



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7667971
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Wellness Workation Program – Ocular Inspection and stakeholders’ Consultation in CALABARZON (Batangas and Tagaytay)

Area of Delivery

Solicitation Number: 2021 - 05 - 0036 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Travel, Food, Lodging and Entertainment Services Approved Budget for the Contract: PHP 330,345.00 Delivery Period: 3 Day/s Client Agency: <hr/> Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com	Status	Pending
	Associated Components	2
	Bid Supplements	0
	Document Request List	0
	Date Published	05/05/2021
	Last Updated / Time	04/05/2021 15:46 PM
	Closing Date / Time	10/05/2021 10:00 AM

Description

TERMS OF REFERENCE

I. BIDDER : Service Provider/Tour Operator
II. PROJECT TITLE : Wellness Workation Program – Ocular Inspection and stakeholders’ Consultation in CALABARZON (Batangas and Tagaytay)
III. PROJECT DATE : June 05 to 07, 2021
IV. MINIMUM REQUIREMENTS
a. Must be accredited by the DOT
b. Must be willing to provide services on send-bill arrangement
V. SCOPE AND WORK DELIVERABLES
a. Ground arrangement for tour package with provisions for single accommodation, full board meals and venue for the meetings with the wellness stakeholder (Batangas and Tagaytay);
b. Van Rental (inclusive of professional driver fees, driver’s accommodation and meals, and applicable toll and parking fees)
c. COVID-19 RT-PCR Test for DOT/OPMD, invited wellness stakeholders (20 pax), and Professional Driver/s. Test results must be available within 24 hours. Driver must be familiar with the routes of Batangas and Tagaytay (inclusion of meals for drivers)
d. Provision of giveaways for invited wellness stakeholders (20 pax) and health and safety kit for the DOT/OPMD participants (4 pax);
Manila to CALABARZON (Batangas and Tagaytay)
Date
No. of Units
Capacity and Route
June 05 - 07 2021
1 van for DOT/OPMD
Van Seating Capacity: 4-5 pax per van
Route: Manila to Batangas to Tagaytay

Rental Period: 10-15 hours

*50% capacity for transportation vehicles in compliance with Covid-19 protocols

e. RT-PCR Covid-19 Test for DOT/OPMD Team, invited Wellness Stakeholder, and Driver

Date

No. of Pax

Remarks

June 03, 2021

1 pax

RT-PCR test for van Driver

June 03 and 09, 2021

4 pax

RT-PCR test for DOT/OPMD

June 05 and 07, 2021

6 pax/each destination

RT-PCR test for the invited wellness stakeholders in the Wellness Resort prior to entering the facility

f. Tagaytay Accommodation (At Least 3-Star Hotel with Certificate to Operate)

Participants

Room Type

Meals

Check In

Check Out

DOT/OPMD 4 pax

Single Occupancy

Breakfast

June 05, 2021

June 07, 2021

g. Venue: Meeting room with Lunch for 16 pax in Batangas and Tagaytay (At least 3-star Resort/Hotel with Certificate to Operate)

Date

No. of Pax

Remarks

June 05 and 07, 2021

12 pax

Function/Meeting Room for 3-4 hours with lunch for 12 pax (preferably outdoor venue)

h. Meals

Date

No. of Pax

Remarks

June 05, 2021

6 pax

Dinner

June 06, 2021

6 pax

Lunch, Dinner, AM and PM Snacks

June 07, 2021

4 pax

Dinner

VI. BUDGET

Total budget: Php330,345.00

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VII. CONTACT PERSON

Contact Person : Jeremiah "Miah" Adao

Office : Office of Product and Market Development

(OPMD) – Medical Travel and Wellness

Tourism

Contact Number : +63 9179062325

Email Address : jeadao@tourism.gov.ph

Approved by:

RENEE MARIE N. REYES

Director

Office of Product and Market Development

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tour Operator	Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Wellness Workation Program – Ocular Inspection and stakeholders' Consultation in CALABARZON (Batangas and Tagaytay)	1	Lot	330,345.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PHP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 10 May 2021 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 04/05/2021

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