



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5268145
Procuring Entity DEPARTMENT OF TOURISM
Title Hotel Accommodation , Meals and Venue (Foreign Service Training -April 23-29)
Area of Delivery Metro Manila

Solicitation Number: 2018-04-0114	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods - General Support Services	Document Request List	0
Category: Hotel and Lodging and Meeting Facilities	Date Published	05/04/2018
Approved Budget for the Contract: PHP 460,000.00	Last Updated / Time	05/04/2018 00:00 AM
Delivery Period: 7 Day/s	Closing Date / Time	10/04/2018 10:00 AM
Client Agency:		
Contact Person: Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaoalmazan@yahoo.com.ph		

Description

Terms of Reference

I. PROJECT/ACTIVITY: PROCUREMENT OF HOTEL ACCOMMODATION, MEALS AND VENUE IN CONNECTION WITH THE CONDUCT OF THE 7-DAY FOREIGN SERVICE TRAINING ON APRIL 23-29, 2018 IN ANY HOTEL IN MAKATI THAT IS NEAREST TO DOT

II. SPECIFIC REQUIREMENTS:

A. 11 twin-sharing hotel rooms @P3,000.00 per room x 8 nights =P264,000.00

Inclusions:

- '- with breakfast
- '- Hotel in Makati that is nearest to DOT (within walking distance)
- '- With 1 complimentary room for the secretariat

(Note: Open to cancellation of booking for unoccupied rooms)

• Check-in Time: 12:00 noon of April 22, 2018

Check-out Time: 12:00 noon of April 30, 2018

Accommodation facility or provider must be DOT-accredited

B. Meals (AM Snacks, Lunch and PM Snacks) & use of venue P800.00 x 35 x7 days
Can accommodate special arrangement as needed =P196,000.00

Total ABC =P460,000.00

III. TERMS OF PAYMENT Government Procedure (on a send-bill arrangement)

IV. CONTACT PERSON:

JERLIE S. GANIGA

Tel. No. 459-5200 to 30 loc. 114

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)
4. DOT Accreditation Certificate

Deadline for the submission of Bid: April 10, 2018 10:00 am.

Created by Maria Alma O Almazan

Date Created 04/04/2018

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