



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6769267  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** OPEN WATER DIVER CERTIFICATION AND REFRESHER COURSE PROGRAM FOR OPMD PROJECT OFFICERS

#### Area of Delivery

<b>Solicitation Number:</b>	2019-12-0389	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	19/12/2019
<b>Approved Budget for the Contract:</b>	PHP 996,670.00	<b>Last Updated / Time</b>	18/12/2019 18:03 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	23/12/2019 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Metro Manila Philippines 1200 63-2-4595200 Ext.425  t_romanesh@yahoo.com.ph		

#### Description

##### TERMS OF REFERENCE

I. BIDDER : Service Provider

II. PROJECT TITLE : Open Water Diver Certification and Refresher Course Program for OPMD Project Officers

III. PROJECT DATE : Leg 1: January 29 to February 1, 2020  
Leg 2: February 19 to 22, 2020

##### IV. MINIMUM REQUIREMENTS

- Must be accredited by the Department of Tourism (DOT);
- Must be willing to provide services on a send bill arrangement.

##### V. SCOPE OF WORK AND DELIVERABLES

- Ground arrangement for tour package, terminal fees, environmental fees, marine dive fees, roundtrip transfers with provisions for transportation of luggage, diving with dive equipment/gear/boat rental, service of dive masters/guides, twin sharing accommodation, and full board meals);
- Provision of one (1) first aid medical kit for the group;

c. Van Rental (inclusive of professional driver fees, driver's meals, and applicable toll fees);

Date No. of Units Capacity and Route

January 29 2 vans Van Seating Capacity: 10 pax per van (with provision for transportation of luggages)

Route: Manila (Makati City) to Anilao – pick up and drop off

February 1 2 vans Van Seating Capacity: 10 pax per van (with provision for transportation of luggages)

Route: Anilao to Manila (Makati City) – pick up and drop off

February 19 2 vans Van Seating Capacity: 10 pax per van (with provision for transportation of luggages)

Route: Manila (Makati City) to Anilao – pick up and drop off

February 22 2 vans Van Seating Capacity: 10 pax per van (with provision for transportation of luggages)

Route: Anilao to Manila (Makati City) – pick up and drop off

d. Anilao Accommodation and Meals

Number of Rooms Number of Nights Room Type Meals Check In Check Out

5 4 Twin Sharing Full Board\* January 29 February 1

5 4 Twin Sharing Full Board\* February 19 February 22

\* Each meal must be inclusive of one round of drinks (option of iced tea or soft drinks).

\*\*Resort must be a DOT and PCSSD accredited dive resort located in Brgy. Solo, Anilao.

e. Diving

Number of Pax Dive Course Additional Dives Equipment Rental

14 pax Open Water Diver N/A Full Equipment

5 pax Refresher Course 6 Dives Full Equipment

1 pax Dive Master N/A Full Equipment

#### VI. BUDGET

The total budget for this project is PHP 996,670.00.

Cost proposal must be submitted with an itemized breakdown. In the event that the DOT is able to secure sponsorships, the corresponding value must be deducted from the total amount in the invoice.

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

#### VII. CONTACT INFORMATION

Project Officer : Celstine Joyce T. Sy

Office : Office of Product and Market Development

Contact Number : 8459 5200 local 509

Email Address : ctsy@tourism.gov.ph

Prepared by:

CELSTINE JOYCE T. SY

Project Officer

#### Other Information

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)

Or Official Receipt as a Proof of payment for the Renewal of Business Permit

2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number

3. Latest Income or Business Tax Return (For ABC's above Php500K)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

**Created by** TERESITA A. ROMANES

**Date Created** 18/12/2019

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