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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6543218
Procuring Entity DEPARTMENT OF TOURISM
Title EngAGE:Enriching the Lives of DOT Senior Citizens Program-23-25 October 2019
Area of Delivery

Solicitation Number:	2019-10-0260	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract:	PHP 227,976.00		
Delivery Period:		Date Published	11/10/2019
Client Agency:		Last Updated / Time	10/10/2019 18:00 PM
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph	Closing Date / Time	14/10/2019 16:00 PM

Description

TERMS OF REFERENCE
 EngAGE: Enriching the Lives of DOT Senior Citizens Program
 October 23-25, 2019

LOT I. ACCOMMODATION, VENUE AND MEALS

I. SPECIFICATIONS:

No. of Pax: 32pax/batch

Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator

Area: Cabanatuan City, Nueva Ecija

Venue/Accommodation Classification: At least Three (3) Star Hotel

II. SEMINAR FUNCTION ROOMS/ACCOMMODATION

(Twin-sharing) 30 pax+2 training staff/ =32pax

Php2,136.75/room/night x 2nights x 16 rooms= Php 68,376.00

III. MEALS

Php1,100.00/pax x 32pax x 3days = Php105,600.00

Sub-Total = Php173,976.00

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IV. INCLUSIONS:

- Seminar venue/function room for three days

- White boards, projectors, laptop, and sounds systems
- Three (3) A.M. Snacks/ Three (3) PM Snacks Three (3) Buffet Lunch and Two (2) Dinner and Two (2) Breakfast
- Writing materials, pencils and pens
- Flowing coffee and drinking water during the duration of the seminar
- Provision for parking area

LOT II. TRANSPORTATION

I. SPECIFICATIONS:

1 unit (45 –seater Bus)
 No. of Participants: 35pax
 Provider must be DOT Accredited
 Area: Cabanatuan City and Municipality of Gen. Tinio, Nueva Ecija

II. TRANSPORTATION

Land transfer from DOT-Makati Office to Nueva Ecija
 Pick-up DOT –Makati Office /Dropped –off Cabanatuan City, Nueva Ecija
 October 23, 2019 at (05:00hrs)
 Pick –up Cabanatuan City, Nueva Ecija /Dropped –off DOT –Makati Office
 October 25, 2019 at (14:00hrs)
 Sub- total =Php54,000.00
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III. INCLUSIONS

- 45 – seater air-conditioned bus and coaster
- Equipped with audio/video entertainment
- Driver’s fee, fuel, drivers meal and insurance
- Toll and parking fee
- Bus to stay for the duration of the seminar
- MAPSA Permit

IV. TERMS OF PAYMENT

Government Procedure

V. TOTAL BUDGET:

ACCOMMODATION & VENUE = Php 68,376.00
 MEALS = Php105,600.00
 TRANSPORTATION = Php 54,000.00
 TOTAL = Php227,976.00
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VI. CONTACT PERSON: WILSON J. TELIG

Tel. No. 459-5200 to 30 loc. 407
 Email : beethoven_gw@yahoo.com
 Prepared by:

WILSON J. TELIG

Chief, Administrative Officer
 Training and Development Division

Other Information

Partial bids are allowed. All Goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor’s/Business Permit/BIR Cert. of Registration (Individual)
 Or Official Receipt as a Proof of payment for the Renewal of Business Permit
2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor’s Permit and Philgeps registration Number
3. Latest Income or Business Tax Return (For ABC’s above Php500K))
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

Created by TERESITA A. ROMANES
Date Created 10/10/2019

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