



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8077595
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of One (1) Year Subscription to Online Video Communications and Webinar Solutions Provider for the Conduct of OPMD PMED Consultation Meetings with Private Sector Partners and Stakeholders,

Area of Delivery

Solicitation Number:	RFQ No. 2021 - 10 - 0129	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Services	Date Published	13/10/2021
Approved Budget for the Contract:	PHP 63,700.00	Last Updated / Time	12/10/2021 17:19 PM
Delivery Period:	1 Year/s	Closing Date / Time	18/10/2021 10:00 AM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

I. PROJECT

One (1) Year Subscription to Online Video Communications and Webinar Solutions Provider for the Conduct of OPMD PMED Consultation Meetings with Private Sector Partners and Stakeholders, Online Events, and Webinar Livestreams

II. DATE / PERIOD COVERED

November 2021 to November 2022

III. MEETING PARTICIPANTS / ATTENDEES

- Public and Private Product and Market Development Partners (Frontliners, Managers, Owners, Educators, Trainers, and Other Professionals) from the following industries:

- o Diving and Marine Sports Tourism
- o Education Tourism and Volontourism
- o Nature-based Tourism

- International Travel and Tour Operators
- Training and Certifying Agencies
- Other Relevant Tourism Stakeholders

IV. MINIMUM REQUIREMENTS

- Must be Philippine Government Electronic Procurement System (PhilGEPS)

registered

V. SCOPE OF WORK / DELIVERABLES

A. One (1) year subscription to a software-based online video communications and webinar solutions provider with the following specifications and features:

- o Two (2) meeting licenses that can host online video conferences with up to 100 audio and video participants each;
- o Allow concurrent meetings to be hosted simultaneously per license;
- o Unlimited group meetings;
- o Password protected meeting rooms;
- o Maximum meeting duration limit of 30 hours per group meeting (with 3 or more participants);
- o Video breakout room function to split meeting into a maximum of 50 separate sessions;
- o Co-hosting and alternate host controls for meetings;
- o Supports video recording, live chat, screen sharing, and file sharing;
- o Supports live streaming to Facebook and Youtube;
- o At least 1GB of Cloud Recording Storage per license;
- o Generate usage reports on number of meetings, participants, and meeting duration;
- o Encryption technology through TLS and AES methods;

B. One (1) year subscription to add-on plan for video webinars with the following specifications and features:

- o One (1) webinar license that can host unlimited webinar sessions for up to 500 attendees;
- o Supports video recording, live chat, screen sharing, and file sharing;
- o Supports live streaming to Facebook and Youtube;
- o Exportable registrant and attendee lists;
- o Customize and brand emails and registration forms;
- o Customer relationship management (CRM) and marketing automation integrations;
- o Generate reports on registrants and attendees.

VI. APPROVED BUDGET FOR THE CONTRACT

The service provider shall be paid the amount of SIXTY-THREE THOUSAND SEVEN HUNDRED PESOS (P 63,700.00) upon submission of the billing statement and turn-over of platform account and subscription, inclusive of all applicable government taxes in accordance with government procedures.

VII. CONTACT INFORMATION

Project Officer : Celstine Sy
 Email : ctsy@tourism.gov.ph

Approved by:
 RENEE MARIE N. REYES
 Director
 Office of Product and Market Development

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Service Provider	Procurement of One (1) Year Subscription to Online Video Communications and Webinar Solutions Provider for the Conduct of OPMD PMED Consultation Meetings with Private Sector Partners and Stakeholders, Online Events, and Webinar Livestreams	1	Lot	63,700.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

- 2. PhilGEPS Registration Number
- 3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
- 4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 18 October 2021 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco
Date Created 12/10/2021

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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