



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6667251
Procuring Entity DEPARTMENT OF TOURISM
Title 2019 Anti-Tetanus Vaccination Program for all DOT Officials and Employees
Area of Delivery

Solicitation Number: 2019-11-0325 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Drugs and Medicines Approved Budget for the Contract: PHP 161,491.00 Delivery Period: Client Agency:	Status	Pending
	Associated Components	3
	Bid Supplements	0
	Document Request List	0
	Date Published	19/11/2019
	Last Updated / Time	18/11/2019 15:49 PM
	Closing Date / Time	25/11/2019 14:00 PM
	Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com	

Description

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE:

2019 Anti- Tetanus Vaccination Program for all DOT Officials and Employees (Permanent/Job Order Personnel)

II. IMPLEMENTATION DATE:

Upon issuance of Notice to Proceed

III. NUMBER OF PAX:

Tetanus Toxoid Vaccine – 277 pax (Central Office including NCR and MIMAROPA)

IV. INCLUSIONS:

Tetanus Toxoid Vaccine

V. SPECIFICATIONS:

LOT NO. TYPE OF VACCINE DESCRIPTION ACTIVE SUBSTANCES DOSAGE QUANTITY UNIT PRICE TOTAL

Tetanus Toxoid Vaccine

Tetanus Toxoid Adsorbed 40IU/0.5ml Suspension for IM Injection

Tetanus Toxoid Adsorbed 40IU

0.5ml

277

Php 583.00

Php 161,491.00

Total Php 161,491.00

VI. REQUIREMENTS:

1. Delivery of vaccines to DOT Central Office. Supplier must prepare vaccines within 5 days upon receipt of Purchase Order and must coordinate with the Medical Clinic regarding the delivery and implementation schedule.
2. Cold Chain Storage during delivery must be maintained.
3. Vaccinators for the Central Office will be provided by the supplier. They must be licensed nurses and should be under the supervision of a physician.
4. Supplier must submit the list of physician/s and nurse/s together with photocopies of their valid PRC licenses prior to the vaccination schedule.
5. Supplier must be FDA accredited and all vaccines should have Certificates of Product Registration from the FDA.
6. Expiration date must be at least 18 months from the delivery date.
7. Supplier must provide individual immunization record card for each employee.
8. All materials (refrigerator thermometer, etc.), medical supplies (alcohol, cotton balls, syringe, etc.), emergency medicines (Epinephrine, Diphenhydramine, etc.) and other necessary paraphernalia for the vaccination program shall be provided by the supplier.
9. Supplier is responsible for the disposal of all used materials and articles, especially the needles and syringes. These biological wastes should be disposed according to the procedures prescribed by the DOH Health Care Waste Management Manual.
10. Below is the recommended timeline of activities for the conduct of the Vaccination Program. The specific dates of immunization and screening test shall be agreed upon by the provider and the Head Office and Regional Offices.
Activity Date Vaccine
Vaccination Days 5 working days to coordinate with Medical Officer for specific dates of immunization
1. Tetanus Toxoid
(One dose only)
Submission of Vaccination Report Within 2 days after completion of vaccine administration
11. A series of meetings between the Medical Officer and the supplier must be done before, during and after the Vaccination Program, and midway in writing the Vaccination Report.
12. Vaccination Report should be submitted in hard and soft copy to the DOT Medical Clinic before the release of the Certificate of Completion.
13. Provider should submit a Vaccination Report based on the requirements of the DOT Medical Clinic.

VII. PAYMENT PROCEDURE:

Government Procedure

VIII. TOTAL BUDGET ESTIMATE:

Php 161,491.00

IX. CONTACT PERSON:

DR. RAUL S. ALCANTARA /Mr. ALVIN RACELLA
DOT Medical Clinic – Head office
Tel. No. (02) 459-5200 Local # 220

Submitted by: Recommending Approval:

SOFIA C. PAGSUYUIN

MARY ANGELENE A. TOLENTINO
Chief, Human Resource Division Director, Administrative Service and Procurement Management

Approved / Disapproved:

ATTY. REYNALDO L. CHING
OIC-Undersecretary for Administration and Special Concerns

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before November 25, 2019 at 2:00 pm

Created by John Paulo Samonte Francisco

Date Created 18/11/2019

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