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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5264036
Procuring Entity DEPARTMENT OF TOURISM
Title Van Rentals, Accommodation, Venue, Training Materials and Boat Rental - April 24-27, 2018
Area of Delivery

| | | | |
|--|---|------------------------------|---------------------|
| Solicitation Number: | 2018-04-0112 | Status | Active |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 1 |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: | Goods | Document Request List | 0 |
| Category: | Travel, Food, Lodging and Entertainment Services | Date Published | 04/04/2018 |
| Approved Budget for the Contract: | PHP 268,086.00 | Last Updated / Time | 04/04/2018 00:00 AM |
| Delivery Period: | | Closing Date / Time | 10/04/2018 14:00 PM |
| Client Agency: | | | |
| Contact Person: | TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph | | |

Description

TERMS OF REFERENCE
 WATER SAFETY AND RISK MANAGEMENT TRAINING
 24 - 27 April 2018

I. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

1. Must be PHILGEPS Registered
2. Must be willing to provide services on a send-bill arrangement

II. SCOPE OF WORK/DELIVERABLES

1. Van Rental

- Van Service:
 - o April 24, 2018 - Manila to Anilao, Mabini, Batangas

o April 27, 2018 – Anilao, Mabini, Batangas to Manila

*Inclusive of driver's fee, lodging, food, toll fees, fuel charges and parking fee/s (if any).

2. Accommodation for staff: Must be PCSSD Accredited

• Rooms:

o 1 double occupancy rooms

o 3 single occupancy rooms

- Inclusive of breakfast, lunch and dinner

- With AM and PM snacks

*Note: Should be open for changes or cancellation of room booking once not occupied by staff/facilitator.

3. Venue, Training Materials and Boat Rental

• Boat Rental

o Good for 6 - 8 pax per boat.

• Workshop Venue

o Use of conference/function room at the resort for 3 days (should accommodate at least 20 pax).

o AM Snacks, Lunch and PM Snacks for 15 pax for 3 days.

• Training Materials

o Purchase of the ff. training materials:

Rescue Tube

Throw Bag with Rope

Torpedo Can

III. APPROVED BUDGET

TOTAL Php 268,086.00

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IV. TERMS OF PAYMENT

- Send bill arrangement
- Government Procedure - Charged to the PCSSD

III. CONTACT PERSON:

Rachelle Yoro

Philippine Commission on Sports SCUBA Diving

Telephone Nos.: (02) 459 - 5200 local 510 or (02) 524 - 2242

Email: morefun@divephilippines.com.ph

Noted by:

USEC. KATHERINE S. DE CASTRO

Officer-in-Charge

Philippine Commission on Sports SCUBA Diving

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPS' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed

envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

Created by TERESITA ANDRIN ROMANES

Date Created 03/04/2018

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