



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7996286  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** PROCUREMENT OF COVID RELATED SUPPLIES FOR THE USE OF DOT-MIMAROPA EMPLOYEES  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2021-09-002	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Medical Supplies and Laboratory Instrument		
<b>Approved Budget for the Contract:</b>	PHP 150,100.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	10 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	14/09/2021
<b>Contact Person:</b>	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 63-- tdd.mimaropa@gmail.com	<b>Last Updated / Time</b>	13/09/2021 19:00 PM
		<b>Closing Date / Time</b>	17/09/2021 13:00 PM

#### Description

##### ITEMS

- 70% Isopropyl Alcohol
- Disinfectant Wipes
- Disinfectant Spray
- Sodium Ascorbate w/ Zinc
- Mask Holder
- Face Shield

##### PURPOSE/OBJECTIVES:

The objective of this activity is to provide employees with appropriate supplies to observe proper sanitary guidelines and help control the spread of corona virus.

##### MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must be PHILGEPS REGISTERED
- Must have available complete supplies requested
- Must be willing to provide supplies on a send bill arrangement

## DOCUMENTARY REQUIREMENTS FOR SUPPLIERS

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEPS' Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or certified true copy of duly notarized Omnibus Sworn Statement

## SCOPE OF WORK/SPECIFICATIONS

### 1. Item: 70% Isopropyl Alcohol

Item Description: 1 gallon/3875ml bottle, 70% Isopropyl

Quantity: 114 bottles

### 2. Item: Disinfectant Wipes

Item Description: Alcohol-free, Hand and Body wipes

50 pulls per pack

Quantity: 76 packs

### 3. Item: Disinfectant Spray

Item Description: 340g spray bottle, Crisp Linen Scent

Quantity: 76 bottles

### 4. Item: Sodium Ascorbate with Zinc

Item Description: Vitamins, 10mg capsule, 100 capsules per box

Quantity: 38 boxes

### 5. Item: Face mask holder

Item Description: Glasses rope or mask rope

70cm long, color black, adjustable strap

Quantity: 114 pieces

### 6. Item: Face Shield

Item Description: Clear/Transparent, Full faced, with pouch

Acrylic, non-dizzy, circular version,

Approximate size: (circular: W=15.5cm, L=14cm)

(Elongated: W=16cm, L=14.5cm)

Quantity: 38 pieces

## DELIVERY PERIOD:

Winning bid must deliver the complete supplies requested 10 calendar days after the issuance of Purchase Order (PO).

## PAYMENT PROCEDURE:

- Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

- Full payment shall be made within thirty (30) working days upon delivery of the request order and acceptance of the supplies.

## COMPLIANCE TO SPECIFICATIONS/PROVISIONS

- Non-submission of required documentary requirements and actual sample shall be ground for disqualification of bid.

- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample.

- The WINNING BIDDER must deliver complete stated supplies as spot check will be done by END USER on the above-mentioned date of delivery.

- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-MIMAROPA END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-MIMAROPA END USER.

- The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved design/concepts of the items listed above except to those persons entrusted/authorized by the DOT-MIMAROPA END USER.

## PROJECT OFFICER/CONTACT PERSON

Name: MS. SHEILA PINEDA  
Email: sheilapineda.ocasla@gmail.com;  
Contact No. : 0942 991 4199

**Created by** Faye Angeli Argamosa Reyes

**Date Created** 13/09/2021

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