



DOT-BAC REI No. 2019-004

**REQUEST FOR EXPRESSION OF INTEREST**

The Department of Tourism, through its Bids and Awards Committee (BAC) invites consultants to apply for eligibility and shortlisting, and if found shortlisted, to bid for the hereunder project:

Name of Project: **Procurement of Consultancy Services for the Tourism Act of 2009 Celebration Campaign Titled “The Tourism Decade: Celebrating the Rise of the Philippine Travel Industry with the Tourism Act of 2009”**

Brief Description: The Department of Tourism (DOT) will commemorate the 10<sup>th</sup> anniversary of Republic Act 9593, better known as the Tourism Act of 2009, with a year-long campaign titled *The Tourism Decade: Celebrating the Rise of the Philippine Travel Industry with the Tourism Act of 2009*.

The Tourism Decade campaign requires the production of the Audio Video Presentations (AVPs), as well as the planning and execution of the event on September 2019.

Approved Budget for the Contract: Five Million Philippine Pesos (PhP 5,000,000.00) inclusive of all applicable taxes.

Contract Duration: Until October 2019

The list of minimum requirements is indicated in the Eligibility Form. Eligibility of prospective bidders shall be checked using non-discretionary “pass/fail” criteria. Shortlisting of eligible consultants will be done based on the following criteria: experience of the consultant, qualification of personnel and current workload. Only five (5) eligible consultants shall make up the shortlist. The evaluation procedure to be adopted shall be Quality Based Evaluation (QBE).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The schedule of activities is as follows:

<b>Activities</b>	<b>Schedule</b>
1. Issuance and availability of Eligibility Documents/Checklist	June 5 to 11, 2019 (8:00 a.m. to 5:00 p.m.) 4 <sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
2. Submission of Eligibility Requirements	Deadline until June 13, 2019 up to 9:00 a.m. only 4 <sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
3. Opening of Eligibility Documents/Eligibility Check	June 13, 2019 (10:00 a.m.) 4 <sup>th</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
4. Results of Shortlisting	June 17, 2019
5. Issuance of Bid Documents to Shortlisted Eligible bidders	June 19 to July 8 (8:00 a.m. to 5:00 p.m.) July 9, 2019 (until 9:00 a.m.) 4 <sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
6. Pre-Bid Conference with Shortlisted Eligible bidders	June 27, 2019 (10:00 a.m.) 4 <sup>th</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
7. Deadline for request for clarification	June 28, 2019
8. Supplemental/Bid Bulletin	July 2, 2019
9. Submission of Bids (Technical & Financial bids)	Deadline until July 9, 2019 up to 9:00 a.m. only 4 <sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
10. Opening of Bids (Technical bids)	July 9, 2019 (10:00 a.m.) 4 <sup>th</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City

The Eligibility Documents/Checklist may be obtained free of charge at the DOT-BAC Secretariat c/o Ms. Maria Alma O. Almazan, 4<sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 425). Submission and results of eligibility shall be in the same office.

Bid documents will be available only to shortlisted eligible bidders upon payment of a non-refundable fee of Five Thousand Pesos (PhP 5,000.00) to the DOT Cashier, Ground Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City.

The DOT reserves the right to reject any or all bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

**Approved by:**

  
ASEC. ROBERTO P. ALABADO III  
DOT-BAC Chairperson

*Date of Postings:*

*PhilGEPS website: June 5 to 13, 2019*

*DOT Websites: June 5 to 13, 2019*

*DOT Bulletin Board: June 5 to 13, 2019*