



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6296485  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** RENTAL OF ONE (1) UNIT OF COASTER  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2019-07-0142	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Transportation and Communications Services	<b>Date Published</b>	05/07/2019
<b>Approved Budget for the Contract:</b>	PHP 55,000.00	<b>Last Updated / Time</b>	05/07/2019 00:00 AM
<b>Delivery Period:</b>	2 Day/s	<b>Closing Date / Time</b>	08/07/2019 15:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 peles.maximo@yahoo.com		

#### Description

##### TERMS OF REFERENCE

I. PROJECT: 2019 DOT-OIMD CAPABILITY BUILDING WORKSHOP

##### II. BACKGROUND

- a) Participants/Attendees : DOT-OIMD Officers and Staff
- b) No. of Pax : 16 pax
- c) Date/Period Covered : July 12 – 14, 2019
- d) Venue/Location : Baguio City

##### III. PURPOSE/OBJECTIVES

- To enable the officers and staff to further develop competencies and skills that can make them more effective;
- To review internal procedures to improve and speed up the process of work; and
- To foster unity and camaraderie amongst the staff.

##### IV. MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must be a DOT-Accredited Transport Service Provider;

- Must be willing to provide services on a send-bill arrangement

V. SCOPE OF DELIVERABLES

- One (1) unit of coaster in very good condition to accommodate 16 pax and baggages
- Service rental for pick-up and drop-off Makati-Baguio-Makati
- Gasoline, Toll fees, Parking Fees, and meals of drivers must be shouldered by the operator
- Insurance of the passengers must be shouldered by the operator
- Call time to be determined by DOT-OIMD

VI. APPROVED BUDGET FOR THE CONTRACT:

FIFTY-FIVE THOUSAND PESOS (Php 55,000.00) inclusive of applicable taxes

VII. PROJECT OFFICER/CONTACT PERSON

ELENITA M. PAREJA/FRANCIS FRANCO  
Manpower Planning and Monitoring Division / Office of Industry Manpower Development  
Email: dot.empareja@gmail.com / kasepdanmanis@gmail.com  
Telephone numbers: 459-5200 to 5230 local 218

NOTE: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

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**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's / Business Permit/BIR Certificate of Registration (Individual)
2. PhilGEPS Registration Number or Platinum Membership
3. Latest Annual Income or Business Tax Return (for ABC's above Php500,000.00)
4. Duly Notarized Omnibus Sworn Statement (original or certified true copy)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the solicitation number) enclosed with the required valid documents addressed to Mr. Felicisimo E. Maximo at the Department of Tourism Building, 4th Floor, PMD Room, # 351 Sen.Gil Puyat Avenue, Makati City.

**Created by** FELICISIMO EVANGELISTA MAXIMO

**Date Created** 04/07/2019

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