



## Bid Notice Abstract

### Request for Proposal (RFP)

**Reference Number** 7566644  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Anilao Underwater Shootout 2021 Competition Software Development and Support  
**Area of Delivery**

<b>Solicitation Number:</b> 2021 - 03 - 0022	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	4
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Consulting Services	<b>Document Request List</b>	0
<b>Category:</b> Consulting Services	<b>Date Published</b>	23/03/2021
<b>Approved Budget for the Contract:</b> PHP 623,751.00	<b>Last Updated / Time</b>	22/03/2021 19:55 PM
<b>Delivery Period:</b> 5 Day/s	<b>Closing Date / Time</b>	26/03/2021 10:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

#### Description

#### TERMS OF REFERENCE

#### I. PROJECT TITLE

Anilao Underwater Shootout 2021 Competition Software Development and Support

#### II. DESCRIPTION

The Anilao Underwater Shootout is a yearly underwater macrophotography competition organized and sponsored by the Philippine Department of Tourism in cooperation with resort owners, dive operators, dive masters, and local Mabini stakeholders. Competition participants may stay and dive with any resort/operator of their choosing in the Mabini, Batangas area.

The 2021 edition of the Shootout will be a five-day event from May 11 to 15, 2021 with the following components:

- Dive Guides and Spotters Briefing: May 10, 2021 – 1 day before the event
- Registration (On-site + Satellite Venues in Anilao) and Competition Briefing (Hybrid): May 11, 2021
- 4-day competition / shootout proper: May 11 to 14, 2021
- Underwater Photography Workshops (Livestream via Zoom): May 12 to 14, 2021
- Submission of photos: May 15, 2021
- Judging of Photos / Deliberation (via Zoom / digital program): May 15, 2021
- Press Conference (Hybrid): May 15, 2021
- Awarding Night (Hybrid): May 15, 2021

#### III. MINIMUM REQUIREMENTS

- Must be a Philippine organization with experience providing IT software development for at least 2 underwater photo competitions;
- Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
- Must be willing to provide services on send-bill arrangement;

#### IV. SCOPE AND WORK DELIVERABLES

1. Create an online software to be used for the competition, inclusive of the following requirements:
  - a. Infrastructure Requirements:
    - i. Software (developed in a non-proprietary software, licensed software for RAW file viewer);
    - ii. Hardware (1 laptop, 1 wifi router, and 1 receipt printer);
    - iii. Database (non-proprietary);
    - iv. Network (accessed via LAN wifi router)
    - v. Cloud Server Rental (30 day period, including setup for testing and live use);
  - b. Software Requirements:
    - i. Setup/Configuration – application must be accessible via web browser, LAN wifi, and MAC and Windows OS, must be configurable
    - ii. Registration Day – onsite registration through laptop terminals located at the registration booth;
    - iii. System should be able to accept Excel or Flat files for the list of participants who registered online, assign a competitor ID number, and print a receipt as proof of payment;
    - iv. System should be able to detect RAW Files and provide photo receipt from showing number of photos submitted per category
    - v. System should be able to accommodate remote judging and tallying
  - c. Presentation of winners
    - i. Summary of winners sorted as follows:
      - Camera Type
      - Category
      - Portfolio Winners
2. Provide an IT team that will:
  - a. Manage and operate the system for registration, photo submission, judging and tallying
  - b. Create and manage the presentation of winning photos for the Awarding Ceremony
3. Other Requirements:
  - a. Submitted photos (RAW and processed files) and rights to software and codes developed must be turned-over to DOT;
  - b. Training and turn over of software and codes to the DOT must be done within two weeks after the competition;
  - c. IT Team must shoulder their accommodation, meals, and transportation for the duration of the event.

#### V. SHORTLISTING CRITERIA

##### A. APPLICABLE EXPERIENCE OF THE CONSULTANT

1. Relevance of company portfolio to the project
 

Bidder has completed 2 software development projects for an underwater photo competition event. 50  
 Bidder has completed 1 software development project for an underwater photo competition event. 25  
 Bidder has not completed any software development projects. 0

2.

##### Experience and Credentials

- Bidder has at least 3 years of experience in developing software for underwater photo competition events. 30  
 Bidder has 1 to 2 years of experience in developing software for underwater photo competition events. 15  
 Bidder has no experience in developing software for underwater photo competition events. 0

##### B. CURRENT WORKLOAD RELATIVE TO CAPACITY

1. Number of on-going similar and related projects relative to capacity
 

No on-going similar and related projects with contract cost equal or greater than the ABC (PhP 623,751.00) 20  
 1 to 2 on-going similar and related projects with contract cost equal or greater than the ABC (PhP 623,751.00) 10  
 3 or more on-going similar and related projects with contract cost equal or greater than the ABC (PhP 623,751.00) 0  
 Total 100  
 Passing Rate 70

#### VI. BUDGET

The total working budget is SIX HUNDRED TWENTY-THREE THOUSAND SEVEN HUNDRED FIFTY-ONE PESOS (P 623,751.00) should cover all competition management requirements enumerated above.

#### VII. PAYMENT TERMS

- First Tranche: 50% upon submission of approved software wireframe and design;
- Second Tranche: 50% upon completion of the project requirements.

#### VIII. CONTACT PERSON

Contact Persons : Celstine Sy  
 Email Address : divephilippines@tourism.gov.ph

#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Consulting Services	Anilao Underwater Shootout 2021 Competition Software Development and Support	1	Lot	623,751.00

#### Other Information

##### Eligibility Requirements

1. Registration Certificate from Security and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives.
2. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective

bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

For individual consultants not registered under a sole proprietorship, a BIR Certificate of Registration shall be submitted, in lieu of DTI registration and Mayor's/Business permit.

3. PhilGEPS Registration Number

4. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

5. Professional License/Curriculum Vitae

6. List of key personnel to be assigned to the contract to be bid, with their complete qualification and experience data.

7. Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Terms of Reference. (See attached Annexes TD 1 & 2)

8. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your proposals together with your eligibility requirements thru email and sent it to [jsfrancisco@tourism.gov.ph](mailto:jsfrancisco@tourism.gov.ph) on or before 26 March 2021 at 10:00 am. Late and unsigned proposals shall not be accepted.

**Created by** John Paulo Samonte Francisco

**Date Created** 22/03/2021

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