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Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8085659
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of DOT Accredited Tour Operator for the Conduct of Glamping Standards Site Validation

Area of Delivery

Solicitation Number:	RFQ No. 2021 - 10 - 0135	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	15/10/2021
Approved Budget for the Contract:	PHP 201,000.00	Last Updated / Time	14/10/2021 15:10 PM
Delivery Period:		Closing Date / Time	18/10/2021 14:00 PM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

OFFICE OF TOURISM STANDARDS AND REGULATION
STANDARDS DEVELOPMENT DIVISION
TECHNICAL SPECIFICATIONS

I. PROJECT TITLE : GLAMPING STANDARDS SITE VALIDATION

II. PURPOSE/OBJECTIVE:

- To validate the appropriateness of indicators and elements of the draft standard
- To identify existing features and elements for adoption in the development of the identified standard.

III. MINIMUM REQUIREMENTS FOR SUPPLIERS:

- Must be a DOT-accredited tour operator
- Must be willing to provide services on a send bill arrangement

IV. SUMMARY OF SCOPE OF WORK AND DELIVERABLES

A. Lot 1 – El Nido Site Validation (₱ 39,000.00)

Air Transportation

Two (2) roundtrip plane tickets from Manila (MNL) to El Nido (ENI) v.v. Land Transportation

Van hire for two (2) days Accommodation

Accommodation for one (1) night Meals

Meals for two (2) days

B. Lot 2 – Region 7 Site Validation (₱ 95,000.00)

Team 1

Cebu
 Site Validation
 Team 2
 Negros Occidental-Siquijor
 Site Validation Land Transportation
 Van hire for three (3) days
 Van hire for four (4) days Water Transportation
 Four (4) roundtrip boat transportation from Mainit Port, Oslob to Sumilon Island v.v.
 Three (3) roundtrip boat transportation from Dumaguete Accommodation
 Accommodation for two (2) nights
 Accommodation for three (3) nights Meals
 Meals for three (3) days
 Meals for four (4) days
 C. Lot 3 – Region 10 Site Validation (₱ 67,000.00)
 Land Transportation
 Van hire for four (4) days Accommodation
 Accommodation for three (3) nights Meals
 Meals for four (4) days
 V. DETAILS OF SCOPE OF WORK AND DELIVERABLE
 A. Lot 1 – El Nido Site Validation
 I. Air Transportation
 • Provide two (2) roundtrip plane tickets from NAIA to El Nido Airport via Airswift Airlines
 Departure Date
 Route
 Target Departure Time
 November 14, 2021
 Manila - El Nido
 (MNL – ENI)
 06:55 AM
 November 15, 2021
 El Nido - Manila
 (ENI - MNL)
 05:20 PM
 • Passenger details:
 Passenger Name
 Contact Number
 Email
 JC Jan O. Cueto
 0905-473-4304
 jocueto@tourism.gov.ph
 Justine Carlo J. Geronimo
 0906-597-4642
 jjgeronimo@tourism.gov.ph
 II. Land Transportation
 • Provide whole day van transportation for two (2) days within El Nido based on the following itinerary:
 a) November 14, 2021: Pick up in El Nido Airport and site validation in Barangay Bucana & Barangay Pasadeña
 b) November 15, 2021: Site validations in Barangay Corong Corong & Barangay Villa Libertad and drop off at El Nido Airport
 • Van hire inclusions:
 a) Whole day use of van
 b) Fuel expenses
 c) Parking fees
 d) Driver Meals
 e) Negative RT-PCR result of driver conducted two (2) days before the date of site validation
 III. Accommodation
 • Provide one (1) twin sharing room for one (1) night, inclusive of breakfast for two (2), in Barangay Villa Libertad.
 -Check in: November 14, 2021
 -Check out: November 15, 2021
 IV. Meals
 Day
 Meals
 PAX
 Dine-in
 Takeout
 Day 1
 (November 14, 2021)
 • Lunch - 3x
 • Dinner - 3x
 N / A
 • 2 SDD personnel
 • Local tourism officer
 Day 2
 (November 15, 2021)
 • Breakfast- 1x
 • Lunch - 3x

- Dinner - 2x
 - 2 SDD personnel
 - Local tourism officer
- B. Lot 2 – Region 7 Site Validation
1. Team 1 (Cebu)
- I. Land Transportation
- Provide whole day van transportation for three (3) days within Cebu based on the following itinerary:
 - a) November 17: Pick up in Mactan International Airport and site validations in Dalaguete and Moalboal, Cebu
 - b) November 18: Site validation in Moalboal & Oslob, Cebu
 - c) November 19: Travel back to Lapu-lapu City and drop off to Mactan International Airport.
 - Van hire inclusions:
 - a) Whole day use of van
 - b) Fuel expenses
 - c) Parking fees
 - d) Toll fees, if applicable
 - e) Accommodation of driver
 - f) Driver Meals
 - g) Negative RT-PCR result of driver conducted two (2) days before the date of site validation
- II. Water Transportation
- Provide four (4) roundtrip boat transportation from Mainit Port, Oslob to Bluewater Sumilon Island Resort v.v.
 - Passenger details:
- Passenger Name
Contact Number
Email
- Ma. Teresa U. Fevidal
0917-633-6854
fevia1696@yahoo.com
- Jennifer B. Rucio
0995-510-8130
jbrucio.dot@gmail.com
- III. Accommodation
- Provide two (2) twin sharing rooms for two (2) nights, inclusive of breakfast.
- Details:
- a) Location 1: Moalboal, Cebu
Check in: November 17, 2021
Check out: November 18, 2021
 - b) Location 2: Oslob, Cebu
Check in: November 18, 2021
Check out: November 19, 2021
- IV. Meals
- Team 1 (Cebu Leg)
- Day
Meals
PAX
Dine-in
Takeout
- Day 1
(November 17, 2021)
Breakfast - 4x
Lunch - 4x
Dinner - 4x
N / A
- 2 SDD personnel
Accreditation officer
Local tourism officer
- Day 2
(November 18, 2021)
- Breakfast – 1
 - Lunch - 4x
 - Dinner - 4x
- N / A
- 2 SDD personnel
 - Accreditation officer
 - Local tourism officer
- Day 3
(November 19, 2021)
- Lunch - 3x
 - Dinner - 2x
 - 2 SDD personnel
 - Accreditation officer
2. Team 2 (Negros Oriental-Siquijor)
- I. Land Transportation
- Provide whole day van transportation for four (4) days based on the following itinerary:

- a) November 17: Dauin, Negros Oriental
 - b) November 18: Bayawan & Dauin, Negros Oriental
 - c) November 19: Maria, Siquijor
 - d) November 20: Dumaguete, Negros Oriental
- Van hire inclusions:
- a) Whole day use of van
 - b) Fuel expenses
 - c) Parking fees
 - d) Toll fees, if applicable
 - e) RoRo transportation of van from Dumaguete to Siquijor
 - f) Accommodation of driver
 - g) Driver meals
 - h) Negative RT-PCR result of driver conducted two (2) days before the date of site validation
- II. Water Transportation
- Provide three (3) round trip boat transfer from Dumaguete Port to Siquijor Port v.v.
- Passenger details:
- Passenger Name
Contact Number
Email
- Precy Salvacion T. Aguinaldo
0919-580-3802
precy_aguinaldo@yahoo.com
Sharlemagne S. Valdez
0917-590-0507
sharlemagnevaldez.dot@gmail.com
TBA (Regional Accreditation Officer)
- -
- III. Accommodation
- Provide two (2) twin sharing rooms for three (3) nights inclusive of breakfast.
- Details:
- a) Location 1 : Dauin, Negros Oriental
 - Check in : November 17, 2021
 - Check out: November 19, 2021
 - b) Location 2 : Siquijor
 - Check in : November 19, 2021
 - Check out: November 20, 2021
- IV. Meals
- Team 2 (Negros Oriental-Siquijor Leg)
- Day
Meals
PAX
Dine-in
Takeout
- Day 1
(November 17, 2021)
Lunch – 4x
Dinner – 4x
N / A
2 SDD personnel
Accreditation officer
Local tourism officer
- Day 2
(November 18, 2021)
• Breakfast – 1x
• Lunch – 4x
• Dinner – 4x
N / A
• 2 SDD personnel
• Accreditation officer
• Local tourism officer
- Day 3
(November 19, 2021)
• Breakfast – 1x
• Lunch – 4x
• Dinner – 4x
N / A
• 2 SDD personnel
• Accreditation officer
• Local tourism officer
- Day 4
(November 20, 2021)
• Breakfast – 1x
• Lunch – 3x
• 2 SDD personnel

- Accreditation officer
- C. Lot 3 – Region 10 Site Validation
- I. Land Transportation
 - Provide van transportation for four (4) days within Cagayan de Oro and Bukidnon based on the following itinerary:
 - c) November 17: Pick up in CDO Airport and site validation in Kitaotao, Bukidnon
 - d) November 18: Site validation in Malaybalay & Manolo Fortich, Bukidnon
 - e) November 19: Site Validation in Baungon, Bukidnon & CDO
 - f) November 20: Drop off to CDO Airport
 - Van hire inclusions:
 - a) Whole day use of van
 - b) Driver meals
 - c) Fuel expenses
 - d) Parking fees
 - e) Toll fees, if applicable
 - f) Negative RT-PCR result of driver conducted two (2) days before the date of site validation
- II. Accommodation
 - Two (2) twin sharing rooms x 2 nights, inclusive of breakfast.
 - a) Location 1 : Kitaotao, Bukidnon
 - Check in : November 17, 2021
 - Check out: November 18, 2021
 - b) Location 2: Manolo Fortich, Bukidnon
 - Check in : November 18, 2021
 - Check out: November 19, 2021
 - One (1) twin sharing room x 1 night, inclusive of breakfast
 - Location : Cagayan de Oro City
 - Check in : November 19, 2021
 - Check out: November 20, 2021
- III. Meals
 - Day
 - Meals
 - PAX
 - Dine-in
 - Takeout
 - Day 1
 - (November 17, 2021)
 - Lunch - 4x
 - Dinner - 4x
 - N / A
 - 2 SDD personnel
 - Accreditation officer
 - Local tourism officer
 - Day 2
 - (November 18, 2021)
 - Lunch - 4x
 - Dinner - 4x
 - N / A
 - 2 SDD personnel
 - Accreditation officer
 - Local tourism officer
 - Day 3
 - (November 19, 2021)
 - Breakfast - 1x
 - Lunch - 4x
 - Dinner - 4x
 - N / A
 - 2 SDD personnel
 - Accreditation officer
 - Local tourism officer
 - Day 4
 - (November 20, 2021)
 - Lunch - 2x
 - 2 SDD personnel
- VI. APPROVED BUDGET FOR THE CONTRACT
- Lot Number
- Amount
- Lot 1 – El Nido Site Validation
- ₱ 39,000
- Lot 2 – Region 7 Site Validation
- ₱ 95,000
- Lot 3 – Region 10 Site Validation
- ₱ 67,000
- Total Amount

₱ 201,000

TWO HUNDRED ONE THOUSAND PESOS ONLY

(₱ 201,000.00)

VII. TERMS OF PAYMENT

- Payment shall be made to the supplier not less than thirty (30) working days after the site validations have been completed
- The payment shall be on a send bill arrangement, which shall be settled upon submission of the Statement of Account and other payment documents after the site validations have been completed
- Payment shall be based on actual expenses incurred but not to exceed Two Hundred One Thousand Pesos (₱ 201,000.00) for the total actual cost of services rendered inclusive of VAT and other taxes. Subject to the government accounting and auditing rules and regulations.

VIII. PROJECT OFFICER/CONTACT PERSON

Mr. Justine Carlo J. Geronimo

Standards Development Division, Office of Tourism Standards and Regulation

Trunk Line: (02) 459-5200 to 30 Local 204

Mobile: 0906-597-4642

Email: sdd@tourism.gov.ph

NOTE: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Approved by:

VIRGILIO M. MAGUIGAD, EnP

Director

Office of Tourism Standards and Regulation

Annex A

El Nido Site Validation Itinerary

From

To

Activity Day 1

0655

0815

Flight from Manila International Airport to El Nido Airport

0815

0827

Travel from El Nido Airport to El Nido Municipal Hall

0827

0827

Pickup of Local Tourism Officer

0827

0857

Travel from El Nido Municipal Hall to Site Validation 1

0857

1130

Site Validation 1: Nacpan Beach Glamping

1130

1136

Travel from Site Validation 1 to Site Validation 2

1136

1300

Lunch

1300

1530

Site Validation 2: Cabanas de Nacpan Resort

1530

1553

Travel from Site Validation 2 to Site Validation 3

1553

1800

Site Validation 3: Aetas Glamping

Lodging and dinner in Barangay Villa Libertad End of Day 1 Day 2

0700

0800

Breakfast in Barangay Villa Libertad

0800

0814

Travel from Site Validation 3 to Site Validation 4

0814

1114

Site Validation 4: The Birdhouse El Nido

1114

1135

Travel from Site Validation 4 to El Nido Airport

1135

1300

Lunch in Barangay Villa Libertad

1620

1720
Airport Check-in
1720
1840
Flight from El Nido Airport to Manila
International Airport End of Site Validation
Annex B
Region 7 Site Validation Itineraries
Team 1
(Cebu Leg)
Day 1
07:35 AM Arrival in Cebu/Travel to Dalaguete
08:00 AM Breakfast in Cebu City
11 AM Arrival in Dalaguete
Meeting with Tourism Officers
12 NN LUNCH
1 PM Site Validation of 150 Peakway Mountain Resort
2PM Travel to Moalboal
4 PM Arrive Moalboal
Check-in Hotel
5 PM Meeting with Tourism Officers
6 PM Dinner
O/N in Moalboal
Day 2
7 AM Breakfast
8 AM Site validation of:
Moalboal Ecolodge
Bigsand Resort
Archery Asia
10 AM Travel to Oslob
12:30 PM Arrive Oslob/Lunch/Meeting with Tourism Officer
2 PM Leave for Bluewater Sumilon Island
Site Validation
4 PM Travel Back to Oslob
6 PM Dinner
O/N Oslob
Day 3
7:30 AM Breakfast
9 AM Travel back to Cebu
01:00 PM Arrival in Cebu / Lunch
3 PM Airport Check-in
5:15 PM Flight back to Manila
Team 2
(Negros Oriental – Siquijor Leg)
Day 1
8:40 AM Flight to Dumaguete
10 AM Arrival at Dumaguete / Proceed to Dauin
Check-in Hotel
Meeting with Tourism Officer
Lunch
2 PM Site Validation of:
Dome Residence
Lil Ville
Eco Tree Mango Hostel
5 PM Back to Hotel
Dinner
O/N in Dauin
Day 2
7AM Breakfast
8 AM Travel to Bayawan
Meeting with Tourism Officer
10 AM Arrive at Cliff Top View
Site validation of Cliff Top View
11 AM Leave Cliff Top View
Travel to Bayawan Nature Reserve
Lunch on the way to Bayawan Nature Reserve
2PM Arrive Bayawan Nature Reserve
Site validation of: Bayawan Nature Reserve
3 PM Leave Bayawan/Travel to Dauin
5 PM Arrive Dauin
Dinner
O/N Dauin
Day 3
7 AM Breakfast
8 AM Travel to Dumaguete/Port

9 AM Travel to Siquijor
 11 AM Arrive Siquijor
 Proceed to Hotel/Check-in Hotel
 Lunch
 2 PM Site validation of Gina Kaye Top Hill Guest House
 3 PM Leave Gina Kaye/Proceed to Mama Rose Dream Farm
 Site Validation
 4 PM Leave Mama Rose/ Proceed to Logucan Mountain View Resort
 Site Validation
 5 PM Leave Logucan/Proceed to Hotel
 7 PM Dinner
 O/N Siquijor
 Day 4 Back to Manila
 7AM Breakfast
 8AM Travel Back to Dumaguete
 Check-in at the Airport
 10:55AM Depart for MNL
 12:15PM Arrive MNL
 Annex C
 Region 10 Site Validation Itinerary
 From
 To
 Activity Day 1
 0845
 1015
 Flight from Manila International Airport to Cagayan De Oro Airport
 1016
 1100
 Travel from Cagayan De Oro Airport to DOT Region 10 Office
 1101
 1200
 Courtesy Call to the Regional Office
 Pick up of DOT Regional Accreditation Officer
 Lunch
 1201
 1600
 Travel from DOT 10 Regional Office to Kitaotao
 1601
 1830
 Site Validation 1: Taglucop Strawberry Hills Agri Tourism Farm
 -
 -
 Dinner and overnight stay at Kitaotao Day 2
 0630
 0915
 Breakfast
 Travel from Kitaotao to Malaybalay
 0916
 1145
 Site Validation 2: Mt. Kitanglad Agro-Eco Farm
 1146
 1515
 Lunch
 Travel from Malaybalay to Manolo Fortich
 1516
 1800
 Site Validation 3: Dahilayan Garden Resort
 -
 -
 Dinner and overnight stay at Manolo Fortich Day 3
 0700
 0800
 Breakfast
 0801
 0930
 Travel from Manolo Fortich to Baungon
 0931
 1200
 Site Validation 4: Ultra Winds Mountain Resort
 1201
 1300
 Lunch
 1301
 1330
 Travel from Baungon to Cagayan de Oro City

1331
 1600
 Site Validation 5: Way Out Glamping Site
 1601
 1630
 Travel from Way Out Glamping Site to DOT 10 Regional Office
 1631
 1900
 Wrap up with Regional Accreditation Officer
 Dinner
 Drop off of Regional Accreditation Officer
 -
 -
 Overnight stay at Cagayan de Oro City Day 4
 1055
 1225
 Departure from Cagayan De Oro Airport to Manila International Airport

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tour Operator	El Nido Site Validation	1	Lot	39,000.00
2	Tour Operator	Region 7 Site Validation	1	Lot	95,000.00
3	Tour Operator	Region 10 Site Validation	1	Lot	67,000.00

Other Information

Partial bids are allowed. All goods are grouped in lots listed above. Bidders shall have the option of submitting a quotation on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding evaluation, and contract award.

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 18 October 2021 at 2:00 pm. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 14/10/2021

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