



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6269162
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title PRODUCTION OF COLLATERALS RELATIVE TO THE FORUM OF THE ASEAN PLUS THREE ENVIRONMENT MANAGEMENT STANDARDS
Area of Delivery Metro Manila

Solicitation Number:	2019-06-013	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Corporate Giveaways	Date Published	22/06/2019
Approved Budget for the Contract:	PHP 153,500.00	Last Updated / Time	21/06/2019 14:21 PM
Delivery Period:	15 Day/s	Closing Date / Time	25/06/2019 01:00 AM
Client Agency:			
Contact Person:	Keith Blanche Calso Soriano Administrative Officer IV 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 procurement.mimaropa@gmail.com		

Description

I. ITEMS

- A. Conference Kit
- B. Synthetic leather pouch
- C. Bamboo Tumbler
- D. Tour Kit

II. PURPOSE/OBJECTIVES:

To be provided as kits and tokens during the Forum of the ASEAN plus Three Environment Management Standards.


MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must have been in the production business for not less than two (2) years.
- Has in-house capacity to enhance and/or develop the design and layout of the required materials.
- Can submit sample of previous similar work and actual material to be used.

DOCUMENTARY REQUIREMENTS


- Mayor's/Business Permit
- PhilGEPS Registration Number
- Omnibus Sworn Statement


III. SCOPE OF WORK/SPECIFICATIONS**A. Conference Kit****1. Binuatan Envelope**


 A4 size


 200 pcs


2. Notebooks: " Maging Responsableng Manlalakbay"

 5.83' x 8.27'

 50 leaves


 Spiral (ruled)


 Black: 125 pcs

 Blue: 125 pcs


B. Synthetic leather pouch with debossed " It's More Fun in the Philippines" branding

 7.09' x 4.72'

 100 pcs

 Black and brown


C. Bamboo tumblers with customized name


 10 pcs

D. Tour Kit**1. String bag, 2 pcs Fitbar, 1 hand sanitizer, candies and water tumbler (plastic or stainless)**

 50 sets

2. T-shirt (Maging Responsableng Manlalakbay)

 White, dry-fit, freesize

 50 pcs

IV. APPROVED BUDGET FOR THE CONTRACT:

ONE HUNDRED AND FIFTY THREE THOUSAND AND FIVE HUNDRED PESOS ONLY (PHP 153,500.00)

V. DELIVERY PERIOD:

15 Working days after the final approval.

VI. PAYMENT PROCEDURE

Full payment shall be made within thirty (30) working days upon delivery of the final batch of request order and acceptance of each item

VII. COMPLIANCE TO SPECIFICATIONS/PROVISIONS

- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of each item.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.
- The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved designs except to those persons entrusted/authorized by the DOT-END USER.

VIII. PROJECT OFFICER/CONTACT PERSON

MS. GLADYS A. QUESEA/ MS. FAYE ANGELI A. REYES

Tourism Development Division

Email: tdd.mimaropa@gmail.com

Contact No.: (02) 816-4886 / 09057993010 / 09496144871

Created by

Keith Blanche Calso Soriano

Date Created

21/06/2019

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