



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6298392
Procuring Entity DEPARTMENT OF TOURISM
Title PCSSD Best Dive Practices Handbook
Area of Delivery

Solicitation Number: 2019-07-0143 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Printing Services Approved Budget for the Contract: PHP 280,000.00 Delivery Period: Client Agency:	Status	Pending
	Associated Components	4
	Bid Supplements	0
	Document Request List	0
	Date Published	06/07/2019
	Last Updated / Time	05/07/2019 16:59 PM
	Closing Date / Time	09/07/2019 10:00 AM
	Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com	

Description

TERMS OF REFERENCE

- I. BIDDER : Service Provider (Printer)
 II. PROJECT TITLE : PCSSD Best Dive Practices Handbook
 III. MINIMUM REQUIREMENTS :
- Must be willing to provide services on send – bill arrangement;
 - Must be PHILGEPS registered;
 - Must be able to provide sample published handbooks;
 - Must include copy editing service;
 - Must adhere to the Department of Tourism’s branding guidelines in accordance to industry best practice.

IV. SCOPE OF WORK :

A service provider that will be in-charge of producing the following:

- Printing
- Binding: Saddle-stitched or Perfect binding
- Quantity: 350 pcs.
- Size: 5in. (width) x 7in. (length)
- Cover:
 - Full-color print
 - Matte
 - At least 200 GSM
- Inside pages:
 - At least 100 GSM
 - Full-color print
 - Both sides printed

V. BUDGET :

Total budget for this project is PhP 280, 000.00

VI. CONTACT DETAILS :

- Contact Person : Anne Barnuevo
- Contact Number : (02) 524 2242 or (02) 459-5200 local 510
- Email Address : anne.barnuevo@divephilippines.com.ph
- Office : Philippine Commission on Sports SCUBA Diving

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before July 9, 2019 at 10:00 am

Created by John Paulo Samonte Francisco

Date Created 05/07/2019

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