



REQUEST FOR EXPRESSION OF INTEREST

The Department of Tourism, through its Bids and Awards Committee (BAC) invites consultants to apply for eligibility and shortlisting, and if found shortlisted, to bid for the hereunder project, short of award:

Name of Project: **Tourism Destination Marketing Company for Indonesia**

Brief Description: To act as Marketing Representative who will represent the Philippines and its tourism promotions interest in these markets.

The selected company shall undertake the planning, development and implementation of an aggressive and sustained marketing and PR campaign for Philippine tourism.

Approved Budget for the Contract: Forty-Eight Thousand US Dollars (US\$48,000.00) or its equivalent in Philippine Peso

Contract Duration: Six (6) Months (July to December 2019)

The list of minimum requirements is indicated in the Eligibility Form. Eligibility of prospective bidders shall be checked using non-discretionary "pass/fail" criteria. Shortlisting of eligible consultants will be done based on the following criteria:

Criteria	Numerical Weight
Company background and track record (PR and Marketing) a) 10 years and above – 35% b) 5 years and above but below 10 years – 20% c) Below 5 years – 0%	35%
Educational background of Personnel a) Tourism, marketing other equivalent courses – 40% b) International studies or other related courses – 20% c) Other courses – 10%	40%
Current workload relative to capacity a) No ongoing projects – 25% b) 1 to 3 ongoing projects – 20% c) 4 or more ongoing projects – 15%	25%
TOTAL:	100%

The Minimum Passing Score is 70%.

Only five (5) eligible consultants shall make up the shortlist. The evaluation procedure to be adopted shall be Quality Based Evaluation (QBE).

All particulars relative to Eligibility Check and Shortlisting, Bid Security, Performance Security, Pre-Bid Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The schedule of activities is as follows:

<i>Activities</i>	<i>Schedule</i>
1. Issuance and availability of Eligibility Documents/Checklist	May 15 to May 23, 2019 (8:00 a.m. to 5:00 p.m. Manila Time) 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
2. Submission of Eligibility Documents	Deadline on or before May 23, 2019 up to 5:00 p.m. only Manila Time 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
3. Opening of Eligibility Documents/	May 24, 2019 (10:00 a.m. Manila Time)

Activities	Schedule
Eligibility Check (Skype Account Name: dot-bac)	4th Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
4. Results of Shortlisting	May 27, 2019
5. Issuance of Bid Documents to Shortlisted Eligible bidders	May 28, 2019 to June 17, 2019 (8:00 a.m. to 5:00 p.m. Manila Time) 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
6. Pre-Bid Conference with Shortlisted Eligible bidders	June 4, 2019 (10:00 a.m. Manila Time) 4th Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
7. Deadline for request for clarification	Until June 7, 2019
8. Supplemental/Bid Bulletin	June 10, 2019
9. Submission of Bids (Technical & Financial bids)	Deadline on or before June 17, 2019 up to 5:00 p.m. only Manila Time 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
10. Opening of Bids (Technical/Financial bids)	June 18, 2019 (10:00 a.m. Manila Time) 4th Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City

The Eligibility Documents/Checklist may be obtained free of charge at the DOT-BAC Secretariat c/o Ms. Maria Alma O. Almazan, 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 425). The same may also be downloaded from free from the PhilGEPS or DOT Websites. Submission and results of eligibility shall be in the same office.

Bid Documents may be obtained by the **Shortlisted Eligible Bidders** at the PDOT-Bac Secretariat c/o Maria Alma O. Almazan at 4th Floor DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City upon payment of non-refundable fee of **FIVE THOUSAND PHILIPPINE PESOS (PhP5,000.00)** or its equivalent in US Dollars.

Payment shall be made to the PDOT Cashier, Ground Floor, PDOT Building, No. 351 Sen. Gil Puyat Ave., Makati **OR** deposited to:

Account Name	Department of Tourism-Regular Trust
Account Number	00-0-05002-407-4
Beneficiary's Bank	Development Bank of the Philippines (DBP)
Bank Branch	F. Zobel Branch
Address	809 J.P Rizal corner F. Zobel St., Makati City, Philippines
Swift Code	DBPHPHMM

The PDOT reserves the right to reject any or all bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the PDOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the PDOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:


ASEC. ROBERTO P. ALABADO III
 PDOT-BAC Chairperson

Date of Postings:

PhilGEPS Website: May 15 to May 23, 2019
 DOT Websites: May 15 to May 23, 2019
 DOT Bulletin Board: May 15 to May 23, 2019