



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6591996  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Corporate Giveaways for CAPA Asia Aviation Summit 2019  
**Area of Delivery**

|  |                              |                     |
|--|------------------------------|---------------------|
| <b>Solicitation Number:</b> 2019-10-0279   | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b> Implementing Rules and Regulations   | <b>Associated Components</b> | 4                   |
| <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)  | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b> Goods   | <b>Document Request List</b> | 0                   |
| <b>Category:</b> Corporate Giveaways   | <b>Date Published</b>        | 26/10/2019          |
| <b>Approved Budget for the Contract:</b> PHP 203,000.00  | <b>Last Updated / Time</b>   | 25/10/2019 15:52 PM |
| <b>Delivery Period:</b>  | <b>Closing Date / Time</b>   | 29/10/2019 14:00 PM |
| <b>Client Agency:</b>  |                              |                     |
| <b>Contact Person:</b> John Paulo Samonte Francisco<br>Administrative Officer I<br>351 Sen. Gil Puyat Avenue<br>Makati City<br>Metro Manila<br>Philippines 1200<br>63-02-4595200 Ext.425<br>63-02-4595200<br>psfrancisco.logistics@yahoo.com |                              |                     |

#### Description

##### TERMS OF REFERENCE

- I. BIDDER: Corporate Giveaways Supplier
- II. PROJECT TITLE: CAPA Asia Aviation Summit 2019
- III. MINIMUM REQUIREMENTS OF SUPPLIER
  - Must be DOT-Accredited
  - Must be willing to provide services on send-bill arrangement
  - Must be able to deliver promotional materials on or before November 8, 2019

##### IV. SCOPE OF WORK

###### Lot 1

Item : Ballpen with Stylus and Phone Stand

Material : Plastic

Color : White / Off white

Ink Color : Black

Design : Full-Color print – "It's More Fun in the Philippine" Logo on the body

Quantity : 180 pcs

Price : PHP 50.00 each

###### Lot 2

Item : Philippine Brand Dried Mango

Size : 20 grams per piece

Quantity : 1 box (480 pcs per box)

Price : PHP 12,000.00 per box

###### Lot 3

Item : Reusable Stainless-Steel Insulated Bottle (16 oz)

Specifications : 18/8 Stainless Steel construction

Climate Lock double-wall vacuum insulation  
Food safe and non-toxic electropolished interior  
Leak proof cap  
BPA Free

Must be able to keep drinks hot for up to 10 Hours and iced for up to 30 Hours  
Design : It's More Fun in the Philippines logo (Full Color, Digital Sublimation Print)  
Color : Assorted colors with Matte Finish  
Quantity : 65 pcs  
Price : PHP 2,800.00 each

• NOTE: Partial bids are allowed. All goods are grouped in lots. Bidders have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

#### V. BUDGET

Total budget for this project is TWO HUNDRED THREE THOUSAND PESOS (PHP 203,000.00) only.

#### VI. CONTACT INFORMATION

- Project Officer : Ghienel Gustilo
- Contact Number : +632 459 5200 local 508
- Email Address : gbgustilo@tourism.gov.ph

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

#### PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)  
(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before October 29, 2019 at 2:00 pm

**Created by** John Paulo Samonte Francisco

**Date Created** 25/10/2019

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