



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5925027  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PURIFIED DRINKING WATER SUPPLY  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2018-12-0419	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Water and Waste Water Treatment Supply & Disposal		
<b>Approved Budget for the Contract:</b>	PHP 336,960.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	12 Month/s		
<b>Client Agency:</b>		<b>Date Published</b>	20/12/2018
<b>Contact Person:</b>	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 peles.maximo@yahoo.com	<b>Last Updated / Time</b>	20/12/2018 00:00 AM
		<b>Closing Date / Time</b>	26/12/2018 11:00 AM

#### Description

TERMS OF REFERENCE  
PURIFIED DRINKING WATER SUPPLY

#### A. OBLIGATIONS OF THE PURIFIED WATER REFILL STATION

Reference: Scope of Work/Deliverables:

- Supplier should be an independent producer of water products, duly licensed purified water refilling/ delivery service establishment for at least three (3) years from the date of submission.
- Should be Philgeps registered.
- Should have sanitary permit/ Certificate of Potability/ Certificate of Health Related Device Registration/ Certificate of Product Registration from Bureau of Food and Drugs.
- Should submit microbiological test results from duly licensed Environmental Health Laboratories Service.
- Supplier shall provide new water bottles and must be free of dirt.
- The filtration process shall include, but not limited to, carbon filtration, reverse osmosis with activated charcoal post filter;
- Supplier shall provide new water dispenser, free of charge, consisting of 31 units or as required by the office.
- Free cleaning and maintenance of water dispenser on a quarterly basis, or as needed.
- Upon notice from the Department of Tourism (DOT), supplier shall immediately replace out of order water dispenser/s.
- To supply the Department of Tourism (DOT) with 11,232 five-gallon containers of purified drinking water for one year.
- A total of 117 containers should be in possession of the Department of Tourism every delivery, twice a week.
- Delivery of refilled bottles should be done twice a week and to replace all empty bottles.

m. Ensure cleanliness of quality drinking water and water dispenser and its container

**B. OBLIGATIONS OF THE DEPARTMENT OF TOURISM**

a. The Department of Tourism shall pay the SUPPLIER the amount of Php30.00/bottle or a total of Three Hundred Thirty Six Thousand Nine Hundred Sixty Pesos (Php 336,960.00), inclusive of all applicable government taxes, which shall be paid after the presentation of the required Statement of Account and other necessary documents subject to the usual government accounting and auditing rules and regulations

b. The Department of Tourism, through the Property and Supply Section of the General Services Division, shall provide the corresponding number of water bottles filled with purified water per floor and in the stock room.

**C. ESTIMATED BUDGETARY COST**

Three Hundred Thirty Six Thousand Nine Hundred Sixty Pesos (Php 336,960.00)

**D. TERMS OF PAYMENT : Government Procedure**

CONTACT PERSON : Rolando A. Bautista  
Chief, General Services Division  
Tel.No.: 459-5200 local 110

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**Other Information**

**REQUIRED VALID DOCUMENTS TO BE SUBMITTED:**

1. Current Mayor's / Business Permit
2. PhilGEPS Registration Number or Platinum Membership
3. Latest Annual Income or Business Tax Return (for ABC's above Php500,000.00)
4. Duly Notarized Omnibus Sworn Statement (original or certified true copy)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the solicitation number) addressed to Mr. Felicisimo E. Maximo at the Department of Tourism Building, # 351 Sen. Puyat, Makati City.

**Created by** FELICISIMO EVANGELISTA MAXIMO

**Date Created** 19/12/2018

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## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

**1. *Select one, delete the other:***

*If a sole proprietorship:* I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

**2. *Select one, delete the other:***

*If a sole proprietorship:* As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

*If a sole proprietorship:* I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards;
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*; and
9. *[Name of Bidder]* did not give or pay directly or indirectly, and commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

***[Insert NAME OF BIDDER'S  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant***

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], \_\_\_\_\_. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity. Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_, [date issued], [place issued]

IBP No. \_\_\_, [date issued], [place issued]

Doc. No. \_\_\_\_  
Page No. \_\_\_\_  
Book No. \_\_\_\_  
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