



## Bid Notice Abstract

### Request for Proposal (RFP)

**Reference Number** 6153435  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Tourism Investment Market Intelligence Bulletin  
**Area of Delivery**

<b>Solicitation Number:</b> 2019-04-0063 <b>Trade Agreement:</b> Implementing Rules and Regulations <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9) <b>Classification:</b> Consulting Services <b>Category:</b> Consulting Services <b>Approved Budget for the Contract:</b> PHP 800,000.00 <b>Delivery Period:</b> <b>Client Agency:</b>	<b>Status</b>	<b>Active</b>
	<b>Associated Components</b>	4
	<b>Bid Supplements</b>	0
	<b>Document Request List</b>	0
	<b>Date Published</b>	17/04/2019
	<b>Last Updated / Time</b>	17/04/2019 00:00 AM
	<b>Closing Date / Time</b>	22/04/2019 03:00 AM
	<b>Contact Person:</b> John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com	

#### Description

##### TERMS OF REFERENCE

##### I. PROJECT

TOURISM INVESTMENT MARKET INTELLIGENCE BULLETIN

##### II. PURPOSE/OBJECTIVE

To produce a tourism investment market intelligence bulletin for 3 quarters to be used by the Department in its investment promotion activities as well as for distribution to its stakeholders.

##### III. REQUIREMENTS

- a.) Must be in the business for at least a decade; must have produced (and published) an investment research work/market intelligence/trends/invest news.
- b.) Specializes in Legal Advisory, Creatives, and Entrepreneurial Services among others.
- c.) Must have an experience engaging with government agencies.
- d.) Willing to provide services on send-bill arrangement.

##### IV. SCOPE OF WORK/DELIVERABLES

To come up with a soft and hard copy of the market in intelligence bulletin that will be used by the Department in its tourism investment promotion. The research work/articles on tourism investment market intelligence bulletin will cover tourism investment in the Philippines but not limited to the following: updates on private sector investments in tourism; amount of foreign and domestic investment; trends and economic growth; multinational companies investing in the Philippines; latest investments; comparative studies of ASEAN tourism related investment; economic outlook; and relevant information needed by investors among others.

The report will be in a booklet brochure form that can be distributed by DOT. Around 20 pages, 5.5" x 8.5", 100 gsm, matte print.

Number of hard copies: 150 copies for each quarter  
Delivery date: August and November 2019, and January 2020

#### V. BUDGET

Total estimated budget is PHP 800,000.00

#### VI. PROJECT OFFICER/CONTACT PERSON

Marites Ballester  
Mobile: 09214412215

Kindly submit your quotation by using the attached REPLY SLIP for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Section, 351 Sen. Gil Puyat Avenue, Makati City

#### ELIGIBILITY REQUIREMENTS:

1. Eligibility Documents Submission Form (Annex A)

2. Class "A" Documents:

a. Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidders is located, or the equivalent document for Exclusive Economic Zones or Areas; and

(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the official receipt (renewal) shall be accepted, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the IRR of RA9184

For individual consultants not registered under a sole proprietorship, a BIR Certification of Registration shall be submitted, in lieu of DTI registration and Mayor's/Business permit; and

\*\* For methods of procurement requiring Mayor's Permit and PHILGEPS Registration Number, Certificate of Platinum Membership may be submitted in lieu of the said documents.

b. Philgeps Registration Number

c. Latest Income/Business Tax Return (For ABCs above PHP500K)

d. Professional License/Curriculum Vitae/Company Profile

e. List of completed and ongoing projects

f. List of key personnel to be assigned to the contract to be bid, with their complete qualification and experience data (company)

g. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before April 22, 2019 at 3:00 pm

**Created by** John Paulo Samonte Francisco

**Date Created** 16/04/2019

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