

REQUEST FOR EXPRESSION OF INTEREST

The Department of Tourism, through its Bids and Awards Committee (BAC) invites consultants to apply for eligibility and shortlisting, and if found shortlisted, to bid for the hereunder project:

Name of Project: **Consultancy Services of a Marketing Firm for the Inclusive Local Growth thru River Tourism (ILOG) Project**

Brief Description: To provide the advertising concepts and designs of promotional materials to be used, and assist in its production and implementation; to recommend a media strategy, detailing the advertising placements and execution of the campaign taking into consideration its nationwide scope.

Approved Budget for the Contract: Five Million Philippine Pesos (PhP5,000,000.00) inclusive of all applicable taxes.

Contract Duration: please refer to the Terms of Reference

The list of minimum requirements is indicated in the Eligibility Form. Eligibility of prospective bidders shall be checked using non-discretionary "pass/fail" criteria. Shortlisting of eligible consultants will be done based on the following criteria: experience of the consultant, qualification of personnel and current workload. Only five (5) eligible consultants shall make up the shortlist. The evaluation procedure to be adopted shall be Quality Based Evaluation (QBE).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The schedule of activities is as follows:

Activities	Schedule
1. Issuance and availability of Eligibility Documents/Checklist	December 4 to 8, 2017 (8:00 a.m. to 5:00 p.m.) 4 th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
2. Submission of Eligibility Requirements	Deadline until December 11, 2017 up to 9:00 a.m. only 4 th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
3. Opening of Eligibility Documents/Eligibility Check	December 11, 2017 (10:00 a.m.) 3 rd Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
4. Results of Shortlisting	December 12, 2017
5. Issuance of Bid Documents to Shortlisted Eligible bidders	December 12 to 15, 2017 (8:00 a.m. to 5:00 p.m.) 4 th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
6. Pre-Bid Conference with Shortlisted Eligible bidders	December 18, 2017 (10:00 a.m.) 3 rd Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
7. Deadline for request for clarification	December 22 2017
8. Supplemental/Bid Bulletin	December 26, 2017
9. Submission of Bids (Technical & Financial bids)	Deadline until January 2, 2018 up to 9:00 a.m. only 4 th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
10. Opening of Bids (Technical bids)	January 2, 2018 (10:00 a.m.) 3 rd Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City

The Eligibility Documents/Checklist may be obtained free of charge at the DOT-BAC Secretariat c/o Florencio S. Capati Jr., 4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 406). Submission and results of eligibility shall be in the same office.

Bid documents will be available only to shortlisted eligible bidders upon payment of a non-refundable fee of Five Thousand Pesos (PhP5,000.00) to the DOT Cashier, Ground Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City.

The DOT reserves the right to reject any or all bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

USEC. KATHERINE S. DE CASTRO
DOT-BAC Chairperson

Date of Postings:

(PhilGEPS website: December 2 to 9, 2017

(DOT Websites: December 2 to 9, 2017

(DOT Bulletin Board: December 2 to 9, 2017