



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8655086
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Meal - Food Catering-Packed Meals for Management System 1st Internal Quality Audit for FY 2022

Area of Delivery

Solicitation Number:	2022-05-0052	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Catering Services		
Approved Budget for the Contract:	PHP 427,500.00	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	11/05/2022
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat AVenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	10/05/2022 16:39 PM
		Closing Date / Time	16/05/2022 10:00 AM

Description

DEPARTMENT OF TOURISM

TERMS OF REFERENCE

I. BIDDER : Food Catering - Packed Meals Delivery Service

II. PROJECT TITLE : Quality Management System 1st Internal Quality Audit

III. PURPOSE/OBJECTIVES :

The Department of Tourism – Planning Service is in need of services of a food catering / fast food company that will handle the preparation and delivery of packed meals for the participants to the Quality Management System (QMS) 1st Internal Quality Audit.

IV. BACKGROUND:

Participants : DOT Officials and Employees

Venue : DOT Central Office, 351 Sen. Gil Puyat

Avenue, Makati City

Dates : 17, 18, 19, 23, 24, and 25 May 2022

V. MINIMUM REQUIREMENTS :

1. Must be capable of providing the following services:

- Preparation and serving of food and beverage requirements for a corporate activity/event.
- Logistical and delivery requirements

2. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);

3. Must be willing to provide services on a send – bill arrangement

VI. SCOPE AND WORK DELIVERABLES:

Preparation and delivery of packed meals for six (6) days on 17, 18, 19, 23, 24 & 25 May 2022:

May 17, 2022

AM Snacks Php 250 x 100 pax = Php 25,000.00

Lunch Php 450 x 100 pax = Php 45,000.00

PM Snacks Php 250 x 100 pax = Php 25,000.00

May 18, 2022

AM Snacks Php 250 x 50 pax = Php 12,500.00

Lunch Php 450 x 50 pax = Php 22,500.00

PM Snacks Php 250 x 50 pax = Php 12,500.00

May 19, 2022

AM Snacks Php 250 x 50 pax = Php 12,500.00

Lunch Php 450 x 50 pax = Php 22,500.00

PM Snacks Php 250 x 50 pax = Php 12,500.00

May 23, 2022

AM Snacks Php 250 x 50 pax = Php 12,500.00

Lunch Php 450 x 50 pax = Php 22,500.00

PM Snacks Php 250 x 50 pax = Php 12,500.00

May 24, 2022

AM Snacks Php 250 x 50 pax = Php 12,500.00

Lunch Php 450 x 50 pax = Php 22,500.00

PM Snacks Php 250 x 50 pax = Php 12,500.00

May 25, 2022

AM Snacks Php 250 x 150 pax = Php 37,500.00

Lunch Php 450 x 150 pax = Php 67,500.00

PM Snacks Php 250 x 150 pax = Php 37,500.00

TOTAL APPROVED BUDGET FOR MEALS = Php 427,500.00

Inclusions:

- 450 Packed AM snacks with juice or soda (sandwich/burger/pasta/any heavy snack)
- 450 Packed lunch with 3 viands (1 vegetable, 2 of the following: pork, chicken, fish or beef), rice, dessert, and juice or soda
- 450 Packed PM snacks with juice or soda (sandwich/burger/pasta/any heavy snack)
- Free flowing coffee / tea and water with chips / nuts / candies
- All with utensils

Note: Serving portions should be incorporated in the proposal, preferably with pictures. For discussion. Likewise, menu shall be subject to the approval of the end-user.

VII. APPROVED BUDGET FOR THE CONTRACT

The total Approved Budget for the Contract is FOUR HUNDRED TWENTY-SEVEN THOUSAND FIVE HUNDRED PESOS ONLY (P427,500.00) ONLY, including all applicable taxes, delivery fees and other related expenses, and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with most advantageous package cost, provided that the amount of bid does not exceed the above total budget.

VIII. CONTACT PERSON

Contact Person : Mr. Orlando Bryan Du / Mr. Ronell M. Alicante

Address : Planning Service

4th Floor, DOT Building

351 Sen Gil Puyat Avenue, Makati City

Email Address : dcc@tourism.gov.ph

Prepared by: Noted by:

RONELL M. ALICANTE DIR. MILAGROS Y. SAY
Project Officer OIC – Assistant Secretary
Planning Service Administration and Finance

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Original or certified true copy of duly notarized Omnibus Sworn Statement.

Created by TERESITA A. ROMANES

Date Created 10/05/2022

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