

INVITATION TO BID (IB)

The Department of Tourism – Bids and Awards Committee (DOT-BAC), invites PhilGEPS registered suppliers/contractors to bid for the hereunder project:

Name of Project: **Procurement of Signature Wristwatch and Medallion/Pendant with Necklace Memorabilia for the 118th and 119th Philippine Civil Service Anniversary Celebration**

Brief description of the Project: To be given to loyalty awardees for the 118th and 119th Philippine Civil Service Anniversary Celebration

Approved Budget for the Contract: Four Million Three Hundred Ninety-Seven Thousand Philippine Pesos (PhP4,397,000.00)

Contract Duration: First Batch 2018 – Last Week of May 2019
Second Batch 2019 – 2nd Week of September 2019

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary “pass/fail” criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Check, Preliminary Examination of Bids, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Issuance and availability of Bidding Documents	April 12 to May 3, 2019 (8:00 a.m. to 5:00 p.m.) May 6, 2019 up to 9:00 a.m. only 4 th Floor, Procurement Management Division, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
2. Pre-bid Conference	April 22, 2019 (10:00 a.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
3. Request for Clarification	Until April 26, 2019
4. Supplemental / Bid Bulletin	April 29, 2019
5. Submission and Receipt of Bids	on or before May 6, 2019 until 9:00 a.m. only 4 th Floor, Procurement Management Division, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
6. Opening of Bids and Eligibility Check	May 6, 2019 (10:00 a.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City

Bid Documents may be obtained at the Procurement Management Division c/o Ms. Maria Alma O. Almazan., at 4th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 425) upon payment of non-refundable fee of **Five Thousand Philippine Pesos (PhP5,000.00) in accordance with the following schedule:**

Lot No.	ITEMS	Approved Budget for the Contract (ABC) per Lot:	Bidding Documents Fee
1	Signature (Branded) Wristwatches a. 10 year Service Milestones b. 15 year Service Milestones	PhP72,000.00 PhP192,000.00	PhP500.00
2	Men’s Signature (Branded) Wristwatches for 20 year Service Milestones	PhP264,000.00	PhP500.00
3	Ladies’ Signature (Branded) Wristwatches for 20 year Service Milestones	PhP198,000.00	PhP500.00
4	Men’s Signature (Branded) Wristwatches for 25 year Service Milestones	PhP406,000.00	PhP500.00
5	Ladies’ Signature (Branded) Wristwatches for 25 year Service Milestone	PhP377,000.00	PhP500.00
6	Gold Service Medallion/Pendant with Necklace for 30 year Service Milestones	PhP2,090,000.00	PhP1,000.00

7	Gold Service Medallion/Pendant with Necklace for 35 year Service Milestones	PhP645,000.00	PhP1,000.00
8	Gold Service Medallion/Pendant with Necklace a. 40 year Service Milestones b. 45 year Service Milestones	PhP98,000.00 PhP55,000.00	PhP500.00

to the DOT Cashier, Ground Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City. Bids shall be submitted in sealed envelopes labeled Technical Envelope and Financial Envelope addressed to the undersigned.

The DOT reserves the right to reject any and all bids, declare a failure of bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:



ASEC. ROBERTO P. ALABADO III
DOT BAC-Chairperson

Date of Postings:

Phil-GEPS website: April 12 to May 6, 2019
DOT website: April 12 to May 6, , 2019
DOT Bulletin Board: April 12 to May 6, 2019