



INVITATION TO BID (IB)

The Department of Tourism - Bids and Awards Committee (DOT-BAC), invites PhilGEPS registered suppliers/contractors to bid for the hereunder project:

Name of Project:	Ground Handling Service for the Tourism Investment Forum
Brief description of the Project:	Services of a local tour operator or travel agency in the Philippines engaged in the business of providing hotel accommodation, function room, domestic air tickets, meals, transportation and ground handling services
Approved Budget for the Contract:	One Million Two Hundred Sixty Six Thousand Six Hundred Thirty Nine Philippine Pesos (PhP 1,266,639.00)
Contract Duration:	Please see attached Terms of Reference

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Issuance and availability of Bidding Documents	August 25 to September 14, 2018 (8:00 a.m. to 5:00 p.m.) September 17, 2018 (until 9:00 a.m. only) 4 th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
2. Pre-bid Conference	September 3, 2018 (2:00 p.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
3. Request for Clarification	September 7, 2018
4. Supplemental / Bid Bulletin	September 10, 2018
5. Submission and Receipt of Bids	on or before September 17, 2018 until 9:00 a.m. only 4 th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City
6. Opening of Bids and Eligibility Check	September 17, 2018 (1:30 p.m.) 4 th Floor Conference Room, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City

Bid Documents may be obtained at the DOT-BAC Secretariat c/o Ms. Maria Alma O. Almazan., at 4th Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 425) upon payment of non-refundable fee of Five Thousand Philippine Pesos (PhP5,000.00), to the DOT Cashier, Ground Floor, DOT Building, No. 351 Sen. Gil Puyat Ave., Makati City. Bids shall be submitted in sealed envelopes labeled Technical Envelope and Financial Envelope addressed to the undersigned.

The DOT reserves the right to reject any and all bids, declare a failure of bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:


ASEC ROBERTO P. ALABADO III
DOT-BAC Vice Chairperson

Date of Postings:

Phil-GEPS website : August 25 to September 1, 2018

DOT website: August 25 to September 1, 2018

DOT Bulletin Board: August 25 to September 1, 2018