



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5209900  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** MEDIA FAMILIARIZATION TOUR 2018 (Bantayan Island, Cebu City March 29-31, 2018)  
**Area of Delivery**

<b>Solicitation Number:</b>	2018-03-0075	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 600,000.00	<b>Date Published</b>	08-Mar-2018
<b>Delivery Period:</b>		<b>Last Updated / Time</b>	07-Mar-2018 15:15 PM
<b>Client Agency:</b>		<b>Closing Date / Time</b>	12-Mar-2018 16:00 PM
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

#### Description

DEPARTMENT OF TOURISM  
PUBLIC AFFAIRS, COMMUNICATIONS AND SPECIAL PROJECTS

TERMS OF REFERENCE  
PACSP MEDIA FAMILIARIZATION TOUR  
BANTAYAN ISLAND, CEBU CITY  
MARCH 29 – 31, 2018

#### I. MINIMUM REQUIREMENTS FOR SUPPLIERS

1. Must be DOT-accredited
2. Must be willing to provide services on a send-bill arrangement

#### II. SCOPE OF WORK/DELIVERABLES

1. A. Roundtrip domestic tickets for 20 pax (MNL-CEB-MNL)

March 29: ETD 0825 ETA 0950 MANILA-CEBU via Cebu Pacific Flight 5J 567  
 March 31: ETD 2000 ETA 2145 CEBU-MANILA via Cebu Pacific Flight DG 6504

- B. Ground transfers

March 29: Transportation from Mactan Airport to Hagnaya Port, San Remegio, Cebu. Slowboat to Sta. Fe, Bantayan Island (with packed lunch onsite or onboard)

March 31: Transfer to Hagnaya Port via Slowboat and transfer back to Mactan Airport

2. Room Accommodation for 20 pax: 2 night stay at a DOT-accredited resort (10 twin sharing with two separate beds)

Bantayan Island, Cebu  
Check-in : March 29, 2018  
Check-out: March 31, 2018

\*\*\*Inclusive of Breakfast

i. Full Board Meals (AM and PM snacks, lunch and dinner), inclusive of drinks

3. Island Hopping Tour with recommended activities

### III. APPROVED BUDGET FOR THE CONTRACT

TOTAL Php 600,000  
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3. CONTACT PERSON: JOSEPHINE GRACE MIRAFUENTES  
Office of Public Affairs, Communications, and Special Projects  
Telephone No.: 459-5200 local 306  
Email: josh.aguilo@gmail.com

#### Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

#### REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name \_\_\_\_\_  
Bank's Account Number \_\_\_\_\_

**Created by** TERESITA ANDRIN ROMANES

**Date Created** 07-Mar-2018

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