



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6649194
Procuring Entity DEPARTMENT OF TOURISM
Title Catering Services for the Conduct of 18-Day Campaign to End Violence Against Women
Area of Delivery Metro Manila

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|--|------------------------------|---------------------|
| Solicitation Number: 2019-11-0309 | Status | Pending |
| Trade Agreement: Implementing Rules and Regulations | Associated Components | 3 |
| Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: Goods | Document Request List | 0 |
| Category: Catering Services | Date Published | 14/11/2019 |
| Approved Budget for the Contract: PHP 185,000.00 | Last Updated / Time | 13/11/2019 10:54 AM |
| Delivery Period: 7 Day/s | Closing Date / Time | 18/11/2019 14:00 PM |
| Client Agency: | | |
| Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com | | |

Description

DEPARTMENT OF TOURISM GAD FOCAL POINT SYSTEM (DOT-GFPS)
 18-DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN
 November 25-December 12, 2019
 DOT Central Office, Makati City

TERMS OF REFERENCE

The DOT-GAD Focal Point System (GFPS) is conducting the 2019 18-Day Campaign to End Violence Against Women from November 25 to December 12, 2019.

This campaign aims to continuously promote women empowerment and gender and development within the Department. The DOT-GFPS intends to educate the DOT personnel on the campaign to end violence against women (VAW), to prompt people to take action against VAW, and to further mainstream gender-responsive perspectives into the Department's programs, activities, and projects.

In this regard, the DOT-GFPS is in need of catering services, accommodation, and supplier of promotional materials for the conduct of this campaign.

Requirements:

- Catering services for all the seminars, workshop, and film screenings during the 18-Day Campaign to End Violence Against Women (Willing to provide services on a send-bill arrangement)

I. MEALS

Lot Date Meals Number of pax Budget
 LOT 1 November 27, 2019 Buffet Lunch
 AM Snacks 40 pax 30,400
 LOT 2 November 29, 2019 AM & PM Snacks 60 pax 33,600

LOT 3 December 2, 2019 Buffet lunch
AM snacks 40 pax 30,400
LOT 4 December 3, 2019 PM snacks 35 pax 9,800
LOT 5 December 4, 2019 PM snacks 60 pax 16,800
LOT 6 December 10, 2019 Buffet lunch
AM snacks 40 pax 30,400
LOT 7 December 11, 2019 AM & PM snacks 60 33,600

Note:

- Buffer meals/snacks for 10 pax per day.
- Partial bid is allowed.
- Venue of all activities will be held in the DOT Central Office, Multipurpose Hall (The film showing on November 29, 2019 will be held at the Investment Lounge, DOT Central Office, Makati City).

II. APPROVED BUDGET FOR THE CONTRACT:

ONE HUNDRED EIGHTY-FIVE THOUSAND PESOS ONLY (P185,000.00)
inclusive of applicable taxes

III. TERMS OF PAYMENT

Payment terms shall follow the usual government procedure

IV. CONTACT PERSON:

MARIA SOPIA M. GOZUM
DOT-GAD Secretariat
Telephone: 459-5200 to 5230 local 410

Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before November 18, 2019 at 2:00 pm

Created by John Paulo Samonte Francisco

Date Created 13/11/2019

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