



Bid Notice Abstract

Request for Proposal (RFP)

Reference Number 8154897
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Consulting Services for the Anilao Underwater Shootout 2021 Competition Software Development

Area of Delivery

Solicitation Number:	RFP No. 2021 - 11 - 0156	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	4
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Consulting Services	Document Request List	0
Category:	Consulting Services	Date Published	05/11/2021
Approved Budget for the Contract:	PHP 623,750.40	Last Updated / Time	04/11/2021 16:30 PM
Delivery Period:	5 Day/s	Closing Date / Time	08/11/2021 12:00 PM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TERMS OF REFERENCE

I. PROJECT TITLE

Anilao Underwater Shootout 2021 Competition Software Development

II. DESCRIPTION

The Anilao Underwater Shootout is a yearly underwater macrophotography competition organized and sponsored by the Philippine Department of Tourism in cooperation with resort owners, dive operators, dive masters, and local Mabini stakeholders. Competition participants may stay and dive with any resort/operator of their choosing in the Mabini, Batangas area.

The 2021 edition of the Shootout will be a five-day event from December 1 to 5, 2021 with the following components:

- Dive Guides and Spotters Briefing: November 30, 2021 – 1 day before the event
- Competition Briefing (Hybrid): December 1, 2021
- Registration (On-site + Satellite Venues in Anilao): December 1 to 4, 2021
- 4-day competition / shootout proper: December 1 to 4, 2021
- Underwater Photography Workshops (Livestream via Zoom): December 2 to 4, 2021
- Submission of photos: December 5, 2021
- Judging of Photos / Deliberation (via Zoom / digital program): December 5, 2021
- Press Conference (Hybrid): December 5, 2021

- Awarding Night (Hybrid): December 5, 2021

III. MINIMUM REQUIREMENTS

- Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);

- Must be willing to provide services on send-bill arrangement;

IV. SCOPE AND WORK DELIVERABLES

1. Create an online software to be used for the competition, inclusive of the following requirements:

a. Infrastructure Requirements:

i. Software (developed in a non-proprietary software, licensed software for RAW file viewer);

ii. Hardware (1 laptop, 1 WIFI router, and 1 receipt printer);

iii. Database (non-proprietary);

iv. Network (accessed via LAN WIFI router)

v. Cloud Server Rental (30-day period, including setup for testing and live use);

b. Software Requirements:

i. Setup/Configuration – application must be accessible via web browser, LAN WIFI, and MAC and Windows OS, must be configurable

ii. Registration Day – onsite registration through laptop terminals located at the registration booth;

iii. System should be able to accept Excel or Flat files for the list of participants who registered online, assign a competitor ID number, and print a receipt as proof of payment;

iv. System should be able to detect RAW Files and provide photo receipt from showing number of photos submitted per category

v. System should be able to accommodate remote judging and tallying

c. Presentation of winners

i. Summary of winners sorted as follows:

- Camera Type

- Category

- Portfolio Winners

2. Provide an IT team that will:

a. Manage and operate the system for registration, photo submission, judging and tallying

b. Create and manage the presentation of winning photos for the Awarding Ceremony

3. Other Requirements:

a. Submitted photos (RAW and processed files) and rights to software and codes developed must be turned-over to DOT;

b. Training and turnover of software and codes to the DOT must be done within two weeks after the competition;

c. IT Team must shoulder their accommodation, meals, and transportation for the duration of the event.

V. SHORTLISTING CRITERIA

A. APPLICABLE EXPERIENCE OF THE CONSULTANT

1. Relevance of company portfolio to the project
Company or Firm has completed 2 underwater photo competition projects.

20

Company or Firm has completed 1 underwater photo competition project. 15

Company or Firm has not completed any underwater photo competition projects.

0

B. QUALIFICATION OF PERSONNEL WHO MAY BE ASSIGNED TO THE JOB

1. Educational background

All assigned personnel have Bachelor's degrees relevant to the project scope (i.e., Computer Science, Information Technology, Management Information Systems, or Computer Engineering.)

60

All assigned personnel have Bachelor's degrees. 40

Assigned personnel have no Bachelor's degrees. 0

C. CURRENT WORKLOAD RELATIVE TO CAPACITY

1. Number of on-going similar and related projects relative to capacity

No on-going similar and related projects with contract cost equal or greater than the ABC (PhP 623,750.40)

20

1 or more on-going similar and related projects with contract cost equal or greater than the ABC (PhP 623,750.40)

10

Total 100

Passing Rate 70

VI. BUDGET

The total working budget is SIX HUNDRED TWENTY-THREE THOUSAND SEVEN HUNDRED FIFTY PESOS AND FORTY CENTAVOS (P 623,750.40) should cover all competition management requirements enumerated above.

VII. PAYMENT TERMS

- First Tranche: 50% upon submission of approved software wireframe and design;
- Second Tranche: 50% upon and submission of software and codes developed and terminal report

VIII. CONTACT PERSON

Contact Persons : Celstine Sy

Email Address : divephilippines@tourism.gov.ph

APPROVED:

RENEE MARIE N. REYES

Director

Office of Product and Market Development

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Consulting Services	Procurement of Consulting Services for the Anilao Underwater Shootout 2021 Competition Software Development	1	Lot	623,750.40

Other Information**Eligibility Requirements**

1. Registration Certificate from Security and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives.
2. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

For individual consultants not registered under a sole proprietorship, a BIR Certificate of Registration shall be submitted, in lieu of DTI registration and Mayor's/Business permit.

3. PhilGEPS Registration Number
4. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
5. Professional License/Curriculum Vitae
6. List of key personnel to be assigned to the contract to be bid, with their complete qualification and experience data.
7. Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Terms of Reference. (See attached Annexes TD 1 & 2)
8. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your proposals together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 08 November 2021 at 12:00 pm. Late and unsigned proposals shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 04/11/2021

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