



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6455772
Procuring Entity DEPARTMENT OF TOURISM
Title Supply and Delivery of Corporate Merchandise for Tourism Summit
Area of Delivery Metro Manila

Solicitation Number: 2019-09-0210 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Corporate Giveaways Approved Budget for the Contract: PHP 125,000.00 Delivery Period: Client Agency:	Status	Active
	Associated Components	3
	Bid Supplements	0
	Document Request List	10
	Date Published	11/09/2019
	Last Updated / Time	11/09/2019 00:00 AM
	Closing Date / Time	16/09/2019 10:00 AM
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

Supply and Delivery of Corporate Merchandise for Tourism Summit
 Merchandising Supplier for Tourism Summit
 TERMS OF REFERENCE

A. Scope of Work and Deliverables

1. To produce official It's More Fun in the Philippines merchandise for the Tourism Summit;
2. To deliver the products at the new DOT building, 351 Sen. Gil Puyat Avenue, Makati;
3. To provide actual merchandise sample during submission of bid documents.

B. Project Description

Production and delivery of the following merchandise:

LOT 1

Power Bank 100 pcs 10000 mAh Power bank
 White with cord

- Full color 1"x3" IMFITP logo

LOT 2

Bag Tag
 100 pcs Size: 3" x 2.5".
 Full color print PVC ID with rubber or metal lace

LOT 3

Neck Pillow 100 pcs U shaped travel neck pillow

- Machine washable
 - Dimension: 30x28x8cm
 - Weight: 200g
- Material: Cotton and foam

Embroidered full color 1" x 3" IMFITP logo

LOT 4

Drawstring Bag 100 pcs Material: Canvas and string
Pulled string bag

Full color print of weave

C. Qualifications

- a. The merchandising supplier must be duly established in the Philippines;
- b. The merchandising supplier must have undertaken a similar material production in the last 3 years;
- c. The merchandising supplier must have been in existence for the last three (3) years and with an aggregate cost of at least fifty percent (50%) of the approved budget cost of specific project.

D. Project Duration and Budget

- a. The total approved budget cost for each merchandise is as follows:

ITEM ABC

Power Bank 60,000

Bag Tag 20,000

Neck Pillow 25,000

Drawstring Bag 20,000

- b. The merchandising supplier shall provide billing of the total budget to the DOT once all merchandise has been delivered;
- c. The merchandising supplier shall have the approved design within 30 days after the PO is signed;
- d. The merchandising supplier shall be able to deliver all merchandise within 10 days after the final design was approved.

E. Contact Person

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Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before September 16, 2019 at 10:00 am

Created by John Paulo Samonte Francisco

Date Created 10/09/2019

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