



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5293283  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 1st Meeting of the Phil.-Turkey Joint Working Group on Tourism Cooperation June 25-28, 2018  
**Area of Delivery**

<b>Solicitation Number:</b> 2018-04-0129	<b>Status</b>	Active
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	17/04/2018
<b>Approved Budget for the Contract:</b> PHP 159,000.00	<b>Last Updated / Time</b>	17/04/2018 00:00 AM
<b>Delivery Period:</b>	<b>Closing Date / Time</b>	20/04/2018 14:00 PM
<b>Client Agency:</b>		
<b>Contact Person:</b> TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

#### Description

1st Meeting of the Philippines-Turkey  
Joint Working Group on Tourism Cooperation  
25-28 June 2018, Manila, Philippines

#### TERMS OF REFERENCE

Requirement: DOT Accredited Travel and Tour Operator

The said DOT Accredited Travel and Tour Operator shall provide the following in connection with the 1st Meeting of the Philippines-Turkey Joint Working Group on Tourism Cooperation on 25-28 June 2018:

#### 1. MEALS

##### a.) June 25, 2018 – Welcome Dinner

- Venue : within Makati/Manila business district area
- Cuisine : Filipino
- No. of Pax : 10
- BUDGET : PHP 15,000.00

##### b.) June 26, 2018 - Lunch/AM/PM Snacks (Meeting Proper)

- Venue : within Makati/Manila business district area
- Cuisine : Filipino
- No. of Pax : 30
- BUDGET : PHP 33,000.00

## c.) June 26, 2018 - Dinner

- Venue : within Makati/Manila business district area
- Cuisine : Filipino including Delicacies and Desserts
- No. of Pax : 10
- BUDGET : PHP 15,000.00

## d.) June 27, 2018 - Lunch/AM/PM Snacks (Technical Visit)

- Venue : Rizal Park and Intramuros
- Cuisine : Filipino
- Inclusion : Cultural Presentation
- No. of Pax : 10
- BUDGET : PHP 25,000.00

## e.) June 27, 2018 - Dinner

- Venue : within Makati/Manila business district area
- Cuisine : Filipino including Delicacies and Desserts
- No. of Pax : 10
- BUDGET : PHP 15,000.00

SUBTOTAL FOR MEALS: PHP 103,000.00

## 2. TRANSPORTATION

## a.) June 25, 2018 – Airport Transfer (arrival) and Service Vehicle

- Two (2) units of Van
- Inclusive of meals of the driver
- Inclusive of Fuel and other expenses such as toll and parking fees

## b.) June 26, 2018 – Meeting Proper

- Two (2) units of Van
- Inclusive of meals of the driver
- Inclusive of Fuel and other expenses such as toll and parking fees

## c.) June 27, 2018 – Service Vehicle

- Two (2) units of Van
- Inclusive of meals of the driver
- Inclusive of Fuel and other expenses such as toll and parking fees

## d.) June 28, 2018 – Airport Transfer (departure)

- Two (2) units of Van
- Inclusive of meals of the driver
- Inclusive of Fuel and other expenses such as toll and parking fees

- Tourist transport service must be DOT-accredited
- Provide Airport Assistant during the arrival and departure of the delegates

SUBTOTAL FOR TRANSPORTATION: PHP 56,000.00

## Breakdown of Budget:

MEALS : PHP 103,000.00

TRANSPORTATION : PHP 56,000.00

TOTAL BUDGET : PHP 159,000.00 (Inclusive of Tax)

Note: The winning bidder is requested to designate a coordinator who will be responsible for the settlement of meal expenses to be incurred during the said event.

Attached is the provisional programme/itinerary for reference.

Payment: Government Procedure

## Contact Person:

Jim Ray R. Bagsic (Mr.)

Tel. No. (632) 459-5200 to 30 local 514 or 506

Fax No. (632) 890-0544

Email: bagsicjimray@gmail.com | pdot.pficd@gmail.com

**Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

## REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number

3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to  
Ms. Teresita A. Romanes at the Department of Tourism  
#351 Sen. Gil Puyat Avenue, Makati City  
Telephone Nos. 459-5200/30 loc. 425

**Created by** TERESITA ANDRIN ROMANES

**Date Created** 16/04/2018

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