



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8742657
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title MOBILE ACCREDITATION PROJECT IN THE PROVINCE OF ORIENTAL MINDORO
Area of Delivery Oriental Mindoro

Solicitation Number:	2022-06-06	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Transportation and Communications Services	Date Published	10/06/2022
Approved Budget for the Contract:	PHP 187,000.00	Last Updated / Time	09/06/2022 12:04 PM
Delivery Period:	10 Day/s	Closing Date / Time	13/06/2022 01:00 AM
Client Agency:			
Contact Person:	Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot.mimaropa@gmail.com		

Description

Terms of Reference

I. Host Agency: DEPARTMENT OF TOURISM – MIMAROPA
Date: June 28 to July 7, 2022

II. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Must be a DOT Accredited Travel and Tour Agency / Tour Operator based in Metro Manila and MIMAROPA
- C. Must be willing to provide services on a send bill arrangement
- D. Must comply with the detailed services specified in Item V of the TOR

IIi. DOCUMENTARY REQUIREMENTS

- Current Mayor's / Business Permit
- PHILGEPS' Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or certified true copy of duly notarized Omnibus Sworn Statement
- DOT Accreditation Certificate

IV. SCOPE OF WORK / DELIVERABLES:**Transportation Requirements:****1. Van Hire – One (1) unit of van**

- June 28, 2022 – Metro Manila to Batangas Port
 - July 7, 2022 – Batangas Port to Metro Manila
- *Inclusive of toll fees, fuel, and driver's meals

2. Van Hire – Two (2) units of van per day

- Inspection of Tourism Enterprises in the Province of Oriental Mindoro
- Two (2) units of van with clean and comfortable seats
- Preferably 2018 to 2020 model

• Passengers:

1. Ms. Cecil V. Aranton
2. Ms. Ma. Elizabeth C. Viray
3. Ms. Monina V. Rañeses
4. Mr. Joseph Gilbert A. Lazaro
5. Ms. Jocelle Q. Valera
6. Mr. Michael John A. Nicolas
7. Ms. Charlotte Monique B. Guerrero
8. PTO, CTOs and Tourism Staff

• Date of Inspection:

June 28, 2022 – 2 vans (half day)

June 29, 2022 – 2 vans (half day)

June 30 to July 6, 2022 – 2 vans (whole day)

July 7, 2022 – 2 vans (Pick-up/Drop-Off Accommodation to Balatero Port)

- Shall provide transport service within the Province of Oriental Mindoro for 8-12 hours/day to DOT MIMAROPA representatives.
- Shall provide undivided time and service to DOT MIMAROPA on June 28 to July 7, 2022.
- Shall provide disinfection kit, first aid kit, driver's meals and accommodation, fuel and other charges.
- Shall strictly observe health protocol such as wearing facemask and face shield
- Shall provide non-smoking driver

V. BUDGET

Budget for the conduct of the event is One Hundred Eighty-Seven Thousand Pesos (Php187,000.00), inclusive of amenities and all government taxes and service charges as defined in this Terms of Reference.

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total invoice amount.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VI. CONTACT PERSON

Name : Ms. Jocelle Valera
 DOT-MIMAROPA Regional Office
 Contact numbers : (0995) 904 2717
 Email Address : dot4bonline@gmail.com

Created by Monina Valdez Raneses

Date Created 09/06/2022

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