



# PhilGEPS

Philippine Government Electronic Procurement System

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6759847  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Cruise Promotional Materials for 4th Quarter 2019  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2019-12-385	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	3
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Corporate Giveaways		
<b>Approved Budget for the Contract:</b>	PHP 704,400.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>			
<b>Client Agency:</b>		<b>Date Published</b>	16/12/2019
<b>Contact Person:</b>	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425  norjannahlucman@gmail.com	<b>Last Updated / Time</b>	13/12/2019 19:53 PM
		<b>Closing Date / Time</b>	19/12/2019 10:00 AM

#### Description

##### TERMS OF REFERENCE

- I. BIDDER: Corporate Giveaways Supplier  
 II. PROJECT TITLE: Cruise Promotional Materials  
 III. MINIMUM REQUIREMENTS OF SUPPLIER
- Must be willing to provide services on send-bill arrangement
  - Must be able to deliver promotional materials by January 31, 2020

##### IV. SCOPE OF WORK

###### Lot 1

- Custom Leather Tote Bag - Landscape  
Material : Premium Leather  
Color : Chestnut  
Design : Engraved/Debossed It's More Fun in Philippines logo at the top center (front)  
With inner pocket  
Packaging : Dust bag with silkscreen print of DOT logo & Cruise Philippines (center)  
Size : L11" x W17"  
Quantity : 100

- Item : Custom Leather Duffel Bag  
Material : Premium Leather  
Color : Black  
Design : Engraved/Debossed It's More Fun in Philippines logo at the center pocket (front)

With sling  
 With laptop compartment  
 With outer pockets  
 Packaging : Dust bag with silkscreen print of DOT logo & Cruise Philippines (center)  
 Size : L18" x W8" x H11.5"  
 Quantity : 100

- Item : Custom Leather Bag Tag  
 Material : Premium Leather  
 Color : Blue  
 Design : Engraved/Debossed Cruise Philippines (back)  
 With premium leather strap  
 Packaging : Dust bag with silkscreen print of DOT logo & Cruise Philippines (center)  
 Size : L4.75" x W2.75"  
 Quantity : 100  
 Price : PhP200.00

- Item : Custom Leather Pouch  
 Material : Premium Leather  
 Color : Tan/Black  
 Design : Engraved/Debossed Cruise Philippines (front)  
 Packaging : Dust bag with silkscreen print of DOT logo & Cruise Philippines (center)  
 Size : L9" x W3.5" x H5.5"  
 Quantity : 200

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 Lot 2

- Item : Luggage Cover Small  
 Material : Polyester Spandex  
 Color : Multi-color  
 Zipper : Bottom (Royal Blue)  
 Design : DOT Banig Pattern front and back  
 White I'ts More Fun in PH logo at the bottom left (front)  
 Size : Must fit medium luggage  
 Quantity : 100

- Item : Luggage Cover Medium  
 Material : Polyester Spandex  
 Color : Multi-color  
 Zipper : Bottom (Royal Blue)  
 Design : DOT Logo Pattern front and back  
 White I'ts More Fun in PH logo at the bottom left (front)  
 Size : Must fit medium luggage  
 Quantity : 100

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 Lot 3

- Item : Dried Mango  
 Size : 20 grams per piece  
 Quantity : 1 box (480 pcs per box)

- Item : Mango Chocolate  
 Size : Box of 12  
 Quantity : 50 boxes (of boxes of 12)

#### V. BUDGET

The winning bidder shall be determined based on the proposal with most advantageous financial package cost provided that the amount of bid does not exceed the total budget.

• NOTE: Partial bids are allowed. All goods are grouped in lots. Bidders have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Bags, Bag Tags, & Pouches	Custom Leather Tote Bag (portrait and landscape); custom leather duffel bags; custom leather bag tags; custom leather pouch	1	Lot	239,000.00

2	Luggage Cover	Luggage Cover (Small and Medium)	1	Lot	400,000.00
3	Dried Mangoes/ Mango Chocolate	-	1	Lot	65,400.00

**Other Information**

Kindly submit your quotation by using the attached REPLY SLIP for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Ms. Norjannah P. Lucman at Procurement Management Division, 4/F DOT Bldg., Sen. Gil Puyat, Makati City

**ELIGIBILITY REQUIREMENTS:**

a. Registration certificate from Securities and Exchange (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives; and

b. Mayor's/Business permit issued by the city or municipality where the principal place of business of the perspective bidders is located, or the equivalent for Exclusive Economic Zones or Areas; and

(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the official receipt (renewal) shall be accepted, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the IRR of RA9184

c. Philgeps Registration Number

d. Latest Income/Business Tax Return (For ABCs above Php500K)

e. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

**Created by** Norjannah P Lucman

**Date Created** 13/12/2019

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