Responsive
3	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid (Annex B) within the last five (5) years		Responsive
4	The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) (Annex C) or Committed Line of Credit from a Universal or Commercial Bank which must be at least equal to ten percent of the ABC: At least PhP707,000.00		Responsive
Class "B" Documents			
5	Valid Joint Venture Agreement (JVA), in case the joint venture is already in existence.		N/A
Technical Documents:			
6	Bid Security in the form of cash or cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit, surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission OR Duly Bid-Securing Declaration (Annex D)		Responsive
7	Schedule of Requirements (Annex E)		Responsive
8	Conformity with the Technical Specifications (Annex F)		Responsive
9	Duly Notarized Sworn Statement (Annex G)		Responsive
Financial Document:			
	Duly Signed Financial Bid Form (Annex H)		Amount of Bid PhP7,070,000.00 (Non-VAT)

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Documentary Requirements:		
1. Latest Annual Income Tax Return		Responsive
2. Business Tax Returns		Responsive

Findings:

Responsive

Non-Responsive

Prepared and Submitted by:


GODOFREDO R. MALDONADO, JR.
 Head, BAC Secretariat

Noted by:


OIC-USEC. ROBERTO P. ALABADO III
 BAC Chairperson

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 Maria Afra O. Almazan