



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5297115  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Coffee Tour at La Trinidad/Tour Operator (April 28-30, 2018)  
**Area of Delivery**

<b>Solicitation Number:</b>	2018-04-0131	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 203,196.48		
<b>Delivery Period:</b>		<b>Date Published</b>	18/04/2018
<b>Client Agency:</b>		<b>Last Updated / Time</b>	18/04/2018 00:00 AM
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	<b>Closing Date / Time</b>	23/04/2018 10:00 AM

#### Description

Republic of the Philippines  
DEPARTMENT OF TOURISM

TERMS OF REFERENCE  
Office of the Assistant Secretary  
Farm and Convergence Program  
April 28-30, 2018

#### I. Scope of Work

Provision of Tour Operator to handle the Coffee Tour at La Trinidad, Benguet Province on April 28-30, 2018

#### A. Particulars:

- Canvass of Tour Operator to cover the following: transportation – (ALL IN Inclusive of, Toll fees, Gas, Driver and his Meal and Accommodation of the driver) (Makati to La Trinidad, tour from April 25-27, La Trinidad back to Makati), room accommodation for 3 days and 2 nights, all meals on April 28-30, 2018 (to include AM and PM snacks), Tours (entrance fees/guide fees), Workshop (venue and meals) and miscellaneous fee.

#### B. Timetable/Schedule of Tours and their respective destinations

DOT CENTRAL – 5 PAX  
DOT CAR REGION – 2 PAX  
DTI CAR REGION – 2 PAX

Proposed IT for GEM Coffee Tour (Cordillera leg) LA TRINIDAD, BENGUET

April 28-30, 2018

TIME DESTINATION/ ACTIVITY REMARKS

Day 1 (Apr 28, 2018)

09:00AM-12:00NN Travel to Baguio

Arrival of participants/billeting

Recommended Hotel: Baguio Country Club 1 van (Toyota Hi-ace GL)

DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

13:30H

La Trinidad strawberry farm visit.

Visit at the BSU Processing Center

DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION

14:30H

BSU to Baguio City

DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION

18:00H Dinner DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION

HOTEL (Recommendation: Baguio Country Club)

1 room – AELD

1 room – 2 staff

1 room – Madtravel

1 room – NAITAS DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

Day 2 (April 29, 2018)

08:00H

Hotel to Bahong Flower Gardens (Jeffrey Visaya view deck. DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION

10:00H-14:00H

Proceed to WINACA Eco-cultural Village

LUNCH DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION

14:00H-16:00H Workshop for the Coffee Tour Package (the venue can be at the farm and meal) Attendees: (30pax)

DOT Central and DOT CAR

DTI CAR

(10) Tour Operators

(10) LGU

18:00H Dinner

Travel back to hotel

DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CENTRAL

(AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION  
 Day 3 (April 30, 2018)  
 08:00H  
 Hotel to BSU Coffee Farm in Wangal, La Trinidad  
 DOT CENTRAL  
 (AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION

10:00H  
 Visit the Lily of the Valley, Wangal, La Trinidad DOT CENTRAL  
 (AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION  
 12:00H Lunch in La Trinidad (Calajo Restaurant)  
 DOT CENTRAL  
 (AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION

14:00H  
 Visit the La Trinidad Trading Post

Easter Weaving Room  
 DOT CENTRAL  
 (AELD, 2 STAFF, MADTRAVEL AND NAITAS)

DOT CAR REGION

DTI CAR REGION  
 17:00H Back to Hotel  
 DOT CENTRAL  
 (AELD, 2 STAFF, MADTRAVEL AND NAITAS)  
 TRAVEL BACK TO MANILA - DOT CENTRAL  
 (AELD, 2 STAFF, MADTRAVEL AND NAITAS)

II. Payment Procedure : Send bill arrangement and government procedure chargeable against Office of the Undersecretary for Farm, Faith-based Tourism, Ecotourism and Convergence Program sector funds 2018

TOTAL: Php 203, 196.48

V. Contact Person:

Ms. Ma. Thea Mikhaela M. Nengasca, Administrative Aide IV  
 Office of Assistant Secretary Farm, Ecotourism, Faith-Based Tourism and Convergence Program  
 Contact Number: 0929 810 3441

**Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

**REQUIRED VALID DOCUMENTS TO BE SUBMITTED:**

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to  
 Ms. Teresita A. Romanes at the Department of Tourism  
 #351 Sen. Gil Puyat Avenue, Makati City  
 Telephone Nos. 459-5200/30 loc. 425

**Created by** TERESITA ANDRIN ROMANES  
**Date Created** 17/04/2018

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2018 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)