



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5619517  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** NEW EMPLOYEES' ORIENTATION SEMINAR (October 16-19 & Oct. 23-26, 2018)  
**Area of Delivery**

<b>Solicitation Number:</b>	2018-09-0244	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Hotel and Lodging and Meeting Facilities	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 448,000.00		
<b>Delivery Period:</b>		<b>Date Published</b>	08/09/2018
<b>Client Agency:</b>		<b>Last Updated / Time</b>	08/09/2018 00:00 AM
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	<b>Closing Date / Time</b>	11/09/2018 16:00 PM

#### Description

##### TERMS OF REFERENCE

NEW EMPLOYEES' ORIENTATION SEMINAR  
(October 16-19, 2018,  
October 23-26, 2018)

##### LOT I. ACCOMMODATION

##### I. SPECIFICATIONS:

Standard Twin-sharing Hotel Room Accommodation (inclusive of breakfast)  
Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator  
Area: Makati City

##### II. ACCOMMODATION AND MEALS:

PhP 3,200.00/pax x 14 rooms x 5 nights x 2 runs  
(October 15-19, 2018 - 1st run  
October 22-26, 2018 - 2nd run) = PhP 448,000.00

##### III. TERMS OF PAYMENT

Government Procedure

##### IV. TOTAL BUDGET:

Accommodation = PhP 448,000.00  
TOTAL = PhP 448,000.00

V. CONTACT PERSON: EZRAH GRACE C. BAYUGA  
Trunkline: 459-5200 local 427  
Email: ezrahgrace\_bayuga@yahoo.com

Submitted by: Recommending Approval:

WILSON J. TELIG VERNIE V. MORALES  
Chief, Training and Director, Administrative Service  
Development Division

Approved/Disapproved:

ATTY. REYNALDO L. CHING  
OIC-Undersecretary,  
Administration and Special Concerns

**Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

**REQUIRED VALID DOCUMENTS TO BE SUBMITTED:**

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Original or certified true copy of duly notarized Omnibus Sworn Statement
4. DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to  
Ms. Teresita A. Romanes at the Department of Tourism  
#351 Sen. Gil Puyat Avenue, Makati City  
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name \_\_\_\_\_  
Bank's Account Number \_\_\_\_\_

**Created by** TERESITA ANDRIN ROMANES

**Date Created** 07/09/2018

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