



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6475363
Procuring Entity DEPARTMENT OF TOURISM
Title Dive Spotters Training Program- 14-17 October 2019
Area of Delivery

Solicitation Number:	2019-09-0219	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	18/09/2019
Approved Budget for the Contract:	PHP 600,000.00	Last Updated / Time	17/09/2019 15:29 PM
Delivery Period:		Closing Date / Time	23/09/2019 14:00 PM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

I. BIDDER : Service Provider

II. PROJECT TITLE : Dive Spotters Training Program

III. PROJECT DATE : October 14 to 17, 2019

IV. MINIMUM REQUIREMENTS :

1. Must be accredited by the DOT
2. Must be willing to provide services on send-bill arrangement
3. Preferably specializing in handling dive groups and have handled dive groups in the last three years

V. SCOPE AND WORK DELIVERABLES

1. Ground arrangement for tour package, environmental fees, marine dive fees, portorage fees, roundtrip transfers with provisions for transportation of luggage, single/twin sharing accommodation, and full board meals;

Date No. of Units Capacity and Route

October 14 and 17, 2019 1 van Van Seating Capacity: 10 pax per van

*Van for pick-up and drop-off

Route: Dumaguete Airport to Dauin, Dumaguete

Rental Period: 5 hours per day for the date specified

2. Accommodation (PCSSD Accredited Dive Resort within Dauin, Dumaguete)

Participants Room Type Meals Check In Check Out Dives

Facilitator Single Occupancy Full Board October 14 October 17 2

Assistant Facilitator Single Occupancy Full Board October 14 October 17 2

DOT Coordinator 1 Twin Share Full Board October 14 October 17 2

DOT Coordinator 2

DOT OTSR 1 Twin Share Full Board October 14 October 17 0

DOT OIMD 2

Participant 1 Twin Share Full Board October 15 October 17 2

Participant 2 2

Participant 3 Twin Share Full Board October 15 October 17 2

Participant 4 2

Participant 5 Twin Share Full Board October 15 October 17 2

Participant 6 2

Participant 7 Twin Share Full Board October 15 October 17 2

Participant 8 2

Participant 9 Twin Share Full Board October 15 October 17 2

Participant 10 2

Participant 11 Twin Share Full Board October 15 October 17 2

Participant 12 2

Participant 13 Twin Share Full Board October 15 October 17 2

Participant 14 2

Participant 15

Twin Share Full Board

October 15 October 17

2

Participant 16 2

Participant 17 Twin Share Full Board October 15 October 17 2

Participant 18 2

Participant 19 Twin Share Full Board October 15 October 17 2

Participant 20 2

3. Provision training materials for the participants such as the following:

- i. 20 pcs First Aid Kits
- ii. 25 pcs Notepad
- iii. 5 pcs CPR Dummies

VI. BUDGET

Total budget for this project is SIX HUNDRED THOUSAND PESOS (PHP 600,000.00) only.

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

VII. CONTACT PERSON

Contact Person : Katherine Patawaran

Office : Office of Product and Market Development – Dive

Contact Number : 459 5200 local 509

Email Address : kpatawaran@tourism.gov.ph

divephilippines@tourism.gov.ph

Prepared by: _____

Katherine Patawaran

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to

Ms. Teresita A. Romanes at the Department of Tourism

#351 Sen. Gil Puyat Avenue, Makati City

Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____

Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 17/09/2019

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