



REQUEST FOR EXPRESSION OF INTEREST FOR THE
Procurement of Consultancy Services on the Maintenance of the
ISO 9001:2015 Quality Management System (QMS) of the
Department of Tourism for FY 2022 through Early Procurement
Activities (EPA)

1. The *Department of Tourism (DOT)*, through the *General Appropriations Act (GAA) 2022* intends to apply the sum of *Two Million One Hundred Ninety-Six Thousand Pesos (PhP2,196,000.00) inclusive of applicable taxes*, being the Approved Budget for the Contract (ABC) to payments under the contract for *DOT-BAC-REI No. 2021-027 (EPA)*. *This project is subject to “early procurement short of award”*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

For the purpose of early procurement authorized under Section 7.6 of the 2016 Revised Implementing Rules and Regulations (IRR) of the Republic Act (RA) No. 9184, the proposed budget under the FY 2022 National Expenditure Program shall be used as basis. The period for the performance of the obligations under the Contract shall not go beyond the validity of the appropriation for the project.

2. The *DOT* now calls for the submission of eligibility documents for the *Procurement of Consultancy Services on the Maintenance of ISO 9001:2015 Quality Management System (QMS) of the Department of Tourism for FY 2022 through Early Procurement Activities (EPA)*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before *03 January 2022 until 9:00 a.m. only at the Procurement Management Division, 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Avenue, Makati City. Eligibility Check will be on the same day, to be held at the 6th floor Multi-Purpose Hall, DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City at 10:30 a.m., simultaneously thru Google Meet (virtual platform)*. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from *DOT* and inspect the Bidding Documents at the address given below during *8:00 a.m. to 5:00 p.m.*
4. A complete set of Bidding Documents may be acquired by interested bidders on *December 27 to 31, 2021 (8:00 a.m. to 3:00 p.m.) from the address below.*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of *five (5)* prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

- *Applicable experience of the consultant and members in case of joint ventures, considering both the overall experiences of the firms or, in the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants (60%);*
- *Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking (20%); and*
- *Current workload relative to capacity (20%);*

Passing Rate: 70%

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality Based Evaluation (QBE)* procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed until 31 December 2021;
9. The *DOT* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

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 BAC Chairperson 