



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7242105
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title Crisis Management in the New Normal
Area of Delivery

Solicitation Number:	2020-10-002	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Education and Training Services	Date Published	10/10/2020
Approved Budget for the Contract:	PHP 245,000.00	Last Updated / Time	09/10/2020 11:14 AM
Delivery Period:	2 Month/s	Closing Date / Time	13/10/2020 00:00 AM
Client Agency:			
Contact Person:	Keith Blanche Calso Soriano Administrative Officer IV 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 procurement.mimaropa@gmail.com		

Description

I. PROJECT TITLE

Crisis Management in the New Normal
 Host Agency : Department of Tourism MIMAROPA
 Dates of Implementation : November to December 2020

II. PROJECT BACKGROUND

The Department of Tourism (DOT) – MIMAROPA is introducing new online learning sessions that provide lectures and coaching to the tourism stakeholders and local tourism officers in the Region to provide value added service in ways to mitigate the COVID-19 pandemic impact. The Online Learning Program was developed as an alternative to the regular trainings conducted by this Regional office to provide the said parties the opportunity to gain knowledge and insights during this period of Community Quarantine and post COVID-19 situation.

Consistent with the Bayanihan to Heal as One Act, the program is one of the activities identified by the DOT to assist and encourage them as they cope transition and adapt to the new normal.

III. DOCUMENTARY REQUIREMENTS FOR ONLINE PROVIDERS

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEPS' Registration Number or Certificate of Platinum Membership
- Latest Annual Income Tax Return (For ABC's above PhP 500,000.00)

- Registration Certificate from SEC or DTI
- Original or certified true copy of duly notarized Omnibus Sworn Statement
- Submission of Titles, Topics, Objectives of the Webinars; and Profiles and Accomplishments of the Resource Persons within 7 days after closing of PHILGEPs posting for interested bidders

IV. OBJECTIVES

- To provide stakeholders of DOT Accredited Tourism Enterprises with knowledge on crisis and risk management.
- To enable attendees to cope with the effects of the COVID-19 pandemic.
- To safely re-open their business in the new normal situation.

V. TECHNICAL DESCRIPTION / SPECIFICATIONS

Duly Licensed Online Training Provider should be able to provide the following:

- One module to be implemented in 5 runs for the provinces of Mindoro Occidental, Mindoro Oriental, Marinduque, Romblon and Palawan on Crisis Management online forum/webinar production with maximum of 3 days per module;
- Program Development – curriculum relevant to tourism industry needs and standards;
- Topics must be relevant to New Normal;
- Must have had Trainer experience with the government and tourism industry;
- Must have conducted disaster, risk, counter terrorism or crisis management trainings in the MIMAROPA Region;
- Must be an expert in the field of security;
- Platform set-up to ensure that training will run smoothly/Must have Zoom and Streamyard capability;
- Must organize a Coordination meeting with the End-user and Technical rehearsal prior to the conduct of the actual webinar;
- Develop and administer pre-registration and feedback/post-evaluation in consultation with the End-user ;
- Provide Host and Moderator during the Webinar;
- Issuance of E-certificates/Certificates of Participation;
- Provide training/session materials without further charges or fees;
- Provide Photo Documentation and Post-activity Report; and
- Must be able to provide the requirements on send bill arrangement.

VII. PROJECT OFFICER/CONTACT PERSON

CECIL V. ARANTON
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Tourism Regulation Division
DOT MIMAROPA
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Created by Keith Blanche Calso Soriano

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