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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5762389
Procuring Entity DEPARTMENT OF TOURISM
Title 6th ANILAO UW SHOOTOUT GROUND ARRANGEMENT REQUIREMENTS-November 21-December 2, 2018

Area of Delivery

Solicitation Number:	2018-10-0335	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	30/10/2018
Approved Budget for the Contract:	PHP 975,000.00	Last Updated / Time	30/10/2018 00:00 AM
Delivery Period:	3 Day/s	Closing Date / Time	05/11/2018 10:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

A. BIDDER

Tour Operator for 6th Anilao UW Shootout Ground Arrangement Requirements

B. PROJECT TITLE

Sixth (6th) Anilao Underwater Shootout

C. BACKGROUND

Date/ period covered: November 21 – December 2, 2018

Destination: Malapascua, Cebu and Anilao, Mabini, Batangas

Description/Rationale:

Anilao was selected as the competition venue to take advantage of the destination's best season for macro diving (October-December) and footing as one of the richest macro diving destinations in the world. Around 150 UW photographers, professional divers or dive fanatics and dive tour operators with media connections and established social media and online following from identified dive markets (i.e., Korea, China, Japan, US and Europe, among others) will participate in the event.

D. MINIMUM REQUIREMENTS

- Must be accredited by the DOT
- Must be willing to provide services on send – bill arrangement
- Must have airport representatives to meet and assist the group upon arrival and departure in the airport, monitor movement of guest/s and coordinate with the project officer on status of transfers
- Must have a representative at the hotel in Metro Manila to facilitate check-in and check-out of guests
- Preferably specializing in handling big dive groups and have handled dive groups in the last 3 years

E. SCOPE OF WORK

- Provision of dive travel and accident insurance for each participant in case of emergency trip cancellation or

emergency trip termination

- Ground arrangement for tour package (inclusive of round-trip domestic airfare, terminal fees, environmental fees, marine dive fees, portorage fees, roundtrip airport transfers with luggage provisions, diving with dive equipment/gear/boat rental, service of dive masters/guides, tours, single/twin sharing accommodation, and full board meals)
- All transport services must be inclusive of driver, gas, toll fees, parking fees, on-board bottled water, meals, and accommodation of driver/s in Anilao.

1. Requirement: Handle expenses on airline taxes and surcharge

Arrival Departure Guest Route

November 21 December 2

Judge Indra Swari SIN-MNL-SIN

Judge John Thet SIN-MNL-SIN

November 22 November 26

Judge Indra Swari MNL-CEB-MNL

Judge Ellen Cuylaerts

DOT 1 pax

November 27

December 2 Media: Underwater 360 2 pax SIN-MNL-SIN

Media: Wetpixel Adam Hanlon LHR-MNL-LHR

Media: SBS Korea 2 pax ICN-MNL-ICN

Delegate 1 pax CGK-MNL-CGK

Delegate 1 pax TPE-MNL-TPE

Delegate 1 pax PEK-MNL-PEK

Delegate 1 pax HND-MNL-HND

Delegate 1 pax BKK-MNL-BKK

Delegate 1 pax SIN-MNL-SIN

November 30 December 2 Judge William Tan SIN-MNL-SIN

2. Requirement: Provide transportation in Manila, Anilao, and Malapascua

a. Airport arrival of guests c/o airport representative of tour operator

Date Particulars Remarks

November 21, 2018 1 van – whole day Airport transfers: NAIA – Hotel in Manila

* Different arrival times and terminal

November 22, 2018 1 coaster

1 coaster

1 boat Airport transfers: Hotel – Airport

Land transfer: Cebu Airport – Daanbantayan Pier

Sea transfer: Daanbantayan Pier to Malapascua

November 26, 2018 1 coaster

2 vans

1 coaster

1 boat Airport transfers: NAIA - Hotel

Manila – Anilao

Sea transfer: Malapascua to Daanbantayan Pier

Land transfer: Daanbantayan Pier – Cebu Airport

November 27, 2018 1 coaster

3 vans

1 van

1 van Manila – Anilao

Manila – Anilao

Manila – Anilao – Manila

Secretariat – Overnight Anilao

November 28, 2018 1 van Secretariat – Overnight Anilao

November 29, 2018 1 van Secretariat – Overnight Anilao

November 30, 2018 1 van

1 van Secretariat – Overnight Anilao

NAIA – Anilao

December 1, 2018 1 van

1 van Secretariat – Overnight Anilao

Manila – Anilao – Manila

December 2, 2018 1 coaster

2 vans Anilao – Manila

Anilao - Manila

December 7, 2018 1 van Airport transfers: Hotel in Manila – NAIA

3. Requirement: Provide accommodation in Manila and Malapascua

Date Particulars Remarks

November 21-22, 2018 3 Single Deluxe At least 4-star hotel located near NAIA area

November 22-26, 2018 3 Single Deluxe DOT and/or PCSSD accredited resort in Malapascua

November 26-27, 2018 3 Single Deluxe At least 4-star hotel located near NAIA area

December 6-7, 2018 4 Single Deluxe

4. Requirement: Provide meals in Manila and Malapascua

Date Particulars No. of Pax Remarks

November 21, 2018 Lunch & Dinner 4 pax Near hotel in NAIA area

November 22, 2018 Packed breakfast c/o hotel 3 pax

November 22-26, 2018 Full board meals 3 pax Resort in Malapascua

November 26, 2018 Lunch & Dinner 3 pax

Near hotel in NAIA area

November 27, 2018 Packed breakfast c/o hotel 2 pax

December 6, 2018 Lunch & Dinner 5 pax

December 7, 2018 Breakfast c/o hotel 4 pax

5. Requirement: Handle expenses on diving requirements in Malapascua
Date Requirements Remarks
November 22-25, 2018 16 total dives per pax
inclusive of boat rentals, marine fees, DM fee, and Nitrox 3 pax

F. BUDGET ESTIMATE:

Total estimated budget is Nine Hundred Seventy-Five Thousand Pesos (PHP 975,000.00)

G. PROJECT OFFICERS/CONTACT PERSON

Mr. Ghiel Gustilo
Member, Office of Product and Market Development - Dive
0977 824 7019 / 02 459 5200 loc. 520

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

Created by TERESITA A. ROMANES

Date Created 29/10/2018

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