



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6851238
Procuring Entity DEPARTMENT OF TOURISM
Title European Dive Shoes 2020 Promotional Materials
Area of Delivery Metro Manila

Solicitation Number:	2020-02-0015	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Corporate Giveaways	Date Published	11/02/2020
Approved Budget for the Contract:	PHP 74,000.00	Last Updated / Time	11/02/2020 00:00 AM
Delivery Period:		Closing Date / Time	14/02/2020 10:00 AM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 norjannahlucman@gmail.com		

Description

TERMS OF REFERENCE

I. BIDDER: Corporate Giveaways Supplier

II. PROJECT TITLE: European Dive Show 2020 Promotional Materials

III. MINIMUM REQUIREMENTS:

- Must have at least two (2) years of experience and expertise in producing promotional materials;
- Must be registered with the Philippine Government Electronic Procurement System (PhilGEPS);
- Must submit actual sample of items together with the proposal;
- Must be willing to provide services on send-bill arrangement;
- Must be able to deliver promotional materials by February 24, 2020

IV. SCOPE OF WORK

a. Lot 1

Item: Dried Mangoes

Size: 20g

Quantity: 1 box (480 pieces)

Estimated Price: PhP25.00 each

b. Lot 2

Item: Dive Philippines Eco-Bag with Drawstring Corner

Material: Nylon

Color: To be determined based on availability

Design: Dive Philippines logo (white, silkscreen print)

Size: 17" (W) x 15" (L)

Quantity 300 pieces

Estimated Price: PhP100.00 each

c. Lot 3

Item: Dive Philippines Tote Bag

Material: Condura PU

Design:

Front - Underwater Photo with Dive Philippines Logo (Full color, sublimation print)

Back - It's More in the Philippines logo (full color, sublimation print)

Size: 15.5" (L) x 14" (W)

Quantity: 100 pieces

Estimated Price: PhP320.00 each

Note:

Partial Bids are allowed. All goods are grouped in lots. Bidders have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.

V. BUDGET

Total Budget for this project is Seventy-Four Thousand Pesos or PhP74,000.00 only.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Dried Mangoes	Dried Mangoes, 1 box x 480 pieces x 20g per pack/piece	1	Lot	12,000.00
2	Dive Philippines Eco-Bag	Dive Philippines Eco-Bag with Drawstring Corner	300	Piece	30,000.00
3	Dive Philippines Tote Bag	Dive Philippines Tote Bag	100	Piece	32,000.00

Other Information

Kindly submit your quotation by using the attached REPLY SLIP for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Ms. Norjannah P. Lucman at Procurement Management Division, 4/F DOT Bldg., Sen. Gil Puyat, Makati City

ELIGIBILITY REQUIREMENTS:

a. Registration certificate from Securities and Exchange (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives; and

b. Mayor's/Business permit issued by the city or municipality where the principal place of business of the perspective bidders is located, or the equivalent for Exclusive Economic Zones or Areas; and

(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the official receipt (renewal) shall be accepted, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the IRR of RA9184

c. Philgeps Registration Number

d. Latest Income/Business Tax Return (For ABCs above Php500K)

e. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Created by Norjannah P Lucman

Date Created 10/02/2020

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