



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6256505  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PCSSD IEC Materials  
**Area of Delivery**

<b>Solicitation Number:</b> 2019-06-0125	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	5
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	5
<b>Category:</b> Printing Services	<b>Date Published</b>	18/06/2019
<b>Approved Budget for the Contract:</b> PHP 50,725.00	<b>Last Updated / Time</b>	18/06/2019 00:00 AM
<b>Delivery Period:</b>	<b>Closing Date / Time</b>	21/06/2019 10:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

#### Description

##### TERMS OF REFERENCE

- I. BIDDER : Supplier
- II. PROJECT TITLE : PCSSD's IEC Materials
- III. MINIMUM REQUIREMENTS :
  - a. Must be willing to provide services on send - bill arrangement;
  - b. Must be PHILGEPS registered.

##### IV. SCOPE OF WORK :

- a. A supplier that will be in-charge of printing the following:

##### PARTICULARS

1. Accreditation Stickers
  - a. Size: 8 x 8 inches
  - b. Vinyl outdoor sticker
  - c. Sticker with lamination
  - d. Full-color print
  - e. Quantity: 250pcs.
2. Accreditation and Chamber Flyers
  - a. 2 layouts
  - b. Quantity: 250 pcs. each (500 pcs. in total)
  - c. Sizes: 4x6 in.
  - d. Matte
  - e. Full-color print
3. Brochures
  - a. Quantity: 500 pcs.
  - b. Size: 8.5x11 in.
  - c. Trifold

- d. Matte
- e. Full-color print

V. BUDGET :

Total budget for this project is Php 50, 725.00

VI. CONTACT DETAILS

- a. Contact Person: Anne Barnuevo
- b. Contact Number: (02) 524 2242 or (02) 459-5200 local 510
- c. Email Address: anne.barnuevo@divephilippines.com.ph
- d. Office: Philippine Commission on Sports SCUBA Diving

Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before June 21, 2019 at 10:00 am

**Created by** John Paulo Samonte Francisco  
**Date Created** 17/06/2019

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