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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7705415
Procuring Entity DEPARTMENT OF TOURISM - REGION IV
Title Calibrated Tour Packages Validation and Assessment on CALABARZON Gastronomy/Culinary Tourism Products June 5-9,2021

Area of Delivery

Solicitation Number:	DOT IV-A-05-2021-034	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Services	Date Published	20/05/2021
Approved Budget for the Contract:	PHP 456,000.00	Last Updated / Time	20/05/2021 00:00 AM
Delivery Period:	5 Day/s	Closing Date / Time	26/05/2021 08:00 AM
Client Agency:			
Contact Person:	Jhera Javier San Valentin Administrative Officer IV Brgy. Halang, National Highway Calamba City Laguna Philippines 4027 63-49-5080761 63-49-5080741 dot.calabarzon@gmail.com		

Description

Details:

Budget: Php 456,000.00 inclusive of tax

Inclusions:

Transportation
Meals
Accommodation
Antigen Test
Entrance Fees
Communication Expense
Miscellaneous Expense

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	MEALS (BREAKFAST)	AS INDICATED IN THE MAIN DOCUMENT	25	Lot	7,500.00
2	MEALS (AM & PM SNACK)	AS INDICATED IN THE MAIN DOCUMENT	250	Lot	50,000.00
3	MEALS (LUNCH)	AS INDICATED IN THE MAIN DOCUMENT	125	Lot	50,000.00
4	MEALS (DINNER)	AS INDICATED IN THE MAIN	400	Lot	40,000.00

		DOCUMENT			
5	TRANSPORTATION	AS INDICATED IN THE MAIN DOCUMENT	2	Lot	88,500.00
6	ACCOMMODATION	AS INDICATED IN THE MAIN DOCUMENT	6	Lot	132,000.00
7	ANTIGEN TEST	AS INDICATED IN THE MAIN DOCUMENT	20	Lot	50,000.00
8	ENTRANCE FEES	AS INDICATED IN THE MAIN DOCUMENT	25	Lot	35,000.00
9	COMMUNICATION EXPENSE	AS INDICATED IN THE MAIN DOCUMENT	1	Lot	1,000.00
10	MISCELLANEOUS EXPENSES	AS INDICATED IN THE MAIN DOCUMENT	1	Lot	2,000.00

Other Information

* The winning bid shall be based on the proposal with the most advantageous package cost, provided that it has met all the financial and technical requirements

* The winning bidder must be willing to wait at least 30 working days for government payment facilitation process

INSTRUCTION TO BIDDERS:

1. All quotation must be submitted hand carry or courier service to DOT Region IV-A, G/F Dencris Business Center Building, National Highway, Brgy. Halang, Calamba City, Laguna.
2. Proposed bid should be sealed, addressed to BAC Secretariat and indicate the SOLICITATION NUMBER
3. The BAC Secretariat will not ACCEPT proposals/quotations that will be sent through e-mail.

CHECKLIST OF TECHNICAL & ELIGIBILITY and FINANCIAL REQUIREMENT FOR BIDDERS (GOODS SERVICES):

1. Mayor's Permit/ Business Permit
2. Philgep's Registration Number
3. Omnibus Sworn Statement

NOTE: Kindly prepare other Bidding Documents, it might be requested by the BAC Committee.

Created by Jhera Javier San Valentin

Date Created 19/05/2021

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TERMS OF REFERENCE

I. PROJECT

Procurement of a Tour Operator for the Conduct of Calibrated Tour Packages Validation and Assessment on CALABARZON Gastronomy/Culinary Tourism Products

II. BACKGROUND

Culinary/Gastronomy Tourism has become one of the main sources of attraction in the tourist destinations in the country. It contributes to the economic development of many rural communities making competitive advantage for a rural community by establishing a culinary cluster. It needs technique designed to leverage the economic, cultural and environmental qualities of an area in an attractive setting supported by interested markets.

As stipulated in Section 2 of the Republic Act 9593 or otherwise known as Tourism Act of 2009, it states “ Develop responsible tourism as a strategy for environmentally sound and community participatory tourism programs, enlisting the participation of local communities, including indigenous peoples, in conserving bio-physical and cultural diversity, promoting environmental understanding and education, providing assistance in the determination of ecotourism sites and ensuring full enjoyment of the benefits of tourism by the concerned communities.”

Therefore, the culinary tourism of the Provinces of Cavite, Laguna, Batangas, Rizal and Quezon will be prioritized to be validated as culinary tourism product, as it is a central driver of tourists' memorable experiences and foster travel satisfaction. Moreover, the value of local cuisine/food consumption entails significant implications in every tourist sites/destinations in CALABARZON Region.

The validation process of the Culinary Tourism Circuits will include different culinary activities in various identified destinations of the five provinces. The participants will be able to validate and assess the distinct culinary tourism products under the new normal such as: (1) measurement of tourism viability of attractions and destinations under the new normal, (2) inspection of the implementation of health and safety protocols, and (3) assessment for contemporary and timely marketing strategy.

III. PROCUREMENT REQUIREMENTS

1. Must be DOT accredited
2. Must be located in CALABARZON Region

3. Willing to provide services on a send-bill arrangement
4. Dates are subject to change
5. Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
6. Provide hotel accommodation (4 rooms Double occupancy and 2 single Occupancy) inclusive of daily breakfast
7. Secured sponsorships or discounted rates should be deducted from the total expense
8. Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
9. Uniformed, presentable and trained drivers.
10. Van unit year model must be at least 2016 or not more than 5-years old; all maintenance cost, gasoline, lubricant, other consumable cost and other related expenses will be covered by the tour operator, including payment of toll fees and parking fees. Should the van develop any mechanical fault in transit, the tour operator must find a replacement within one-hour.
11. Van adequate to transport 4 – 6 persons with luggage and driver
12. Equipped with climate control or air-conditioning
13. Vehicles maintained in accordance with Philippine laws on technical safety requirements of vehicles
14. Equipped with safety belts for all seats
15. Be at all times clean and tidy when arriving to pick up the passengers
16. Regularly checked for roadworthiness and safety
17. Maximum use of 15 hours per day inclusive of overtime and driver's fee and overtime
18. Includes third-party liability insurance
19. Cover all expenses to include driver's fee as well as his food, RT-PCR (Covid 19) tests/border antigen tests, accommodation, PPEs and other miscellaneous fees
20. Comply with IATF protocols/ guidelines on safety, capacity and coverage; daily disinfection of vehicle
21. With daily provision of wet tissues, alcohol, mineral water, mint
22. First Aid kit on board
23. Provision of umbrella on board
24. Equipped with GPS or Waze
25. Driver should have strong navigation skills
26. DOH-Accredited COVID-19 Antigen Testing Facility
27. Antigen Tests costs should be based on actual expenses
28. Itinerary to be sent (subject to change without prior notice)

IV. SCOPE OF WORKS/ DELIVERABLES

PARTICULARS	BREAKDOWN	QUANTITY	REMARKS
Meals	Breakfast June 5,2021 25 pax x 1 day	25	
	Snacks AM/PM June 5-9,2021 25 pax x 5 days x 2 snacks	250	
	Lunch June 5-9,2021 25 pax x 5 days	125	
	Dinner June 5-8,2021 25 pax x 4 days	100	
Transportation	June 5-9,2021 2 units vans x 5 days	2	Land Transportation to DOT Calabarzon Staff and participants during the conduct of the event.
Accommodation	June 5-8,2021 (6 rooms for 4 days) Accommodation for 10 pax 4 rooms Double occupancy 2 single Occupancy	6	
Antigen- Test	June 5,2021 10 pax for Antigen Test	10	
	June 7,2021 10 pax for Antigen Test (as required by LGU and Accommodation)	10	
Entrance Fees	Entrance fees to selected sites/destination included in the IT		
Communication Expenses	Load Cards x 3 pax	1	
Miscellaneous	Supplies, etc	-	

V. APPROVED BUDGET FOR THE CONTRACT (ABC)

The ABC is Four Hundred Fifty-Six Thousand Pesos Only (₱456,000.00) inclusive of applicable taxes and fees

VI. LEGAL DOCUMENTS

1. Copy of Mayor's/Business Permit
2. Income Tax Returns (Annual Income Tax Return of the Preceding tax year) or Business Tax Returns (Value added Tax or Percentage covering the previous six months)
3. Philgeps Registration
4. Omnibus Sworn Statement (OSS)

VII. TERMS OF PAYMENT

Payment will be on send-bill arrangement. Full payment upon completion of the requirements stipulated in the technical specifications.

VIII. PROJECT OFFICER/CONTACT PERSON

Prepared by:

JENNIFER O. FACTORA
Senior, TOO

Noted by:

MARIO R. DAGA
Head, Planning Unit