



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8111380
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services of a DOT Accredited Tour Operator for the Conduct of Site Validation and Technical Inspection of Nature-Based Tourism Destinations in Region II and V

Area of Delivery

Solicitation Number:	RFQ No. 2021 - 10 - 0147	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	23/10/2021
Approved Budget for the Contract:	PHP 372,554.00	Last Updated / Time	22/10/2021 10:02 AM
Delivery Period:		Closing Date / Time	26/10/2021 10:00 AM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TERMS OF REFERENCE
I. BIDDER : Service Provider
II. PROJECT TITLE : Site Validation and Technical Inspection of Nature-Based Tourism Destinations in Regions II and V
III. PROJECT DATE : November 2 to 6, 2021- Nueva Vizcaya
November 16 to 20, 2021 – Province of Quirino
January 10 to 14, 2022 - Sta. Ana Cagayan
January 17 to 20, 2022 - Camarines Sur, Albay, and Sorsogon
IV. MINIMUM REQUIREMENTS (APPLICABLE TO ALL LOTS)
a. Must be accredited by the DOT
b. Must be willing to provide services on send-bill arrangement
V. SCOPE AND WORK DELIVERABLES
a. Covid-19 RT-PCR Swab Test for the Validation Team and Private Stakeholders. Test results must strictly be available within 12 hours. Must be arranged and administered within the DOT Building.
b. Travel insurance for the Validation Team and Private Stakeholders
c. Hygiene kits must include- 1 eco-pouch, 10 pieces surgical masks, and 1 bottle of 70% Solution Ethyl Alcohol (150ml), 2- piece pocket tissue.
LOT 1: NUEVA VIZCAYA LEG

a. Covid-19 RT-PCR Swab Tests
Date Number of Pax Result Release Schedule
October 31, 2021 10 pax Within 12 hours
November 9, 2021 10 pax Within 12 hours
b. Travel Insurance
c. Hygiene Kits
LOT 2: QUIRINO LEG
a. Covid-19 RT-PCR Swab Tests
Date Number of Pax Result Release Schedule
November 14, 2021 10 pax Within 12 hours
November 24, 2021 10 pax Within 12 hours
Dates Number of Pax Remarks
November 2 to 6, 2021 10 pax For DOT Validation team and Private Stakeholders
Quantity Inclusion per Kit
10 sets
ü 1-piece Eco-Pouch
ü 10 pieces Surgical Mask
ü 1 bottle 70% Solution Ethyl Alcohol (10ml)
ü 2- piece pocket tissue
b. Travel Insurance
c. Hygiene Kits
LOT 3: STA. ANA CAGAYAN LEG
a. Covid-19 RT-PCR Swab Tests
b. Travel Insurance
c. Hygiene Kits
LOT 4: CAMARINES SUR, ALBAY AND SORSOGON LEG
a. Covid-19 RT-PCR Swab Tests
b. Travel Insurance
Dates Number of Pax Remarks
November 16 to 20, 2021 10 pax For DOT Validation team and Private Stakeholders
Quantity Inclusion per Kit
10 sets
ü 1-piece Eco-Pouch
ü 10 pieces Surgical Mask
ü 1 bottle 70% Solution Ethyl Alcohol (10ml)
ü 2- piece pocket tissue
Date Number of Pax Result Release Schedule
January 8, 2022 16 pax Within 12 hours
January 19, 2022 16 pax Within 12 hours
Dates Number of Pax Remarks
January 10 to 14, 2022 16 pax For DOT Validation team and Private Stakeholders
Quantity Inclusion per Kit
10 sets
ü 1-piece Eco-Pouch
ü 10 pieces Surgical Mask
ü 1 bottle 70% Solution Ethyl Alcohol (10ml)
ü 2- piece pocket tissue
Date Number of Pax Result Release Schedule
January 15, 2022 10 pax Within 12 hours
January 25, 2022 10 pax Within 12 hours
Dates Number of Pax Remarks
January 17 to 20, 2022 10 pax For DOT Validation team and Private Stakeholders
c. Hygiene Kits
VI. BUDGET
Lot No. Budget
Lot 1 - Nueva Vizcaya Php 80,990.00
Lot 2- Province of Quirino Php 80,990.00
Lot 3- Sta. Ana Cagayan Php 129,584.00
Lot 4- Camarines Sur, Albay, and Sorsogon Php 80,990.00
Total PHP 372,554.00
Cost proposal for each lot must be submitted with an itemized breakdown. In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total amount in the invoice.
The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.
VII. CONTACT PERSON
Contact Persons : Jaena G. Salabit
Office : PMED - Office of Product and Market Development (OPMD)
Contact Numbers : 09496283979
Email Address : jaena_salabit@yahoo.com
APPROVED BY:
RENEE MARIE N. REYES

Director
 Office of Product and Market Development
 Quantity Inclusion per Kit
 10 sets
 ü 1-piece Eco-Pouch
 ü 10 pieces Surgical Mask
 ü 1 bottle 70% Solution Ethyl Alcohol (10ml)
 ü 2- piece pocket tissue
 For

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tour Operator	Nueva Vizcaya	1	Lot	80,990.00
2	Tour Operator	Province of Quirino	1	Lot	80,990.00
3	Tour Operator	Sta. Ana Cagayan	1	Lot	129,584.00
4	Tour Operator	Camarines Sur, Albay, and Sorsogon	1	Lot	80,990.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 26 October 2021 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 22/10/2021

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