



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6343751
Procuring Entity DEPARTMENT OF TOURISM
Title Tiger Air Taiwan Familiarization Tour in Davao - 8-11 August 2019
Area of Delivery

Solicitation Number:	2019-07-0157	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	25/07/2019
Approved Budget for the Contract:	PHP 860,000.00	Last Updated / Time	25/07/2019 00:00 AM
Delivery Period:		Closing Date / Time	29/07/2019 16:00 PM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

A. BIDDER

Tour Operator which would handle Tiger Air Taiwan Familiarization Tour Ground Arrangement Requirements

B. PROJECT TITLE

Tiger Air Taiwan Familiarization Tour

C. BACKGROUND

Date/ period covered: August 7-12, 2019

Destination: Davao City

D. MINIMUM REQUIREMENTS

- Must be accredited by the DOT
- Must be willing to provide services on send – bill arrangement
- Must be Davao-based

E. SCOPE OF WORK

- Ground arrangement for tour package (inclusive of round-trip domestic airfare, terminal fees, environmental fees, portage fees, roundtrip airport transfers with luggage provisions, tours and guide, single/twin sharing accommodation, and full board meals)
- All transport services must be inclusive of driver, gas, toll fees, parking fees, on-board bottled water, meals, and accommodation of driver/s in Davao

1. Requirement: Provide land transportation in Davao City

- All transportation must be duly accredited by the DOT
- Drivers must be wearing decent/appropriate uniforms

Date Time Route Requirement

August 7 1400H-2200H Within Davao City 1 van

August 8 0400H-2400H Within [] o City 1 coaster
August 9 1400H-2400H Within Davao City 1 coaster
August 10 0800H-2300H Within Davao City 1 coaster
August 11 0800H-2300H Within Davao City 1 coaster
August 12 0800H-1600H Within Davao City 1 van

2. Requirement: Provide accommodation for DOT and guests

- Must be DOT-Accredited
- Must include breakfast

Date Room Requirement

August 7 3 single occupancy
August 8 15 single occupancy
August 9 15 single occupancy
August 10 15 single occupancy
August 11 3 single occupancy

3. Requirement: Handle Business-to-Business (B2B) Meeting requirements

- Date: August 9, 2019
- Time: 0900H – 1200H
- Venue rental: conference room within the billeting hotel able to accommodate max 40 pax
- Inclusive of snack and lunch
- Services of two (2) Mandarin-speaking interpreter (3 hours) preferably adept with business terminologies
- Set-up: meeting tables and chairs

4. Requirement: Provide meals for TWG in Cebu City (500 PHP/meal)

Date Requirement No. of Pax Restaurant

August 7 Lunch 3 pax Within vicinity of airport
Dinner 3 pax Within vicinity of hotel
August 8 Breakfast 16 pax Malagos Garden Resort
Lunch 16 pax Malagos Garden Resort
Dinner 16 pax Balik Bukid
August 9 Dinner 16 pax Marina Tuna
August 10 Lunch 16 pax Pearl Farm
Dinner 16 pax Boiling Crabs
August 11 Lunch 16 pax Hijo Resort
Dinner 15 pax Marina Tuna
August 12 Lunch 3 pax Within vicinity of Airport
Restaurant to be finalized and may be subject to change

5. Requirement: Provide tours in Davao

- No. of pax = 15 pax
- Services of one (1) Mandarin-speaking DOT-Accredited tour guide
- Water on-board
- Event kit/Loot bags – tour booklet, alcohol, wet wipes, tissue, candies
- Entrance fees, environmental fees, etc.

a) Chocolate Tour: Malagos Garden Resort and Running Tour of Davao City

August 8 Itinerary
0430H - 0530H Proceed to Davao Airport (DOT)
0440H ETD Cebu via 5J 593
0550H ETA Davao
0700H Proceed to Malagos Garden Resort
0800H Arrival at the resort
0800H - 0900H Breakfast
0900H - 1100H Chocolate Tour / Resort Tour
1200H Lunch
1350H - 1400H Proceed to Philippine Eagle Center
1400H - 1500H Philippine Eagle Center Tour
1500H - 1730H Running tour going to the city proper
- Mintal area as Little Tokyo of the Pre-war Philippines
- Japanese Tunnel
- People's Park
- San Pedro street
- Bankerohan Bridge
- Davao Central 911
- Davao City Command Center
1740H - 1900H Dinner at Balik Bukid
1910H Proceed to the hotel
1930H Arrival at the hotel

b) Running Davao City Tour and Night Market Tour

August 9 Itinerary
1600H - 1800H City Tour (Continuation)
- Kadayawan Village
- Mindanao Pearl Museum
1810 - 1910H Dinner at Marina Tuna
1920H - 2030H Night Market Tour
2030H Proceed to the hotel
2100H Arrival at the hotel

c) Island Hopping Tour

August 10 Itinerary
0810H - 0830H Proceed to Santa Ana Wharf

0840H - 1230H Samal Island Hopping Tour
- Wishing Island
- Coral Garden
- Giant Clam
1240H - 1340H Lunch at Pearl Farm
1350H - 1530H Malipano Island Tour and swimming
1540H - 1640H Back to Santa Ana Wharf
1640H - 1700H Back to the hotel
at leisure
1830H - 1900H Proceed to Boiling Crabs Restaurant
1900H - 2030H Dinner
2030H - 2100H Back to the hotel

d) Hijo Resort Tour
August 11 Itinerary
0840H - 0940H Proceed to Hijo Resort, Tagum City
Hijo Resort Tour
- Forest Tour
- Traditional Games
1140H - 1300H Lunch at Hijo Resort
1310H - 1410H Back to Davao Airport
1420H - 1600H Meeting with DIA Manager and ocular visit at the airport
1610H - 1630H Early check-in for the flight
1640H - 1730H Proceed to Marina Tuna
1740H - 1900H Dinner
1910H - 1940H Proceed to the airport
1940H Check-in (Guests)
1950H - 2050H Proceed to the hotel (DOT)

F. BUDGET ESTIMATE:

Total estimated budget is EIGHT HUNDRED SIXTY THOUSAND PESOS (PHP 860,000.00)

G. PROJECT OFFICERS/CONTACT PERSON

Mr. Ghienel Gustilo
02 459 5200 loc. 508
0977 824 7019
gbgustilo@tourism.gov.ph

Note: The winning bid shall be based on the proposal with the most advantageous package cost, provided that the amount of the bid does not exceed the above total budget. The winning bid must be willing to wait at least 90 days for the government payment facilitation process.

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____
Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 24/07/2019

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