



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6555298  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** "WALK OF FAME": MIMAROPA TOURISM APPRECIATION NIGHT (BLACK AND WHITE THEMED PARTY)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2019-039	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Events Management	<b>Date Published</b>	16/10/2019
<b>Approved Budget for the Contract:</b>	PHP 270,000.00	<b>Last Updated / Time</b>	15/10/2019 15:11 PM
<b>Delivery Period:</b>	1 Day/s	<b>Closing Date / Time</b>	21/10/2019 00:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Keith Blanche Calso Soriano Administrative Officer IV 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 procurement.mimaropa@gmail.com		

#### Description

#### II. PROJECT RATIONALE AND OBJECTIVES

The Department of Tourism (DOT) - MIMAROPA with the Tourism Regulation Division (TRD) as the implementing office will organize the MIMAROPA Tourism Appreciation Night entitled: Walk of Fame which will be held at a hotel in Roxas Boulevard, Manila on October 25, 2019 at 6:00 in the evening. It is an annual event that started in 2015, wherein both public and private stakeholders are given appreciation and recognition for being supportive to the plans and programs of the Department. Likewise, this forms part of the incentives/benefits of this Regional Office to the DOT Accredited Tourism Enterprises who have maintained the quality standards for tourism enterprises in the MIMAROPA Region.

For this year, we have included the National Media and Resource Speakers for the Tourism Industry Skills Program (TISP) 2019 from the list of recipients for the Plaques/Recognition for their valuable contribution to the continued growth of tourism in the primary and secondary destinations in the Region.

#### III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

A. Must be PHILGEPS REGISTERED

- B. Must have experience in organizing events for high level government delegates and VIPs
- C. Must be willing to provide services on a send bill arrangement
- D. Must comply with the detailed services specified in Item IV of the TOR

Documentary Requirements:

1. Mayor's/Business Permit
2. Proof of PhilGEPS Registration
3. Omnibus Sworn Statement

IV. SCOPE OF WORK / DELIVERABLES:

The following are the services required by the DOT MIMAROPA:

- A. Length of Launch
  - November 19, 2019, 8AM to November 19, 12 AM (including Ingress and Egress)
- B. Inclusions of Product Cost
  - Service of a Professional Show Band with at least 10 to 12 Performers
  - High end Professional sounds and lights
  - Band set up
  - Technical Director
  - Stage Manager
  - Lighting Director
  - Event Coordinators
  - Production Management and onsite Supervision and Technical Support
  - Provision for a Rock-e-Oke (Lyrics shown on LED Wall sang by performing band)
  - Props and Musical materials
  - Administrative costs
  - Venue enhancements and thematic decorations (Black and White Party)
  - LED Wall: P3 9x12 ft.
  - Genset: 150k/b / 12 hours running time

VI. CONTACT PERSON

Names : Cecil V. Aranton  
DOT-MIMAROPA Regional Office

Contact numbers : (02) 890 0945 / (02) 890 1014

Email Address : tisp.dot4b@gmail.com

**Created by** Keith Blanche Calso Soriano

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