



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6413853
Procuring Entity DEPARTMENT OF TOURISM
Title PHILIPPINE INTERNATIONAL DIVE EXPO (PHIDEX) 2019
Area of Delivery

Solicitation Number: 2019-08-0187	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	2
Category: Corporate Giveaways	Date Published	23/08/2019
Approved Budget for the Contract: PHP 306,000.00	Last Updated / Time	23/08/2019 00:00 AM
Delivery Period:	Closing Date / Time	27/08/2019 14:00 PM
Client Agency:		
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

I. BIDDER : Corporate Giveaways Supplier

II. PROJECT TITLE : Philippine International Dive Expo (PHIDEX) Promotional Materials

III. MINIMUM REQUIREMENTS

- Must have at least 2 years of experience and expertise in producing promotional materials;
- Must be registered with the Philippine Government Electronic Procurement System (PhilGEPS);
- Must submit sample of actual material to be used for each item and similar embroidery/silkscreen/heatpress/digital sublimation work together with the proposal;
- Must be willing to provide services on send-bill arrangement;
- Must be able to deliver promotional materials by September 19, 2019.

IV. SCOPE OF WORK

a. Lot 1

Item: Dive Philippines Collared Shirt

Material: French Terry

Color: To be determined based on availability

Design:

Chest – Dive Philippines logo (Full Color, Embroidered)

Back – "Dive Team" text (White, Silkscreen or Heatpress Print)

Left Sleeve – It's More Fun in the Philippines logo (Full Color, Embroidered)

Right Sleeve – Dive Flag (Full Color, Silkscreen or Heatpress Print)

Quantity: 150 pcs (Size breakdown to be advised)

Estimated Price: PhP 600.00 each

b. Lot 2

Item: Reusable Stainless Steel Insulated Bottle (16oz)

Specifications:

18/8 Stainless Steel construction

Climate Lock double-wall vacuum insulation

Food safe and non-toxic electropolished interior

Leak proof cap

BPA Free

Must be able to keep drinks hot for up to 10 Hours and iced for up to 30 Hours

Design:

Philippine International Dive Expo logo (Full Color, Digital Sublimation Print)

Quantity: 80 pcs

Estimated Price: PhP 2,700.00 each

• NOTE: Partial bids are allowed. All goods are grouped in lots. Bidders have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

V. BUDGET

Total budget for this project is THREE HUNDRED SIX THOUSAND (P306,000.00) only.

VI. CONTACT INFORMATION

- Project Officer: Celstine Sy
- Contact Number: +632 459 5200 local 509
- Email Address: ctsy@tourism.gov.ph / phdiveteam@gmail.com

PREPARED BY:

CELSTINE JOYCE T. SY
Project Officer

Other Information

Partial bids are allowed. All Goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)
Or Official Receipt as a Proof of payment for the Renewal of Business Permit
2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest Income or Business Tax Return (For ABC's above Php500K)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

Created by TERESITA A. ROMANES

Date Created 22/08/2019

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