



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8647401  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Polo Shirts for the DOT 49th Founding Anniversary Celebration (2nd Posting)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	RFP No. 2022 - 05 - 0049	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Corporate Giveaways	<b>Date Published</b>	06/05/2022
<b>Approved Budget for the Contract:</b>	PHP 322,390.00	<b>Last Updated / Time</b>	05/05/2022 13:59 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	10/05/2022 12:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

#### Description

##### TECHNICAL SPECIFICATIONS

##### I. PROJECT/ACTIVITY:

PROCUREMENT OF POLO SHIRTS FOR THE DOT 49TH FOUNDING ANNIVERSARY CELEBRATION

##### II. OBJECTIVE:

The DOT 49th Anniversary is a chance to celebrate as one big family that could foster unity and cooperation and be able to look forward to achieving the DOT's targets for the years ahead.

##### III. PERIOD OF IMPLEMENTATION: MAY 2022

##### IV. MINIMUM REQUIREMENTS:

Must be able to meet the following specifications:

Shirt Type : Short-sleeved Polo Shirt

Material : Honeycomb Fabric

Color : Midnight Blue

Type of Print : Direct to Film Printing

Sizes : Extra Small – 100 pcs.

Small – 200 pcs.

Medium – 200 pcs.

Large – 200 pcs.

Extra Large – 150 pcs.

2X Large – 100 pcs.

3X Large – 50 pcs.

Layout/Design : Please see attached design

Must be accredited with PhilGEPS;

Must be willing to provide services on a send-bill arrangement.

Lowest calculated bidder must submit at least one sample of polo shirt with the layout design\* prior to the mass production.

Please see Annex A for the layout design

V. SCHEDULE OF DELIVERY:

Delivery of Polo Shirts shall be made on or before third week of May 2022 at the Department of Tourism, Makati City.

VI. APPROVED BUDGET FOR THE CONTRACT:

Three Hundred Twenty-Two Thousand Three Hundred Ninety Pesos (Php322,390.00), chargeable against HRD-MOOE CY 2022.

VII. CONTACT PERSON:

ZENNINA RECHILLE C. PARINAS

Administrative Officer III, DOT – HRD

Tel No. (02) 8459-5200 loc. 408

Submitted by:

SOFIA C. PAGSUYUIN

Chief, Human Resource Division

#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Corporate Giveaways	Procurement of Polo Shirts for the DOT 49th Founding Anniversary Celebration	1,000	Piece	322,390.00

#### Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement (to be submitted prior to award)

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to [jsfrancisco@tourism.gov.ph](mailto:jsfrancisco@tourism.gov.ph) on or before 10 May 2022 at 12:00 pm. Late and unsigned quotations shall not be accepted.

**Created by** John Paulo Samonte Francisco

**Date Created** 05/05/2022

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