



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Award Notice Abstract (Ref No.: 3359581)

Status: Updated

Reference Number: 8210716 Control Number: RFQ No. 2021 - 11 - 0187 Bid Notice Title: Procurement of Services of a DOT Accredited Tour Operator for the Conduct of DOT Participation in the 8th Regional Travel Fair Hybrid Edition in Zamboanga City (2nd posting) Approved Budget: Php223,100.00 Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Travel, Food, Lodging and Entertainment Services Applicable Procurement Rules: Implementing Rules and Regulations Funding Source: Government of the Philippines (GOP) Funding Instrument: General Appropriations Act Area of Delivery: Delivery Period: 4 Day/s Contact Person:	<p align="center">DEPARTMENT OF TOURISM</p> <p align="center">351 Sen. Gil Puyat Avenue Makati City Metro Manila, NCR, Philippines</p> <p align="center">Tour Operator</p> <p>Awardee : ANNSET HOLIDAYS, INC. Address : Unit 206 The Manila Residences Tower II, 2310 Taft Avenue, Malate Manila Metro Manila, NCR, Philippines</p> <p>Contact Person : Brenda Bodegon Consul Designation : Director, Sales and Marketing</p> <table border="1"> <thead> <tr> <th align="center" colspan="3">Line Item</th></tr> <tr> <th align="center">#</th><th align="center">Product/Service/Project Name</th><th align="center">Budget</th></tr> </thead> <tbody> <tr> <td align="center">1</td><td>Tour Operator, Procurement of Services of a DOT Accredited Tour Operator for the Conduct of DOT Participation in the 8th Regional Travel Fair Hybrid Edition in Zamboanga City, 90000000, 1, Lot</td><td align="right">Php223,100.00</td></tr> </tbody> </table> <p>Reason for Award : Single Calculated and Responsive Bid (SCRB)</p>	Line Item			#	Product/Service/Project Name	Budget	1	Tour Operator, Procurement of Services of a DOT Accredited Tour Operator for the Conduct of DOT Participation in the 8th Regional Travel Fair Hybrid Edition in Zamboanga City, 90000000, 1, Lot	Php223,100.00	Award Type: Award Notice Contract Amount: Php192,527.00 Award Date: 23-Nov-2021 Publish Date: 05-Dec-2021 Date Last Updated: 22-Feb-2022 Contract Number: 21-00219 Proceed Date: 29-Nov-2021 Contract Effectivity Date: 30-Nov-2021 Contract End Date: 06-Dec-2021 Created By: John Paulo Samonte Francisco Date Created: 05-Dec-2021 Approver: View Documents: 4
Line Item											
#	Product/Service/Project Name	Budget									
1	Tour Operator, Procurement of Services of a DOT Accredited Tour Operator for the Conduct of DOT Participation in the 8th Regional Travel Fair Hybrid Edition in Zamboanga City, 90000000, 1, Lot	Php223,100.00									

2/22/22, 12:41 PM

PhilGEPS

John Paulo Francisco

Created By:

John Paulo Francisco

21 - 002 19

Service Contract

Tour Operator

KNOW ALL MEN BY THESE PRESENTS:

That this Agreement, made and entered into this 29 November 2021 in the City of Makati, Philippines, by and between

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the New DOT Building, 351 Sen. Gil Puyat Avenue, Makati City, Philippines 1200 represented by its OIC-Undersecretary for Tourism Development, **MS. VERA ESMERALDA C. BUENSUCESO**, of legal age, Filipino and hereinafter referred to as the **FIRST PARTY**;

and

ANNSET HOLIDAYS, INC. is a private entity duly existing by virtue of Philippine laws with office address at nit 206 The Manila Times Residences Tower II, Taft Ave., Malate, Manila herein represented by its Director for Sales and Marketing, **MS. BRENDA B. CONSUL** and hereinafter referred to as the **SECOND PARTY**;

Each a Party, and collectively, the **PARTIES**.

WITNESSETH:

WHEREAS, the **FIRST PARTY** is the primary planning, programming, coordinating, implementing and regulatory government agency in the development and promotion of the tourism industry, both domestic and international;

WHEREAS, the **FIRST PARTY** is mandated to encourage and promote joint undertakings with the private sector for the development of new tourism-related products and programs;

WHEREAS, pursuant to its mandates, the **FIRST PARTY** through the Office of Product and Market Development, will participate in the hybrid edition of the *8th Regional Travel Fair (the "Travel Fair")*, a two-day hybrid selling to the public/consumer of discounted domestic tour packages, airline tickets, accommodation, and other tourism-related products and services. It will also feature a whole day hybrid Business-to-Business (B2B) session for the Sellers and Buyers to renew and expand their business network and have opportunities to innovatively develop travel-related business operations aligned with the government's health and safety guidelines and protocols;

WHEREAS, the **FIRST PARTY** is in need of the services of a DOT Accredited tour operator to provide the requirements for its participation to the Travel Fair on 30 November to 6 December 2021 in Zamboanga City;

WHEREAS, the **SECOND PARTY** is a duly registered member of the Philippine Government Electronic Procurement System (PhilGEPS) who possesses the necessary skills, experience and expertise in providing the required services, has offered to undertake the project;

WHEREAS, the requirement was processed in compliance with the procedure on **Negotiated Procurement-Small Value Procurement**, pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act);

WHEREAS, the Bids and Awards Committee (BAC) of the DOT, through **BAC Resolution No. 2021-227** has declared the **SECOND PARTY** to be the bidder with the *Single Calculated* and

[Handwritten signature]
[Handwritten signature]
[Handwritten signature]

Responsive Bid (SCRB) as its quotation is found to be compliant and responsive to the specifications indicated in the Terms of Reference (TOR);

NOW, THEREFORE, based on the foregoing, the **PARTIES** hereby agree as follows:

1. **SERVICES.** The **SECOND PARTY** hereby agrees to provide:

A. Roundtrip Airfare for 7 pax (2 and 6 December 2021)

- Route: Manila – Zamboanga – Manila

B. Meals for 7 pax

- 2 December 2021 – Breakfast, Lunch and Dinner
- 3 to 6 December 2021 - Lunch and Dinner

C. Transportation

- Two (2) vans for roundtrip transfer for RTPCR Test (30 November 2021)
- Two (2) vans for roundtrip transfer for RTPCR Test (1 December 2021)
- Two (2) vans for residence-airport-residence transfers (2 and 6 December 2021)
- Two (2) vans for airport-accommodation transfers in Zamboanga (2 and 6 December 2021)
- Two (2) vans for Exploratory Visit to health and wellness facilities/ areas within Zamboanga (5 December 2021)

D. Travel Package

- One (1) Tour Coordinator
- Health and Safety Kit for 7 pax
- Comprehensive Travel Insurance

Details of the above including the other responsibilities of the **SECOND PARTY** are indicated in the attached **Terms of Reference**, which forms an integral part of this contract.

2. **EFFECTIVITY AND TERM.** This Agreement shall be effective from the date of execution of contract until **6 December 2021**.
3. **COMPENSATION.** By way of compensation for its services, the **FIRST PARTY** shall pay the **SECOND PARTY** the total amount indicated in the Statement of Account, which shall be based on actual expenses incurred, but not to exceed **One Hundred Ninety-Two Thousand Five Hundred Twenty-Seven Pesos (PhP192,527.00)** for the total actual cost of services rendered inclusive of VAT and other taxes.
4. **PAYMENT.** The above consideration will be paid by the **FIRST PARTY** after presentation of the required Statement of Account and other necessary documents, subject to the usual accounting and auditing rules and regulations by the **SECOND PARTY**. It is understood, however, that payment shall only be made after it has fully and satisfactorily rendered its undertaking under this agreement.
5. **LIQUIDATED DAMAGES.** When the **SECOND PARTY** fails to satisfactorily render the services under this Agreement within the specified schedule, the **SECOND PARTY** shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed services scheduled for delivery for every day of delay. The **FIRST PARTY** need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to the **SECOND PARTY**, or collected from any securities or warranties posted by the **SECOND PARTY**, whichever is convenient to the procuring entity concerned. In no case shall the total sum of liquidated damages exceed ten percent (10%) of the total contract price, in which event the **FIRST**

[Handwritten signature]
[Handwritten signature]

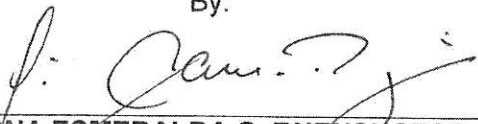
PARTY concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

6. **FREE AND HARMLESS.** The **SECOND PARTY** shall hold the **FIRST PARTY** free and harmless from, and hereby binds and obligates itself to indemnify the **FIRST PARTY** for any and all liabilities, losses, damages, injuries, including death, claims, demands, suits, proceeding, judgements, awards, fines, penalties and all expenses, legal or otherwise of whatever kind or nature arising from and by reason of this Agreement, due to the fault, negligence, act, act omission, delays, conduct, breach of trust, or non-observance or violation of this Agreement, or any of its stipulation and warranties by the **SECOND PARTY** and/or any of its employees, agents, representatives, or sub-contractors.
7. **DISPUTE RESOLUTION.** If any dispute shall arise between the **FIRST PARTY** and the **SECOND PARTY** in connection with this Agreement, the Parties shall make every effort to resolve such dispute amicably. Should such dispute not be resolved, the same will be referred for arbitration in accordance with RA No. 876 or the *Arbitration Law* and RA No. 9285 or the *Alternative Dispute Resolution Act of 2004*.
8. **ELECTRONIC SIGNATURES.** The parties shall be entitled to sign and transmit this Agreement with an electronic signature whether by facsimile, e-mail, or other electronic means, which signature shall be binding on the Party whose name is contained therein. Any Party providing an electronic signature agrees to promptly execute and deliver to the other parties an original signed Agreement upon request
9. **COMPLETENESS OF AGREEMENT.** This Agreement, along with the select provisions in the annexes made integral parts hereof, contains the complete understanding of the Parties and may not be modified or amended except through another Agreement in writing duly executed by the parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement through their authorized representatives on the date stated above.


DEPARTMENT OF TOURISM

By:



VERNA ESMERALDA C. BUENSUCESO
OLC-Undersecretary for Tourism Development

ANNSET HOLIDAYS, INC.

By:



BRENDA B. CONSUL
Director for Sales and Marketing

Signed in the presence of:


REGIELYN C. DAYAG


NERIA A. TRABALLO
Account Officer

FUNDS AVAILABLE:


MR. ROMAN G. BERSAMIRA
Chief Accountant, DOT

21-00219

ACKNOWLEDGEMENT

Republic of the Philippines) S.S
City of Makati

On this 15th day of December, 2021 personally appeared before me, a Notary Public in and for the City of Makati, the following persons:

Name	Government ID	Date Issued	Place Issued
Verna Esmeralda C. Buensuceso	<u>Ppt# 500N381A</u>		
Brenda B. Consul	SSS 03-7004862-4	N/A	Metro Manila

all known to me to be the same person who executed the foregoing Agreement and acknowledgement that the same is an act of their free and voluntary will and deed and of the entity that they respectively represent.

IN WITNESS WHEREOF, I hereunto sign this document and affix my seal of office on this date and place aforementioned.

Doc. No. 200
Page No. 40
Book No. III
Series of 2021

NOTARY PUBLIC

ATTY. AUDELIN H. ZAMORA
NOTARY PUBLIC
UNTIL DECEMBER, 2021
PENTHOUSE, LEGAL AFFAIRS SERVICE, DOT BLDG
PTR NO. 8144612 - 1/15/20 - MAKATI CITY
IBP LIFETIME NUMBER 03646 / MAKATI CITY
ROLL NO. 44115 MCLE VI-0024349



**BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB)
and Recommending Award for the Procurement of Services of a DOT-
Accredited Tour Operator for the Department of Tourism Participation in
the 8th Regional Travel Fair Hybrid Edition in Zamboanga City
(2nd posting)
(RFQ No. 2021 – 11 – 0187)**

Resolution No. 2021 - 227

WHEREAS, the Department of Tourism (DOT), through the Procurement Management Division (PMD), posted the Request for Quotation (RFQ) for the Procurement of Services of a DOT-Accredited Tour Operator for the Department of Tourism (DOT) Participation in the 8th Regional Travel Fair (RTF) Hybrid Edition to be held on 02-05 December 2021 in Zamboanga City, in the PhilGEPS website and DOT website continuously for at least four (4) calendar days, starting on 19 November 2021, and the deadline for the submission of quotations was set on 22 November 2021. The Approved Budget for the Contract (ABC) is Two Hundred Twenty-Three Thousand One Hundred Pesos (PhP223, 100.00). A copy of the PhilGEPS posting is hereto attached, marked as **Annex "A"**, and made an integral part hereof;

WHEREAS, five (5) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via e-mail using the same method, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, only one (1) bidder submitted its quotation within the set deadline for the submission of quotations on 22 November 2021;

WHEREAS, upon evaluation, below is the findings;

Name of Bidder	Bid Amount (As Read)	Findings
<i>Annset Holidays, Inc.</i>	<i>PhP192,527.00</i>	<i>Eligible</i>

WHEREAS, the detailed evaluation of the quotation resulted in the following:

Name of Bidder	Bid Amount (As Calculated)	Ranking
<i>Annset Holidays, Inc.</i>	<i>PhP192,527.00</i>	<i>Single Calculated Bid (SCB)</i>

WHEREAS, upon due evaluation and careful examination of the quotation submitted by **ANNSET HOLIDAYS, INC.**, being the bidder with the *Single Calculated Bid (SCB)*, its quotation has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference (TOR). A copy of the Abstract of Quotations and the submitted quotations are hereto attached, marked as **Annexes "B" and "C"**, respectively, and are made integral parts hereof;

CERTIFIED TRUE COPY:
Procurement Mgt. Div.

Norjanah P. Lucman

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:


- a) To adopt Negotiated Procurement – Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Procurement of Services of a DOT-Accredited Tour Operator for the Department of Tourism (DOT) Participation in the 8th Regional Travel Fair (RTF) Hybrid Edition to be held on 02-05 December 2021 in Zamboanga City; and
- b) To declare **ANNSET HOLIDAYS, INC.** as the **Single Calculated and Responsive Bid (SCRB)** and to award the contract for the Procurement of Services of a DOT-Accredited Tour Operator for the Department of Tourism (DOT) Participation in the 8th Regional Travel Fair (RTF) Hybrid Edition to be held on 02-05 December 2021 in Zamboanga City, in the total amount of **ONE HUNDRED NINETY-TWO THOUSAND FIVE HUNDRED TWENTY-SEVEN PESOS (PhP192,527.00)**, inclusive of all applicable taxes;
- c) To recommend for approval by the Secretary of Tourism the foregoing findings.

Resolved this 22nd day of November 2021.

Recommending Approval:


OIC - USEC. REYNALDO L. CHING
BAC Chairperson


OIC - ASEC. MILAGROS Y. SAY
BAC Vice Chairperson



MR. RAYMUND GLEN A. AGUSTIN
BAC Member


MS. ERNESTINNE S. DEMACLIID
BAC Member


ATTY. JENNIFER A. OLBA
BAC Member

By Authority of the Secretary
(Department Order No. 2021-077)

☒ **APPROVED** ☐ **DISAPPROVED:**


Verna Esmeralda C. Buensuceso
OIC - Undersecretary, Tourism Development