



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6479770
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Bamboo Tumblers and Travel Cubes
Area of Delivery

Solicitation Number: 2019-09-0222 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Corporate Giveaways Approved Budget for the Contract: PHP 400,000.00 Delivery Period: Client Agency:	Status	Pending
	Associated Components	5
	Bid Supplements	0
	Document Request List	0
	Date Published	19/09/2019
	Last Updated / Time	18/09/2019 16:19 PM
	Closing Date / Time	23/09/2019 15:00 PM
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

TERMS OF REFERENCE (TOR)

I. PROJECT

Project Title : Procurement of bamboo tumblers & travel cubes for giveaways to members of media.

II. MINIMUM REQUIREMENTS

1. Must be registered with the Philippine Government Electronic Procurement Systems (PhilGEPS).
2. Must provide a breakdown of prices and services included in the quotation.
3. Quotation to include E-VAT and other government taxes.
4. Amenable to government procedures or send-bill arrangement.

III. SCOPE OF WORK/DELIVERABLES

1. Provide souvenir items giveaways for approximately five hundred (500) guests;

Date of delivery : _____ 2019
 Venue of delivery : Department of Tourism
 Office of Public Affairs and Advocacy,
 3/F, New DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City
 Time : Office Hours

2. Provide souvenir items that will promote a culture of sustainable tourism:

A. Production of Bamboo Tumblers

1. Product material bamboo & metal insulated outer casing, 450 ml. with emboss IMFITP logo as per attached photos.

2. Packaging set:

Pouch for the bamboo tumbler

Printed tag with "It's More Fun in the Philippines" as per attached photos.

250 pieces @ P800.00 = P200,000.00

3. B. Travel Cubes

1. Large: 32.4 cm H x 40.6 cm L x 7.6 cm

Medium: 27 cm H x 35.6 cm L x 7.6 cm

Small: 19.7 cm H x 25.4 cm L x 7.6 cm

2. Comes in a set of 3 packing cubes and 2 pc drawstring pouch (color blue)

3. Made of rhombus materials and mesh polyester

4. Two way zippers

250 pieces @ P800.00 = P200,000.00

IV. LEGAL/TECHNICAL REQUIREMENTS

1. Current Mayor's/Business Permit

2. Philgeps Registration Number

3. Latest Income/Business Tax Return

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

V. CONTRACT OF SERVICE/FINANCIAL PROPOSAL

The financial proposal should cover the following expenditure:

1. Souvenir items

VI. PAYMENT PROCEDURE

Government procedure and is subject to appropriate government taxes.

VII. APPROVED BUDGET FOR THE CONTRACT (AB):

Four Hundred Thousand Pesos (P400,000.00) inclusive of all applicable taxes.

Total budget shall be charged against the approved 2019 Work Program of OPAA (Media Relations).

VIII. PROJECT BY THE OFFICE OF PUBLIC AFFAIRS AND ADVOCACY

For further information, please refer to the following project officer below at telephone numbers (02) 459-5200, loc. 316.

Project Officer - DANIEL R. CRUZ

Assistant Information Officer

Note: The winning bid shall be determined based on the best package suited to the market at the most advantageous financial cost, provided that the amount of bid does not exceed the above total budget.

Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.

2. Philgeps Registration Number

3. Latest Income/Business Tax Return (For ABCs above Php500K)

4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before September 23, 2019 at 3:00 pm

Created by John Paulo Samonte Francisco

Date Created 18/09/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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