



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7256888
Procuring Entity DEPARTMENT OF TOURISM
Title Strategic Online Training and Development Program for DOT Training Champions
Area of Delivery

Solicitation Number: 2020-10-0088	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	1
Category: Services	Date Published	15/10/2020
Approved Budget for the Contract: PHP 350,000.00	Last Updated / Time	15/10/2020 00:00 AM
Delivery Period:	Closing Date / Time	19/10/2020 15:00 PM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

REQUEST FOR QUOTATION

TERMS OF REFERENCE

(Services of Online Training Provider)

PROJECT: Strategic Online Training and Development Program for DOT Training Champions

BACKGROUND

The Tourism Industry Skills Program (TISP) continuously empowers our workers in the tourism sector to provide quality service for customer satisfaction that will lead to increased competitiveness of the Philippine tourism industry even during the time of pandemic thru the conduct of online learning courses/webinars. This task is being handled by Tourism Champions in the OIMD and the Regional Offices.

As part of its mandate, TISP should also equip the training champions with skills necessary to cope with the challenges before, during and after an online training program including development of modules, monitoring, data analytics and report preparation.

Target Participants : 65 pax comprising of Regional Training Champions and Training Officers from DOT-OIMD

Date/Period Covered : November 16-18 and 25-27, 2020

II. PURPOSE/OBJECTIVES

- To prepare participants in module development, monitoring, data analytics and report preparation.
- To provide webinar which will focus on facilitating online trainings
- To provide participants with an in-depth understanding of best practices that will help in training cycle throughout the pandemic.

III. TECHNICAL DESCRIPTION/SPECIFICATIONS

Online training provider should be able to provide the following:

- Two (2) sessions of online forum/webinar production with maximum of 3 hours per day on the subject Strategic Training and Development Program
- for DOT Training Champions
- Program Development – curriculum relevant to industry needs and standards
- Engagement of industry experts as resource speakers
- Platform set-up to ensure that training will run smoothly
- Develop and administer pre-registration and feedback/post-evaluation in consultation with the end-user
- Provide host and moderator during the webinar
- Issuance of e-certificates/certificates of participation
- Provide training/session materials without further charges or fees
- Provide documentation and post-activity report

IV. APPROVED BUDGET FOR THE CONTRACT:

THREE HUNDRED FIFTY THOUSAND PESOS (Php 350,000.00) inclusive of applicable taxes

V. PROJECT OFFICER/CONTACT PERSON

CRIS S. DOMINGO

Tourism Industry Skills Program Office of Industry Manpower Development

Email: mtdoimd@gmail.com / 09455679086

Eligibility Requirements

Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

PhilGEPS Registration Number

Latest Income/Business Tax Return (For ABC above Php500, 000.00)

Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Deadline for the submission of proposal is on or before 19 October 2020 at 3:00 pm
Kindly submit your quotation thru email jsfrancisco@tourism.gov.ph, femaximo@tourism.gov.ph, msdante@tourism.gov.ph and taromanes@tourism.gov.ph

Created by John Paulo Samonte Francisco

Date Created 14/10/2020

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